

**Local Agency Information**

Funding Source: American Recovery Act (ARP)

Report Prepared By: Lisa-Renee Brown

Agency Name: Bedford Stuyvesant New Beginnings Charter School

Mailing Address: 82 Lewis Avenue

Street		
Brooklyn	New York	11206
City	State	Zip Code

Telephone #: 718-453-1001 x5003 County: Kings

E-Mail Address: lrbrown@bsnbcs.org

Project Operation Dates: 3 / 13 / 2020 9 / 30 / 2024  
Start End

**INSTRUCTIONS**

- ❖ **Submit the original budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to the Grants Finance.**
- ❖ Enter whole dollar amounts only.
- ❖ Prior approval by means of an approved budget (FS-10) or budget amendment (FS-10-A) is required for:
  - Personnel positions, number and type
  - Equipment items having a unit value of \$5,000 or more, number and type
  - Minor remodeling
  - Any increase in a budget subtotal (professional salaries, purchased services, travel, etc.) by more than 10 percent or \$1,000, whichever is greater
  - Any increase in the total budget amount.
- ❖ Certification on page 8 must be signed by Chief Administrative Officer or properly authorized designee.
- ❖ High quality computer generated reproductions of this form may be used.
- ❖ For further information on budgeting, please refer to the Fiscal Guidelines for Federal and State Aided Grants which may be accessed at [www.oms.nysed.gov/cafe/](http://www.oms.nysed.gov/cafe/) or call Grants Finance at (518) 474-4815.

**SALARIES FOR PROFESSIONAL STAFF: Code 15**

Include only staff that are employees of the agency. Do not include consultants or per diem staff. Do not include central administrative staff that are considered to be indirect costs, e.g., business office staff. One full-time equivalent (FTE) equals one person working an entire week each week of the project. Express partial FTE's in decimals, e.g., a teacher working one day per week equals .2 FTE.

<b>Position Title</b>	<b>Full Time Equivalent</b>	<b>Annualized Rate of Pay</b>	<b>Project Salary</b>
Special Education Teacher	0.70	\$81,955	\$57,369
Special Education Teacher	0.70	\$92,308	\$64,616
Special Education Teacher	0.70	\$92,882	\$65,017
Special Education Teacher	0.70	\$91,325	\$63,928
Special Education Teacher	0.70	\$77,017	\$53,912
Special Education Teacher	0.70	\$89,610	\$62,727
Special Education Teacher	0.70	\$80,628	\$56,440
Special Education Teacher	0.70	\$97,830	\$68,481
Special Education Teacher	0.70	\$66,950	\$46,865
Special Education Teacher	0.70	\$71,027	\$49,719
Special Education Teacher	0.70	\$70,040	\$49,028
RTI Teacher	0.70	\$77,446	\$54,212
RTI Teacher	0.70	\$65,125	\$45,588
ELL Instructional Coordinator	0.70	\$87,778	\$61,445
Literacy Specialist	0.70	\$75,008	\$52,506
ELL Coordinator	0.70	\$79,568	\$55,698
Teacher	0.30	\$84,380	\$25,314
Lead Teacher	0.30	\$80,136	\$24,041
Teacher	0.30	\$71,027	\$21,308
Teacher	0.30	\$61,800	\$18,540
Teacher	0.30	\$72,049	\$21,615
Teacher	0.30	\$84,872	\$25,462
Teacher	0.30	\$88,343	\$26,503
Teacher	0.30	\$68,948	\$20,684
Teacher	0.30	\$81,955	\$24,587
Lead Teacher	0.30	\$71,654	\$21,496
Teacher	0.30	\$71,027	\$21,308

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Teacher	0.30	\$92,308	\$27,692
Teacher	0.30	\$96,160	\$28,848
Lead Teacher	0.30	\$80,265	\$24,080
Teacher	0.30	\$77,263	\$23,179
Teacher	0.30	\$63,654	\$19,096
Teacher	0.30	\$79,568	\$23,870
Teacher	0.30	\$65,000	\$19,500
Teacher	0.30	\$82,114	\$24,634
Teacher	0.30	\$71,027	\$21,308
Behavioral Intervention Specialist	0.75	\$76,385	\$57,289
Behavioral Intervention Specialist	0.75	\$68,959	\$51,719
Behavioral Intervention Specialist	0.75	\$58,350	\$43,763
Behavioral Intervention Specialist	0.75	\$58,350	\$43,763
SEL Coordinator	0.75	\$100,743	\$75,557
School Counselor	0.75	\$65,418	\$49,064
Social Worker	0.75	\$90,609	\$67,957
Social Worker	0.75	\$75,019	\$56,264
18 Summer School Teachers	1077	\$75.00	\$80,775
18 Summer School Program Specialists	1542	\$42.00	\$64,764
15 Summer School Group Leaders	2126	\$15.00	\$31,890
15 Afterschool Group Leaders	3200	\$20.00	\$64,000
18 Afterschool Program Specialists, Group Leaders, Enrichment Staffing,	1776	\$42.00	\$74,592
10 Saturday School instructors	180	\$75.00	\$13,500
9 AM programming instructors	360	\$42.00	\$15,120
	<b>Subtotal -Code 15</b>		<b>\$2,160,629</b>

**SALARIES FOR SUPPORT STAFF: Code 16**

Include salaries for teacher aides, secretarial and clerical assistance, and for personnel in pupil transportation and building operation and maintenance. Do not include central administrative staff that are considered to be indirect costs, e.g., account clerk

<b>Specific Position Title</b>	<b>Full-Time Equivalent</b>	<b>Annualized Rate of Pay</b>	<b>Project Salary</b>
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Subtotal - Code 16			

**PURCHASED SERVICES: Code 40**

<b>Purchased Service</b>	<b>Purpose</b>	<b>Cost</b>	<b>Total Cost</b>
Panorama SEL platform; software license for staff to access Panorma Playbook and SEL resources	1 year- SEL Software License	\$4,750	\$4,750
Second Step Program, Committee for Children- Character Education/SEL program focused on Middle School Students	1 year-SEL Software License	\$2,630	\$2,630
Emotionally Responsive Practice, Bank Street College- 2021-22 school year ongoing work focused on SEL practices in grades K-2	SEL Professional Development- staff trainings	\$24,672	\$24,672
Center for Emotional Intelligence, Yale University- Summer 2021 Staff Trainings on RULER SEL model	SEL Professional Development-	\$7,000	\$7,000
Advanced Talent Solutions	2195 Substitute Teachers hours	\$27.15/hr	\$59,594
Subtotal - Code 40			<b>\$98,646</b>

**SUPPLIES AND MATERIALS: Code 45**

Beginning with the 2005-06 year include computer software, library books and equipment items under \$5,000 per unit.

For earlier years include computer software, library books and equipment items under 1,000 per unit.

<b>Supplies and Materials</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total</b>
60 Packs KN95 Face Mask, 5-Ply Comfortable Filter Safety Mask, Protective Face Cover Mask (White)Sold by: HALIDODO-US	3	\$17.99	\$54
KN95 Face Mask, Black KN95 Mask 50 Pack, 5-Layer Face Mask Filter Efficiency≥95% Sold by: ihealthcare	3	\$27.99	\$83
Kids Face Mask - 50 pack - Small Size Face Mask (3-10 years) - Children Dust Mask for School Crafts, DIY and more Sold by: Protect Life	10	\$29.25	\$292

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50 Packs KN95 Face Masks, 5-Plyers Protective Cup Dust Face Mask, Breathable Protection Masks Against PM 2.5 Dust Bulk for Adult, Men, Women, Indoor, Outdoor Use (White)Sold by: HALIDODO-US	30	\$8.49	\$254
iBstone Kids Face Mask, Disposable Children Mask for School and Daily Use, 3-Layer, Comfortable Wide Straps, Non-Latex, White, 50PCS Sold by: Ibridgestone	20	\$17.66	\$353
Multiple Colour KN95 Face Mask 50 PCs, Miuphro 5 Layers KN95 Masks, Filter Efficiency≥95% Breathable Masks(Pink,Blue,Red,Purlpe,Grey)Sold by: WWDOLL Store	4	\$24.74	\$99
50PCS KN95 Face Mask Respirator Cup Dust Safety Masks Breathable 5 Layer with Elastic Ear Loop and Nose Bridge Clip for Personal Protective PurpleSold by: Direct Sell of Mask	1	\$19.99	\$20
ECOGUARD Kids Face Mask, Made-in-USA, 3-Layer Disposable Mask for Children, Breathable & Comfortable, 50 Pack (Blue) Sold by: Infection Control Solution	20	\$15.99	\$320
Hxihan Kids Face Masks 50 Pack Ages 4-12,Disposable 3-Layer Protection Filter Child Face Mask for Kids Safety Anti Dust Cove 50 Pcs (Medium, Stars) Sold by: Hxihan Inc	20	\$9.29	\$186
Medify MA-40 Air Purifier with H13 True HEPA Filter   840 sq ft Coverage Sold by Amazon.com Services LLC	15	\$270.00	\$4,050
Portable Handwashing Stations by Portable Handwashing Co	5	\$3,511.43	\$17,557
<b>Subtotal - Code 45</b>			<b>\$23,268</b>

**TRAVEL EXPENSES: Code 46**

Include pupil transportation, conference costs and travel of staff between instructional sites. Specify agency approved mileage rate for travel by personal car or school-owned vehicle.

<b>Position of Traveler</b>	<b>Destination and Purpose</b>	<b>Calculation of Cost</b>	<b>Proposed Expenditures</b>
Subtotal - Code 46			

**EMPLOYEE BENEFITS: Code 80**

Rates used for project personnel must be the same as those used for other agency personnel.

<b>Benefit</b>		<b>Proposed Expenditure</b>
<b>Social Security</b>		
<b>Retirement</b>	<b>New York State Teachers</b>	
	<b>New York State Employees</b>	

	<b>Other</b>	
<b>Health Insurance</b>		
<b>Worker's Compensation</b>		
<b>Unemployment Insurance</b>		
<b>Other (Identify)</b>		
Subtotal – Code 80		

**INDIRECT COST: Code 90**

A. Modified Direct Cost Base – Sum of all preceding subtotals (codes 15, 16, 40, 45, 46, and 80 and excludes the portion of each subcontract exceeding \$25,000 and any flow through funds)	\$	(A)
B. Approved Restricted Indirect Cost Rate	%	(B)
C. (A) x (B) = Total Indirect Cost	\$	(C)

Subtotal – Code 90

**PURCHASED SERVICES WITH BOCES: Code 49**

Description of Services	Name of BOCES	Calculation of Cost	Proposed Expenditure
Subtotal – Code 49			

**MINOR REMODELING: Code 30**

Allowable costs include salaries, associated employee benefits, purchased services, and supplies and materials related to alterations to existing sites.

Description of Work To be Performed	Calculation of Cost	Proposed Expenditure
Subtotal – Code 30		

**EQUIPMENT: Code 20**

Beginning with the 2005-06 year all equipment to be purchased in support of this project with a unit cost of \$5,000 or more should be itemized in this category. Equipment items under \$5,000 should be budgeted under Supplies and Materials, Code 45. Repairs of equipment should be budgeted under Purchased Services, Code 40.

For earlier years the threshold for reporting equipment purchases was \$1,000 or more. Equipment items under \$1,000 should be budgeted under Supplies and Materials.

Description of Item	Quantity	Unit Cost	Proposed Expenditure
Subtotal – Code 20			

**HELPFUL REMINDERS**

- ❖ Check for the required number of copies to be submitted, including the number of original signature copies. The number of copies may vary from program to program. If unsure, contact the State Education Department office responsible for the program for which you are applying.
- ❖ An approved copy of the FS-10 will be returned to the contact person at the address completed on page 1. A window envelope will be used for the return mailing; please make sure that the contact information is accurate, legible, and confined to the address field.
- ❖ Be sure to check your math and carry all subtotals forward to the Summary on Page 8. Simple mathematical errors often require Grants Finance to contact both the local agency and other State Education Department offices, resulting in unnecessary delays in program approval. And remember, use whole dollars only.
- ❖ School districts and BOCES should use the restricted indirect cost rate that has been approved for the school year in which the grant will operate. Most other agencies are subject to a fixed maximum rate depending on the grant program and type of agency. Contact Grants Finance at (518) 474-4815 if you have any questions regarding indirect costs.
- ❖ The modified direct cost used in the calculation of indirect cost must exclude equipment, minor remodeling, the portion of each subcontract exceeding \$25,000 and any flow through funds.
- ❖ Be sure to complete the Agency Code on Page 8 as well as the Project #, if pre-assigned.
- ❖ For Special Legislative projects and Grant Contracts, please enter the Contract #.
- ❖ For ease of data entry at the State Education Department, please make sure that Page 8 faces out.
- ❖ Submit forms to the State Education Department as follows:

Application, FS-10, FS-10-A – Program Office

FS-25, FS-10-F for **Special Legislative Projects** –  
Special Legislative Projects Coordinating Team  
New York State Education Department  
Room 132 Education Building  
Albany, New York 12234

FS-25, FS-10-F for other projects –  
Grants Finance  
New York State Education Department  
Room 510W Education Building  
Albany, New York 12234



