

# Application: BSNBCS 20-21 Annual Report

Nicholas Tishuk - ntishuk@bsnbcs.org  
2020-2021 Annual Report

## Summary

ID: 0808000079  
Status: Annual Report Submission  
Last submitted: Aug 2 2021 03:24 PM (UTC)

## Entry 1 School Info and Cover Page

Completed - Jun 17 2021

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2021**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

**a. SCHOOL NAME**

(Select name from the drop down menu)

BEDFORD STUYVESANT NEW BEGINNINGS CHARTER SCHOOL 331600860971

**a1. Popular School Name**

BSN8CS

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

CSD #16 - BROOKLYN

**d. DATE OF INITIAL CHARTER**

1/2010

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2010

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

**MISSION STATEMENT**

At the Bedford Stuyvesant New Beginnings Charter School, families, educators and community members will join together to create a supportive and rigorous academic environment for all students. Through the pursuit of 21st century learning, project based & service learning, and traditional coursework, students will be prepared to succeed in academically competitive schools and become responsible citizens of the global community.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

**KEY DESIGN ELEMENTS** (Briefly describe each Key Design Elements (KDE) as presented in the school's approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Since opening in 2010, we have served large number of at risk students, based on socio-economic levels and academic performance. In order for students to achieve, BSNBCS has devoted more time on task than other public schools. A longer school day and longer school year are a part of our vision that all of our students can succeed with the proper educational supports. The motto "Ad Summum" ("To The Top") is taken to heart at BSNBCS. In order to serve our students well, BSNBCS uses Common Core aligned curriculum as the framework for most subjects, including core subjects as well as art and music.
KDE 2	The school's curriculum is enhanced by BSNBCS's emphasis on community engagement. We have set high expectations on civic responsibility. We will continue to build partnerships with local and international organizations to expose our students to the larger world around them.
KDE 3	Our student population is primarily drawn from the

	<p>district and surrounding districts, since opening in 2010, we have served large number of at risk students, based on socio-economic levels and academic performance. In order for students to achieve, BSNBCS has devoted more time on task than other public schools. A longer school day and longer school year are part of our vision that all of our students can succeed. The motto "Ad Summum" ("To The Top" or "To the Highest Point") is taken to heart at BSNBCS.</p>
<p>KDE 4</p>	<p>At the heart of BSNBCS's mission to meet the needs of all learners is an effective Response to Intervention (RTI) framework. This framework informs our morning tutoring and intervention program and supports the model that is practiced in BSNBCS's classrooms. RTI is the practice of providing high quality instruction and interventions matched to student need, monitoring progress frequently to make decisions about changes in instruction or goals, and applying child response data to important instructional decisions.</p>
<p>KDE 5</p>	<p>Throughout their K-8 career at BSNBCS, students' reading comprehension and accuracy are assessed frequently. In math and ELA, students are assessed at all grade levels through math interim assessments that are aligned to the New York State math standards. The data from all of these assessments provides teachers and administration with regular ways to identify students who are performing below grade level. Remedial instruction at BSNBCS is provided through a range of methods and strategies. BSNBCS's teachers work with students in small, flexible groups to provide re-teaching of specific standards, based on the data on the assessments. In addition, students may be provided with extended math and literacy instruction through a range of research-based remediation programs.</p>
<p>KDE 6</p>	<p>BSNBCS uses assessment data often and regularly to assess student progress against the academic goals and to make programmatic adjustments and changes. Each term, teachers meet with</p>



Instructional leadership to review the assessment data. The teachers' role in this process is to identify which standards they need to re-teach, and to provide differentiated, individualized instruction for specific students, based on the data. The role of the Principal in this process is to: 1) ensure that assessments are given on schedule; 2) expeditiously manage the data-crunching process so that teachers have timely results; 3) facilitate a data meeting with the teachers within a week after the assessment is given and provide guidance as to which standards need to be prioritized; 4) re-allocate resources in the area of money, time and personnel to ensure that students are given proper levels of instructional support, based on the results of the assessments and 5) monitor lesson plans and lesson execution to ensure that prioritized learning objectives are being effectively re-taught.

KDE 7

BSNBCS is committed to educating each student including those students with IEPs and 504 plans, to the maximum extent appropriate, in the classroom s/he would otherwise attend. The School will maintain a full range of programming to educate special education students. This involves bringing the necessary support services and accommodations to the student regardless of handicapping condition or severity. Special education students will remain in the classroom unless it is recognized that these students would benefit from having services separate from their regular classroom setting.

Special education students in BSNBCS, when appropriate, will receive their adapted curriculum work, and other therapies such as speech-language therapy and occupational therapy, in parallel with education classroom instruction. Special educators and therapists will come to the regular education classroom, when appropriate, to provide services to small groups of regular and special education students. A special education teacher, paraprofessional or aide may sit with them to help implement the goals of their IEPs. "Full Inclusion" maintains that the social interactions with regular education students are

	vitality important and that special services can be provided most effectively in the context of the regular classroom. For special education students, this setting provides the opportunity to model the behaviors and actions of others. For general education students, this setting fosters an appreciation and respect for the fact that everyone has unique characteristics and abilities, and helps them develop feelings of empowerment and self-control.
KDE B	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

**h. SCHOOL WEB ADDRESS (URL)**

[www.bsnbcs.org](http://www.bsnbcs.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

729

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

714

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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**l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No
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**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	82 Lewis Avenue, Brooklyn, NY, 11206	718-453-1001	NYC CSD 16	K-8	7-8

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Nicholas Tishuk	718-453-1001		<a href="mailto:ntishuk@bsnbcs.org">ntishuk@bsnbcs.org</a>
Operational Leader	Nicholas Tishuk	718-453-1001		<a href="mailto:ntishuk@bsnbcs.org">ntishuk@bsnbcs.org</a> <a href="mailto:ntishuk@bsnbcs.org">ntishuk@bsnbcs.org</a>
Compliance Contact	Nicholas Tishuk	718-453-1001		<a href="mailto:ntishuk@bsnbcs.org">ntishuk@bsnbcs.org</a>
Complaint Contact	Nicholas Tishuk	718-453-1001		<a href="mailto:ntishuk@bsnbcs.org">ntishuk@bsnbcs.org</a>
DASA Coordinator	Nicholas Tishuk	718-453-1001		<a href="mailto:ntishuk@bsnbcs.org">ntishuk@bsnbcs.org</a>
Phone Contact for After Hours Emergencies	Nicholas Tishuk	718-453-1001		<a href="mailto:ntishuk@bsnbcs.org">ntishuk@bsnbcs.org</a>



m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

**Site 1 Certificate of Occupancy (COO)**

[CoO 1930.pdf](#)

Filename: CoO 1930.pdf Size: 227.3 kB

**Site 1 Fire Inspection Report**

[20210617093346813.pdf](#)

Filename: 20210617093346813.pdf Size: 292.0 kB

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

**o. Has your school's Board of Trustees approved a budget for the 2020-2021 FY?**

(No response)

#### **ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Nicholas Tishuk
Position	Executive Director
Phone/Extension	(No response)
Email	ntishuk@bsnbcs.org

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSQ Fingerprint Clearance Oct 2019 Memo](#). Click YES to agree.**

#### **Responses Selected:**

Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

#### **Responses Selected:**

Yes

Signature, Head of Charter School

NT Shuk

Signature, President of the Board of Trustees

V Rivera

Date

Jun 17 2021

Thank you.



## Entry 3 Progress Toward Goals

Completed - Nov 1 2021

## Instructions

Repeals, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A". **Deadline is November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 3 Progress Toward Goals**

### **PROGRESS TOWARD CHARTER GOALS**

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

**For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".**

#### **2020-2021 Progress Toward Attainment of Academic Goals**

Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Each year, BSNBCS will demonstrate progress throughout the			

<p><b>Academic Goal 1</b></p>	<p>course of the school's charter term, towards exceeding Statewide proficiency on the New York State Mathematics examinations, for 3-8th graders who have been enrolled at the School on BEDS day for at least two consecutive years.</p> <p>Each year, BSNBCS will show progress, throughout the course of the school's charter term, towards exceeding Statewide proficiency on the New York State Mathematics examinations, for 3-8th graders who have been enrolled at the School on BEDS day for at least two consecutive years.</p>	<p>N/A. NYS has not yet released Statewide Proficiency results on ELA or Mathematics exams.</p>	<p>Unable to Assess</p>	<p>N/A</p>
	<p>Each year, BSNBCS will demonstrate progress, throughout the course of the school's charter term, towards exceeding Statewide proficiency on the</p>			



Academic Goal 2	<p>New York State Mathematics examinations, for each subgroup of 3-8th graders who have been enrolled at the School on BEDS day for at least two consecutive years. Each year, BSNBCS will show progress, throughout the course of the school's charter term, towards exceeding Statewide proficiency on the New York State Mathematics examinations, for subgroup of 3-8th graders who have been enrolled at the School on BEDS day for at least two consecutive years.</p>	<p>N/A. NYS has not yet released Statewide Proficiency results on ELA or Mathematics exams.</p>	Unable to Assess	N/A
Academic Goal 3	<p>Each year, BSNBCS's Aggregate Performance Index on the NYS ELA examinations will meet its Adequate Yearly Progress for the school set forth in the State's No Child Left Behind (NCLB) accountability framework.</p>	<p>Yes; Per the U.S. Department of Education-approved waiver, districts and schools, including subgroups, will maintain in the 2020-21 school year the same</p>	Met	

	Each year, BSNBCS's Aggregate Performance Index on the NYS Mathematics examinations will meet is Adequate Yearly Progress for the school set forth in the State's NCLB (NCLB) accountability framework.	accountability status assigned for the 2019-20 school year with no progress determinations. On this previous measure, BSNBCS met Adequate Yearly Progress.		
Academic Goal 4	<p>ach year, BSNBCS's Aggregate Performance Index on the NYS ELA examinations will meet its Adequate Yearly Progress for subgroups set forth in the State's No Child Left Behind (NCLB) accountability framework.</p> <p>Each year, BSNBCS's Aggregate Performance Index on the NYS Mathematics examinations will meet is Adequate Yearly Progress</p>	Yes; BSNBCS's Accountabilitiy Status is "In Good Standing"	Met	
	Each year, throughout the course of the School's next charter term,	N/A, The NYCDOE		

Academic Goal 5	BSNBCS will earn a score of B or better In "Student Growth" section of the NYCDOE Progress Report.	Progress report no longer exists.	Unable to Assess	N/A
Academic Goal 6	Each year, each BSNBCS subgroup of students will reduce by one-quarter, the gap between the percent at or above Level 3 on the previous year's NYS ELA exam and the NYS Average of students at or above Level 3 on the current year's NYS ELA exam. If a grade-level cohort exceeds 75% at or above Level 3 in the previous year, the cohort will demonstrate growth from the previous year. Each year, each BSNBCS subgroup of students will reduce by one-quarter, the gap between the percent at or above Level 3 on the previous year's NYS Mathematics exam and the NYS Average of students at or above Level 3 on the current year's	N/A. NYS has not yet released Statewide Proficiency results on ELA or Mathematics exams.	Unable to Assess	N/A

	<p>NYS Mathematics exam. If a grade-level cohort exceeds 75% at or above Level 3 in the previous year, the cohort will demonstrate growth from the previous year.</p>			
Academic Goal 7	<p>Each year, each BSNBCS grade level cohort will reduce by one-quarter the gap between the percent at or above Level 3 on the previous year's NYS mathematics exam and 75% at or above Level 3 on the current year's NYS mathematics exam for each subgroup. If a grade-level cohort exceeds 75% at or above Level 3 in the previous year, the cohort will demonstrate growth from the previous year.</p> <p>Each year, each BSNBCS grade-level cohort of students will reduce by one-quarter, the gap between the percent at or</p>	<p>N/A. NYS has not yet released Statewide Proficiency results on ELA or Mathematics exams.</p>	Unable to Assess	N/A

above Level 3 on the previous year's NYS ELA exam and 75% at or above Level 3 on the current year's NYS ELA exam for each subgroup. If a grade-level cohort exceeds 75% at or above Level 3 in the previous year, the cohort will demonstrate growth from the previous year.

# **Academic Goal B**

Each year, the percent of BSNBCS students performing at or above Level 3 on the NYS Math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of NYCDOE's Similar Schools.

Each year, the percent of BSNBCS students performing at or above Level 3 on the NYS ELA exam in each tested grade will, in the majority of grades, exceed the average performance of

Met. Aggregate performance of BSNBCS students of Level 3 or 4 on NYS ELA exams is 71.92%, compared to 65.37% for the NYCDOE average.

Aggregate performance of BSNBCS students of Level 3 or 4 on NYS Mathematics exams is 67.35%, compared to 51.51% for the NYCDOE average.

**Met**



students tested in the same grades of NYCDOE's Similar Schools.

Each year, the percent of BSNBCS students performing at or above Level 3 on the NYS Math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of Brooklyn's CSD16.

The measure will be made by comparing the performance captured on the NYS Report Card for CSD16, on [datanysed.gov](http://datanysed.gov)

Each year, the percent of BSNBCS students performing at or above Level 3 on the NYS ELA exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of Brooklyn's CSD16. The measure will be made by

Aggregate performance of Level 3 or 4 on NYS Mathematics exams is 67.35%, compared to 15.59% for the CSD16 average.

Aggregate performance of BSNBCS students of Level 3 or 4 on NYS ELA exams is 71.92%, compared to 41.06% for the CSD16 average.

Met

Academic Goal 9

comparing the performance captured on the NYS School Report Card for CSD16, on [datanysed.gov](http://datanysed.gov)

**Subgroup Comparison**

On the 3-8 NYS Mathematics Exams, BSNBCS student subgroups outperformed their peers in CSD16 in the measured groups of English Language Learners, Students with Disabilities, Economically Disadvantaged Students, Black Students and Latino Students. Below these subgroups are compared between BSNBCS and CSD16 students.

a) 57.78% of English Language Learners at BSNBCS passed the exam at levels 3+4 compared to 20.00% of CSD16 students (289% performance).

b) 47.50% of Students with Disabilities at BSNBCS passed the exam at levels

**Academic Goal 10**

Each year, the percent of BSNBCS students performing at or above Level 3 on the NYS Math exam for subgroups in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of Brooklyn's CSD16. The measure will be made by comparing the performance captured on the NYS Report Card for CSD16, on datanysed.gov

Each year, the percent of BSNBCS students performing at or above Level 3 on the NYS ELA exam for subgroups in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of

3+4 compared to 10.34% of CSD16 students (459% performance).  
c) 67.27% of Economically Disadvantaged students at BSNBCS students passed the exam at levels 3+4 compared to 11.97% of CSD16 students (562% performance).  
d) 61.86% of Black students at BSNBCS passed the exam at levels 3+4 compared to 10.93% of CSD16 students (566% performance).  
e) 70.12% of Latino students at BSNBCS passed the exam at levels 3+4 compared to 33.33% of CSD16 students (210% performance).

On the 3-8 NYS ELA Exams, BSNBCS student subgroups outperformed their peers in CSD16 in the measured groups of English Language Learners, Students with Disabilities, Economically Disadvantaged

**Met**

Brooklyn's CSD16.  
The measure will  
be made by  
comparing the  
performance  
captured on the  
NYS School Report  
Card for CSD16, on  
datanysed.gov

Students, Black  
Students and  
Latino Students.  
Below these  
subgroups are  
compared between  
BSNBCS and  
CSD16 students.

a) 47.62% of  
English Language  
Learners at  
BSNBCS passed  
the exam at levels  
3+4 compared to  
12.50% of CSD16  
students. (381%  
performance).

b) 53.09% of  
Students with  
Disabilities at  
BSNBCS passed  
the exam at levels  
3+4 compared to  
18.07% of CSD16  
students (294%  
performance).

c) 71.94% of  
Economically  
Disadvantaged  
BSNBCS students  
passed the exam  
at levels 3+4  
compared to  
33.81% of CSD16  
students (213%  
performance).

d) 66.94% of Black  
students at  
BSNBCS passed  
the exam at levels  
3+4 compared to  
41.34% of CSD16  
students (161%  
performance).

e) 75.31% of

		Latino students at BSNBCS passed the exam at levels 3+4 compared to 37.50% of CSD16 students (201% performance).		
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**2. Do have more academic goals to add?**

Yes
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**2020-2021 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year, BSNBCS will show progress towards earning a score of B or better in "Performance" section of the NYCDOE Progress Report	N/A. The NYCDOE Progress report no longer exists.	Unable to Assess	N/A
Academic Goal 12	Each year, BSNBCS will be deemed "In Good Standing" on its New York State School Report Card for AYP.	Yes; BSNBCS's Accountability Status is "In Good Standing"	Met	
	Each year, BSNBCS will show progress			



Academic Goal 13	towards earning a score of "B" or better on the "Progress" section of the citywide Progress Report.	N/A, The NYCDOE Progress report no longer exists.	Unable to Assess	N/A
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

### 3. Do have more academic goals to add?

No

### 4. ORGANIZATION GOALS

**For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".**

#### 2020-2021 Progress Toward Attainment of Organization Goals

Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for
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Org Goal 1	<p>Per the 2010 amendment to the Charter Schools Act, the school shall demonstrate good faith efforts to attract, retain, and meet or exceeded enrollment and retention targets as prescribed by the Board of Regents through the State Education of students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program.</p>	Comparison with Vendorportal enrollment data	Met	
Org Goal 2	<p>Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and</p>	Board minutes reported for each month in the school year, and compliance reporting submitted through out the school year	Met	

	the federal Family Educational Rights and Privacy Act.			
Org Goal 3	Each year, the School will have an average daily student attendance rate of at least 95%, with the exception of Long Term Absence (LTA) students.	N/A; Due to the pandemic, attendance rates could not be equitably measured due to NYS/NYC pandemic health protocols, quarantines and citywide health mandates.	Unable to Assess	N/A
Org Goal 4	Each year, 95% of all students who were enrolled during the school year will return the following September, with the exception of students who have transferred to out-of-city, out-of-state, private or parochial schools.	Comparison with Vendorportal enrollment data	Met	
Org Goal 5	The Executive Director will present a Dashboard of school performance in regards to student performance, attendance, enrollment and financials at each meeting of the Board of Trustees.	Board minutes reported for each month in the school year	Met	
	Annually, the			

Org Goal 6	Board will meet its obligations outlined in the Board Bylaws in regards to attendance, activity of subcommittees and financial oversight of the school.	Board minutes reported for each month in the school year	Met	
Org Goal 7	Each year, parents will express satisfaction with the school's program as determined by the parent section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The participation rate of the survey will exceed 50%	N/A NYC Survey Not Released	Unable to Assess	N/A
	Each year, teachers will express satisfaction with school leadership and professional development			

Org Goal 8	opportunities as determined by the teacher section of the NYCDOE Learning Environment Survey In which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The participation rate of the survey will exceed 70%	N/A NYC Survey Not Released	Unable to Assess	N/A
Org Goal 9	Each year, BSNBCS middle school students who take the survey will express satisfaction with the School as determined by the student section of the NYCDOE Learning Environment Survey In which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and	N/A NYC Survey Not Released	Unable to Assess	



	Respect			
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

## 6. FINANCIAL GOALS

## 2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Annually, student enrollment at BSNBCS will be within 15% of full enrollment, as defined in the School's contract.	Comparison of the Vendorportal data	Met	
Financial Goal 2	Each year, the School will undergo an independent financial audit that will result in an unqualified opinion and no major findings	Audited Financial statements and documents	Met	
Financial Goal 3	Each year, BSNBCS will operate on a balanced budget and maintain a stable cash flow	Audited Financial statements and documents	Not	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

## Entry 4 - Audited Financial Statements

Completed - Oct 29 2021

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the Annual Report Portal no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

### FINAL FY21 FinanStmnt with Mgmt Ltr

Filename: FINAL\_FY21\_FinanStmnt\_with\_Mgmt\_Ltr\_QZ1c0rK.pdf Size: 454.8 kB

## Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2021

### Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at 2020-2021 Charter School Annual Report webpage. Upload the completed file in Excel format. **Due November 1, 2021.**

**Education Corporations with more than one school** should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

### FINAL 11-1-21 FY21 Annual Financial Statement Template

Filename: FINAL\_11-1-21\_FY21\_Annual\_Financia\_gfW9jSc.xlsx Size: 83.7 kB

## Entry 4c - Additional Financial Documents

Completed - Oct 29 2021

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents in this section by **November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report

4. Evidence of Required Escrow Account for each school[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

### **Escrow Account**

Filename: Escrow\_Account.pdf Size: 67.1 kB

### **FY21 Management Rep Letter 10-2021**

Filename: FY21\_Management\_Rep\_Letter\_10-2021.pdf Size: 100.0 kB

### **FINAL FY21 FinanStrant with Mgmt Ltr**

Filename: FINAL\_FY21\_FinanStrant\_with\_Mgmt\_Ltr.pdf Size: 454.8 kB

### **Entry 4C Document Explanation**

Filename: Entry\_4C\_Document\_Explanation.docx Size: 14.3 kB

## **Entry 4d - Financial Services Contact Information**

Completed - Jul 27 2021

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation by November 1, 2021.

## **Form for "Financial Services Contact Information"**

### **1. School Based Fiscal Contact Information**

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Lisa-Ranee Brown	<a href="mailto:lrbrown@bsnbcs.org">lrbrown@bsnbcs.org</a>	718-453-1001

## 2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Gus Sabika	[REDACTED]	[REDACTED]	11

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
Charter School Business Management	Karen Daniels	237 West 35th St., Suite 301, New York, NY 10001	[REDACTED]	[REDACTED]	11

## Entry 5 - Fiscal Year 2021-2022 Budget

Completed - Jul 28 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 Projected Annual Budget template in the portal or from the Annual Report website by November 1, 2021.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the 2021-2022 Budget and Quarterly Report Template on the SUNY website or Epicenter and upload the completed template into the portal by November 1, 2021.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

### Final2021-2022ARBudgetTemplate\_BSNB

Filename: Final2021-2022ARBudgetTemplate\_BSNB.xlsx (Size: 36.9 KB)

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 28 2021

## **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: Disclosure of Financial Interest Form
- SUNY- Authorized Charter Schools: SUNY Trustee Financial Disclosure Form

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

## **Joseph Sciame BSNBCS Financial Disclosure 20-21**

Filename: Joseph\_Sciame\_BSNBCS\_Financial\_Disc\_TG6UxW7.pdf Size: 975.3 kB

## **Victor Rivera BSNBCS Financial Disclosure 20-21**

Filename: Victor\_Rivera\_BSNBCS\_Financial\_Disc\_NAyuh4S.pdf Size: 1.7 MB

## **Kevin Nesbitt BSNBCS Financial Disclosure 20-21**

Filename: Kevin\_Nesbitt\_BSNBCS\_Financial\_Disc\_XbJWNhy.pdf Size: 93.5 kB

## **Cecelia Russo BSNBCS Trustee Financial Disclosure 20-21**

Filename: Cecelia\_Russo\_BSNBCS\_Trustee\_Financ\_D3SZuFy.pdf Size: 67.3 kB

## **Patricia Bramwell BSNBCS Trustee Financial Disclosure 20-21**

Filename: Patricia\_Bramwell\_BSNBCS\_Trustee\_FI\_n2B3Rv8.pdf Size: 69.7 kB

## **Tamikka Pate BSNBCS Trustee Financial Disclosure 20-21**

Filename: Tamikka\_Pate\_BSNBCS\_Trustee\_Financi\_QvvJviL.pdf Size: 81.0 kB

## **Tyler Appendix F Disclosure of Financial Interest Form**

Filename: Tyler\_Appendix\_F\_Disclosure\_of\_Fin\_nXoBQYX.pdf Size: 196.5 kB

## **Neil Samen Financial Disclosure July 2021**

Filename: Neil\_Samen\_Financial\_Disclosure\_July\_2021.pdf Size: 91.4 kB

## **Theodore Greene Financial Disclosure FY21**

Filename: Theodore\_Greene\_Financial\_Disclosure\_FY21.pdf Size: 115.5 kB

## **Doris Givens Financial Disclosure 7-22-21**

## Entry 7 BOT Membership Table

Completed - Aug 2 2021

### Instructions

### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

### Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all –VOTING and NON-VOTING– trustees.

#### 1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Victor Rivers	[REDACTED]	Chair	Chair, Treasurer, Secretary	Yes	11	07/01/2020	06/30/2021	11
2	Patricia Bramwell	[REDACTED]	Vice Chair	NA	Yes	11	07/01/2020	06/30/2021	12

3	Tyler McConnell	[REDACTED]	Treasurer	NA	Yes	3	07/01/2020	06/30/2021	11
4	Doris Givens	[REDACTED]	Secretary	NA	Yes	4	07/01/2020	06/30/2021	12
5	Joseph Sciame	[REDACTED]	Trustee/Member	Chair	Yes	11	07/01/2020	06/30/2021	12
6	Kevin Nesbit	[REDACTED]	Trustee/Member	Chair of Family Life and Engagement Committee	Yes	11	07/01/2020	06/30/2021	10
7	Cecilia Russo	[REDACTED]	Trustee/Member	Chair of Education Committee	Yes	11	07/01/2020	06/30/2021	11
8	Leticia Theodore-Greene	[REDACTED]	Trustee/Member	Chair of Development Committee	Yes	11	07/01/2020	06/30/2021	10
9	Tamikka Pate	[REDACTED]	Trustee/Member	NA	Yes	1	07/01/2020	06/30/2021	11



**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Commit- tee Affiliatio- ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende- d During 2020- 2021
10	Neil Samen		Trustee/ Member	NA	Yes	1	07/01/2 021	08/31/2 021	5 or less
11									
12									
13									
14									
15									

**1c. Are there more than 15 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	9
b. Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d. Total Number of members, as set in Bylaws, Resolution or Minutes	5-15

### 3. Number of Board meetings held during 2020-2021

12
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### 4. Number of Board meetings scheduled for 2021-2022

12
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Thank you.

## Entry 8 Board Meeting Minutes

Completed - Jul 28 2021

**Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

100

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102

103

104

105

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109

110

## **2020-2021 Board Meeting Minutes**

Filename: 2020-2021\_Board\_Meeting\_Minutes.pdf Size: 489.5 kb

### **Entry 9 Enrollment & Retention**

Completed - Aug 2 2021

Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

### **Entry 9 Enrollment and Retention of Special Populations**

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

#### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	BSNBCS's substantial efforts to recruit students with the greatest need have been successful, with 95.1% of our students eligible for Free or Reduced Lunch. This compares favorably with NYC's average of 75%. Additionally,	

## Economically Disadvantaged

19.9% of BSNBCS students experienced homelessness in the 2020-21 school year, compared to the NYCDOE average; these students being doubled up or in a shelter, making them McKinney-Vento services eligible. The efforts described above to recruit these students with the greatest need are consistent with our mission as a community-based school.

In 2020-21, relationships with local institutions such as NYCHA resident associations, day-cares that accept vouchers, barbershops and churches were used to spread the word about our programming. Because of the socio-economic composition of our neighborhood, these institutions serve a large number of economically disadvantaged families.

We also continued to use relationship building with local institutions, canvassers, and the Charter Center's Common Application effectively to recruit to this population of students. We used canvassers to reach out to local residents close to their homes and near transit hubs. Each year we participate in the NYC Charter Center's Common Application, which is widely advertised across New York City, to extend the reach of our recruitment efforts. We also engaged with local shelters and social workers to make them aware of the educational services our school offers.

Because of the limited of social interactions and large gatherings

Strategies used in 2020-2021 (relationship building with local institutions, canvassers, Charter Center Common Application) were highly effective and we intend to continue using them, with adjustments made as may be necessary to accommodate mandates related to COVID-19 safety, to recruit for economically disadvantaged students for the 2021-2022 school year.

imposed by the COVID-19 pandemic, BSNBCS also used word of mouth and flyers to advertise open seats when they were available. Our school implemented an effective re-opening plan that allowed for the safe return of student to 5 day, full time on-site learning. The full-time option was very appealing to families who did not have the flexibility to work remotely or take time off to supervise their child(ren)'s remote learning.

#### English Language Learners

In the socially-distanced context and enhanced health measures implemented in response to the COVID-19 pandemic, BSNBCS continued to implement recruitment efforts from previous years. All BSNBCS recruitment and advertising materials include language written in Spanish. Our website uses a Google plugin to translate to most languages, and our enrollment forms are available in Spanish. Our staff includes members who speak Spanish, French, Russian, Polish and Creole and who can assist families during enrollment. Our 5 days a week full time on-site instruction was appealing to immigrant families, many of whom come from non-English speaking nations. For these children, having access to English language materials, instruction and interactions have been limited during the pandemic began. Being able to attend school full time has had a positive impact on their English

Strategies used in 2020-2021 were highly effective and we intend to continue using them, with adjustments made as may be necessary to accommodate mandates related to COVID-19 safety, to recruit for English Language Learners for the 2021-2022 school year.

language acquisition.  
 Finally, we used services provided by the NYC DOE through which a translator can be called to simultaneously translate in a language for which we do not have native speakers on staff.  
 These recruitment efforts have been highly successful, with 19.1% of our students being ELL students, this is compared to the NYCDOE average of 15%.

Since the 2018-19 school year, BSNBCS has included a lottery preference for students with disabilities. This is publicized on our recruitment materials and on the application form. BSNBCS' prospectus and flyers are distributed to local residences, daycares, churches, barbershops, and grocery stores.  
 We highlight Special Education services provided by our school. All staff involved with recruitment and with discussing with prospective families can explain the types of academic, behavioral and emotional support systems our school provides for students with disabilities.  
 Our admission policy is non-sectarian and does not discriminate against any student on the basis of ethnicity, national origin, gender or gender identity, disability or any other ground that would be unlawful.  
 Admission to BSNBCS is not limited to the basis of intellectual ability, measures of achievement or aptitude, athletic ability,

Strategies used in 2020-2021 were highly effective and we intend to continue using them, with adjustments made as may be necessary to accommodate mandates related to COVID-19

Students with Disabilities

	<p>disability, race, creed, gender or gender identity, national origin, religion or ancestry. Any child who is qualified under NYS law for admission to a public school is qualified for admission to BSNBCS. We ensure compliance with all applicable anti-discrimination laws governing public schools, including Title VI of the Civil Rights Act and New York Educational Laws governing the admission to a charter school.</p> <p>These recruitment efforts have been successful with 22% of our students being categorized as Students with Disabilities. This number is on par with the NYCDOE average of 22%, despite the highly effective Response to Intervention model in place at BSNBCS that identifies and remediates student needs proactively; which effectively lowers the total number of students requiring special education services.</p>	<p>safety, to recruit for students with disabilities for the 2021-2022 school year.</p>
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#### Retention Efforts Toward Meeting Targets

	Describe Retention Efforts In 2020-2021	Describe Retention Plans In 2021-2022
	<p>During the 2020-21 School year, BSNBCS provided student uniforms to families who requested them and all necessary supplies for student's learning in the classroom. We also provided support for families to have access the internet and technology devices for their remote learning if they opted</p>	



**Economically Disadvantaged**

into full-time remote learning or if the school moved into a hybrid or fully remote model.

To the extent that they were able to happen in a safe, socially-distanced fashion, all educational trips made during the year were paid for by BSNBCS so no child ever missed out on an opportunity to learn outside the classroom.

Cultural and celebratory trips and events were organized at no charge to students who earn participation through their pro-social behaviors. We continued offering full scholarships for the K-5 afterschool program for families who requested them and automatically for all McKinney-Vento eligible students. All students in grades 6-8 were eligible to enroll in a free after school program offered through DYCD.

Strategies used in 2020-2021 were highly effective and we intend to continue using them, with adjustments made as may be necessary to accommodate mandates related to COVID-19 safety, to retain economically disadvantaged students for the 2021-2022 school year.

**English Language Learners**

BSNBCS put a heavy focus on providing bilingual facing staff and several educational leaders who are able to communicate with families in their home language. We also connected with families and guardians in their home language as well as produced all communications to families in both English and Spanish.

For families who did not use English at home and who opted into remote instruction, we paired them with staff members who speak their language fluently to regularly check on their needs and well being. For ELL students who opted into

Strategies used in 2020-2021 were highly effective and we intend to continue using them, with adjustments made as may be necessary to accommodate mandates related to COVID-19 safety, to retain English

	<p>full-time remote learning or were learning remotely due to a temporary school closing or health exclusion due to COVID 19 exposure, their ELL instructional services were provided virtually. If their family did not have ready access to technology or internet services required for them to fully access remote learning materials, BSNBCS provided support with accessing those materials and services.</p>	<p>Language Learners for the 2021-2022 school year.</p>
<p>Students with Disabilities</p>	<p>Our Principal and Special Education Services Coordinator were available to families who wished to better understand services and processed related to t heir child(ren)'s IEP. Our Special Education Services Coordinator worked with service providers, families and the CSE to schedule and coordinate evaluations, annual reviews and tri-annual re-evaluations and has continued her proactive work to engage families and obtain related services for students in a timely manner.</p> <p>Even with COVID-19 restrictions in place, CSE and parent meetings were scheduled using teleconferencing to make sure students were on track to receive the most appropriate services for their current needs. Our teachers also received support and training in creating differentiated lesson plans, and all students received related served they were eligible for during the year. During school closures and for fully-remote students, BSNBCS</p>	<p>Strategies used in 2020-2021 were highly effective and we intend to continue using them, with adjustments made as may be necessary to accommodate mandates related to COVID-19 safety, to retain students with disabilities for the 2021-2022 school year.</p>

continued to provide services and supports virtually to ensure the needs of each student was met. If their family did not have ready access to technology or Internet services required for them to fully access remote learning materials, BSNBCS provided support with accessing those materials and services.

## **Entry 10 - Teacher and Administrator Attrition**

Completed - Jun 24 2021

### **Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/pss/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.hihered.nysed.gov/tset/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

Completed - Jul 27 2021

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A: 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
<b>Total Category A: 5 or 30% whichever is less</b>	<b>4.0</b>

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
I. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
II. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
III. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
IV. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
<b>Total Category B: not to exceed 5</b>	<b>5.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
I. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
II. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
III. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
IV. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
<b>Total Category C: not to exceed 5</b>	<b>5.0</b>

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
<b>Total Category D</b>	<b>21</b>

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
<b>Total Category E</b>	<b>56</b>



## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	77

Thank you.



## Entry 12 Organization Chart

Completed - Jun 24 2021

### Instructions

**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

### **2020-2021 Organizational Chart**

Filename: 2020-2021\_Organizational\_Chart.pdf Size: 78.5 kB

## Entry 13 School Calendar

Completed - Jun 24 2021

### Instructions for submitting School Calendar

**Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the minimum instructional requirements as required of other public schools "... unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE:** This is a required task, and it is marked optional for administrative purposes only.

## **BSNBCS School Year Calendar 2021-22**

Filename: BSNBCS\_School\_Year\_Calendar\_2021-22.pdf Size: 94.5 kB

## **Entry 14 Links to Critical Documents on School Website**

Completed - Jun 17 2021

### **Instructions**

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo);
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## **Form for Entry 14 Links to Critical Documents on School Website**

School Name: BSNBCS 20-21 Annual Report

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit Item 5: Authorizer-approved DASA policy.**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	<a href="https://bsnbcs.org/wp-content/uploads/2021/04/2019-20-Annual-Report.pdf">https://bsnbcs.org/wp-content/uploads/2021/04/2019-20-Annual-Report.pdf</a>
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	<a href="https://app2.boardontrack.com/public/p4b2x0/meetingsList">https://app2.boardontrack.com/public/p4b2x0/meetingsList</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://bsnbcs.org/results-accountability/pot-meetings/">https://bsnbcs.org/results-accountability/pot-meetings/</a>
3. Link to NYS School Report Card	<a href="https://data.nysed.gov/essa.php?year=2020&amp;instid=800000067232">https://data.nysed.gov/essa.php?year=2020&amp;instid=800000067232</a>
4. Lottery Notice announcing date of lottery	<a href="https://bsnbcs.org/enrollment-process/">https://bsnbcs.org/enrollment-process/</a>
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	<a href="https://bsnbcs.org/wp-content/uploads/2021/05/EY21-Dignity-for-All-Students-Policy-DASA.pdf">https://bsnbcs.org/wp-content/uploads/2021/05/EY21-Dignity-for-All-Students-Policy-DASA.pdf</a>
6. District-wide Safety Plan	<a href="http://bsnbcs.org/wp-content/uploads/2020/10/2020-21-BSNB-CS-District-Wide-Safety-Plan.pdf">http://bsnbcs.org/wp-content/uploads/2020/10/2020-21-BSNB-CS-District-Wide-Safety-Plan.pdf</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://bsnbcs.org/wp-content/uploads/2021/04/2020-21-SST-Family-Handbook.pdf">https://bsnbcs.org/wp-content/uploads/2021/04/2020-21-SST-Family-Handbook.pdf</a>
7. Authorizer-Approved FOIL Policy	<a href="https://bsnbcs.org/wp-content/uploads/2021/05/BSNB-CS-Authorizer-approved-Freedom-of-Information-Law-Policy.pdf">https://bsnbcs.org/wp-content/uploads/2021/05/BSNB-CS-Authorizer-approved-Freedom-of-Information-Law-Policy.pdf</a>
8. Subject matter list of FOIL records	<a href="https://bsnbcs.org/wp-content/uploads/2021/05/BSNB-CS-Authorizer-approved-Freedom-of-Information-Law-Policy.pdf">https://bsnbcs.org/wp-content/uploads/2021/05/BSNB-CS-Authorizer-approved-Freedom-of-Information-Law-Policy.pdf</a>

**Thank you.**



**Bedford Stuyvesant New Beginnings Charter School**

Financial Statements and  
Uniform Guidance Schedule  
Together With Independent Auditors' Report

June 30, 2021 and 2020

**Bedford Stuyvesant New Beginnings Charter School**

**Financial Statements and  
Uniform Guidance Schedules  
Together With Independent Auditors' Reports**

**June 30, 2021 and 2020**

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## **Independent Auditors' Report**

**Board of Trustees**  
**Bedford Stuyvesant New Beginnings Charter School**

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of Bedford Stuyvesant New Beginnings Charter School (the "School"), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Report on Supplementary Information**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards on page 15 as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 19, 2021, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 19, 2021



**Bedford Stuyvesant New Beginnings Charter School**

**Statements of Financial Position**

	June 30,	
	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Current Assets		
Cash	\$ 4,290,182	\$ 4,333,324
Grants and contracts receivable	887,275	377,073
Prepaid expenses and other current assets	<u>20,036</u>	<u>72,812</u>
Total Current Assets	5,197,493	4,783,209
 Property and equipment, net	 1,773,403	 1,768,282
Restricted cash	75,615	75,540
Security deposits	<u>79,845</u>	<u>79,845</u>
	<u>\$ 7,126,356</u>	<u>\$ 6,706,876</u>
 <b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities		
Accounts payable and accrued expenses	\$ 347,767	\$ 180,798
Accrued payroll and payroll taxes	601,699	684,149
Deferred rent, current portion	287,200	287,200
Refundable advances	<u>3,080</u>	<u>3,036</u>
Total Current Liabilities	1,239,746	1,155,183
 Deferred rent	 3,100,194	 3,387,394
Paycheck Protection Program loan payable	<u>1,985,589</u>	<u>1,985,589</u>
Total Liabilities	6,325,529	6,528,166
 Net assets, without donor restrictions	 <u>800,827</u>	 <u>178,710</u>
	<u>\$ 7,126,356</u>	<u>\$ 6,706,876</u>

See notes to financial statements

**Bedford Stuyvesant New Beginnings Charter School**

**Statements of Activities**

	<u>Year Ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<b>REVENUE AND SUPPORT</b>		
State and local per pupil operating revenue	\$ 14,014,240	\$ 13,648,901
State and local per pupil facilities funding	768,013	764,807
Federal grants	1,302,196	312,023
Federal E-Rate and IDEA	138,877	155,612
State and city grants	341,513	340,581
Contributions and private grants	30,030	30,988
After school program	-	34,763
Other income	11,472	32,756
<b>Total Revenue and Support</b>	<u>16,606,341</u>	<u>15,320,431</u>
<b>EXPENSES</b>		
<b>Program Services</b>		
Regular education	9,978,594	9,397,938
Special education	2,989,039	2,688,958
Supplementary education	340,923	355,965
<b>Total Program Services</b>	13,308,556	12,442,861
<b>Supporting Services</b>		
Management and general	2,665,267	2,526,299
Fundraising	10,401	10,642
<b>Total Expenses</b>	<u>15,984,224</u>	<u>14,979,802</u>
 Change in Net Assets	 622,117	 340,629
<b>NET ASSETS (DEFICIT)</b>		
Beginning of year	<u>178,710</u>	<u>(161,919)</u>
 End of year	 <u>\$ 800,827</u>	 <u>\$ 178,710</u>

See notes to financial statements

**Bedford Stuyvesant New Beginnings Charter School**  
**Statement of Functional Expenses**  
**Year Ended June 30, 2021**

	Program Services			Management and		Fundraising	Total
	Regular Education	Special Education	Supplementary Education	General			
Salaries and wages	\$ 5,782,353	\$ 1,737,888	\$ 71,056	\$ 7,591,297	\$ 1,305,424	\$ 7,162	\$ 8,903,883
Employee benefits and payroll taxes	1,504,781	452,262	18,491	1,975,534	341,585	-	2,317,119
Audit and accounting fees	-	-	-	-	38,500	-	38,500
Legal fees	-	-	-	-	1,863	-	1,863
Marketing and recruiting	29,534	11,839	-	41,373	15,174	-	56,547
Financial management services	-	-	-	-	86,120	-	86,120
Contractual services	608	183	7	798	138	-	936
Consulting	94,874	28,634	236,751	360,259	214,666	-	574,925
Leased equipment	-	-	-	-	35,697	-	35,697
Student food services	316,850	94,073	-	410,923	71,052	-	481,975
Workshop/staff food services	39,690	11,784	-	51,474	8,900	-	60,374
Insurance	118,677	35,235	-	153,912	26,612	-	180,524
Utilities	128,854	38,727	1,583	169,164	29,251	-	198,415
Rent	868,914	261,152	10,678	1,140,744	197,242	-	1,337,986
Postage and shipping	-	-	-	-	10,332	-	10,332
Classroom supplies	119,776	33,823	-	153,599	19	-	153,618
Instructional materials	67,099	18,947	-	86,046	-	-	86,046
Professional development	51,556	14,558	-	66,114	20,098	-	86,212
Repairs and maintenance	381,155	113,865	2,357	497,377	86,000	-	583,377
Office expense	28,999	4,019	-	33,018	77,343	3,239	113,600
Telephone and internet services	35,286	10,476	-	45,762	7,913	-	53,675
Information technology	101,030	29,996	-	131,026	22,655	-	153,681
Student transportation	2,254	637	-	2,891	-	-	2,891
Dues and subscriptions	39,064	11,598	-	50,662	8,761	-	59,423
Depreciation and amortization	252,613	75,001	-	327,614	56,646	-	384,260
Interest	14,006	4,158	-	18,164	3,141	-	21,305
Miscellaneous	621	184	-	805	135	-	940
<b>Total Expenses</b>	<b>\$ 9,978,594</b>	<b>\$ 2,989,039</b>	<b>\$ 340,923</b>	<b>\$ 13,308,556</b>	<b>\$ 2,665,267</b>	<b>\$ 10,401</b>	<b>\$ 15,984,224</b>

See notes to financial statements

**Bedford Stuyvesant New Beginnings Charter School**  
**Statement of Functional Expenses**  
**Year Ended June 30, 2020**

	Program Services				Management and General		
	Regular Education	Special Education	Supplementary Education	Total	General	Fundraising	Total
Salaries and wages	\$ 5,754,367	\$ 1,665,140	\$ 118,093	\$ 7,537,600	\$ 1,318,581	\$ 7,008	\$ 8,863,189
Employee benefits and payroll taxes	1,463,217	423,411	30,029	1,916,657	337,070	-	2,253,727
Audit and accounting fees	-	-	-	-	19,500	-	19,500
Legal fees	-	-	-	-	2,392	-	2,392
Marketing and recruiting	41,197	13,213	-	54,410	14,397	-	68,807
Financial management services	-	-	-	-	56,994	-	56,994
Contractual services	676	196	14	886	156	-	1,042
Consulting	52,074	15,219	184,964	252,257	224,646	-	476,903
Leased equipment	-	-	-	-	42,084	-	42,084
Student food services	25,075	7,110	-	32,185	5,660	-	37,845
Workshop/staff food services	22,380	6,346	-	28,726	5,052	-	33,778
Insurance	72,199	20,472	-	92,671	16,297	-	108,968
Utilities	95,409	27,608	1,958	124,975	21,979	-	146,954
Rent	855,694	247,612	17,561	1,120,867	197,119	-	1,317,986
Postage and shipping	-	-	-	-	8,427	-	8,427
Classroom supplies	136,232	31,191	-	167,423	-	-	167,423
Instructional materials	121,599	27,841	-	149,440	-	-	149,440
Professional development	71,991	16,483	-	88,474	55,165	-	143,639
Repairs and maintenance	211,271	60,855	3,346	275,472	48,444	-	323,916
Office expense	31,536	2,804	-	34,340	61,274	3,634	99,248
Telephone and internet services	33,703	9,556	-	43,259	7,608	-	50,867
Information technology	97,043	27,517	-	124,560	21,906	-	146,466
Student transportation	39,605	9,068	-	48,673	-	-	48,673
Dues and subscriptions	46,852	13,285	-	60,137	10,576	-	70,713
Depreciation and amortization	223,253	63,304	-	286,557	50,395	-	336,952
Interest	2,179	618	-	2,797	491	-	3,288
Miscellaneous	386	109	-	495	86	-	581
Total Expenses	\$ 9,397,938	\$ 2,688,958	\$ 355,965	\$ 12,442,861	\$ 2,526,299	\$ 10,642	\$ 14,979,802

See notes to financial statements

**Bedford Stuyvesant New Beginnings Charter School**

**Statements of Cash Flows**

	<u>Year Ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 622,117	\$ 340,629
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	384,260	336,952
Deferred rent	(287,200)	184,346
Changes in operating assets and liabilities		
Grants and contracts receivable	(510,202)	(319,379)
Prepaid expenses and other current assets	52,776	(34,323)
Accounts payable and accrued expenses	166,969	(10,678)
Accrued payroll and payroll taxes	(82,450)	39,330
Refundable advances	<u>44</u>	<u>2,992</u>
Net Cash from Operating Activities	346,314	539,869
<b>CASH FLOWS FROM INVESTING ACTIVITY</b>		
Purchases of property and equipment	(389,381)	(375,813)
<b>CASH FLOWS FROM FINANCING ACTIVITY</b>		
Paycheck Protection Program loan proceeds	<u>-</u>	<u>1,985,589</u>
Net Change in Cash and Restricted Cash	(43,067)	2,149,645
<b>CASH AND RESTRICTED CASH</b>		
Beginning of year	<u>4,408,864</u>	<u>2,259,219</u>
End of year	<u>\$ 4,365,797</u>	<u>\$ 4,408,864</u>

See notes to financial statements

## **Bedford Stuyvesant New Beginnings Charter School**

### **Notes to Financial Statements June 30, 2021 and 2020**

#### **1. Organization and Tax Status**

Bedford Stuyvesant New Beginnings Charter School (the "School") is a New York State, not-for-profit educational corporation that was incorporated to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter (the "Charter") on January 12, 2010 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. The School renewed its Charter for an additional five-year term expiring June 30, 2023. At the School, families, educators and community members will join together to create a supportive and rigorous academic environment for all students. Through the pursuit of 21st-century learning, project-based and service learning, and traditional coursework, students will be prepared to succeed in academically competitive schools as well as become responsible citizens of the global community. Classes commenced in Brooklyn, New York in September 2010 and the School provided education to approximately 714 students in kindergarten through eighth grade during the 2020-2021 academic year.

The New York City Department of Education provides transportation directly to some of the School's students. Such costs are not included in these financial statements. The School provides universal free lunch to all of the School's scholars.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

#### **2. Summary of Significant Accounting Policies**

##### ***Basis of Presentation and Use of Estimates***

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

##### ***Net Asset Presentation***

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

*Net assets without donor restrictions* - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

**Bedford Stuyvesant New Beginnings Charter School**

Notes to Financial Statements  
June 30, 2021 and 2020

**2. Summary of Significant Accounting Policies (continued)**

***Net Asset Presentation (continued)***

*Net assets with donor restrictions* – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions as of June 30, 2021 and 2020.

***Restricted Cash***

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows as of June 30:

	2021	2020
Cash	\$ 4,290,182	\$ 4,333,324
Restricted cash	<u>75,615</u>	<u>75,540</u>
	<u>\$ 4,365,797</u>	<u>\$ 4,408,864</u>

***Property and Equipment***

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Minor costs of maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case such assets are expensed as incurred.

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Computers and equipment	3 - 5 years
Furniture and fixtures	7 years
Software	3 years

**Bedford Stuyvesant New Beginnings Charter School**

**Notes to Financial Statements  
June 30, 2021 and 2020**

**2. Summary of Significant Accounting Policies *(continued)***

***Property and Equipment (continued)***

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. There were no asset impairments for the years ended June 30, 2021 and 2020.

***Refundable Advances***

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

***Deferred Rent***

The School records its rent in accordance with U.S. GAAP whereby all rental payments, including fixed rent increases, are recognized on a straight-line basis. The difference between the straight-line rent expense and the required lease payments, as well as any unamortized lease incentives, is reflected in deferred rent in the accompanying statements of financial position.

***Revenue and Support***

Revenue from the state and local governments resulting from the School's charter status, and based on the number of students enrolled, is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

***Marketing and Recruiting***

Marketing and recruiting costs are expensed as incurred for staff and student recruitment. Marketing and recruiting expense for the years ended June 30, 2021 and 2020 was \$56,547 and \$68,807.

***Functional Expense Allocation***

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.



**Bedford Stuyvesant New Beginnings Charter School**

Notes to Financial Statements  
June 30, 2021 and 2020

**2. Summary of Significant Accounting Policies *(continued)***

***Accounting for Uncertainty in Income Taxes***

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2018.

***Subsequent Events Evaluation by Management***

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 19, 2021.

**3. Grants and Contracts Receivable**

Grants and contracts receivable consist of federal, state, city entitlements and grants. The School expects to collect these receivables within one year and has not provided an allowance for doubtful accounts. Management has assessed the need for an allowance and has determined that such allowance is not necessary.

**4. Property and Equipment**

Property and equipment consists of the following at June 30:

	2021	2020
Computers and equipment	\$ 1,325,782	\$ 1,112,498
Furniture and fixtures	502,187	487,302
Leasehold improvements	2,960,566	2,799,354
Software	81,936	81,936
	<u>4,870,471</u>	<u>4,481,090</u>
Accumulated depreciation and amortization	(3,097,068)	(2,712,808)
	<u>\$ 1,773,403</u>	<u>\$ 1,768,282</u>

## Bedford Stuyvesant New Beginnings Charter School

### Notes to Financial Statements June 30, 2021 and 2020

#### 5. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statements of financial position dates, are comprised of the following at June 30:

	2021	2020
Cash	\$ 4,290,182	\$ 4,333,324
Grants and contracts receivable	887,275	377,073
	<u>\$ 5,177,457</u>	<u>\$ 4,710,397</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is held in money market accounts and other liquid instruments until it is required for operational use. The School has a \$50,000 line of credit, which it could draw upon.

#### 6. Paycheck Protection Program Loan Payable

On May 15, 2020, the School received a loan under the Paycheck Protection Program ("PPP") authorized by the Coronavirus Aid, Relief and Economic Security Act ("CARES Act") in the amount of \$1,985,589. In accordance with the requirements under the CARES Act, the loan may be forgiven based on the associated spending in accordance with regulations under the CARES Act. For amounts under the loan that are not forgiven, these amounts are due two years from the date of the loan and interest would accrue on the unforgiven loan balance at 1% per year. The debt forgiveness will be recognized at the time that the financial institution that issued the loan has reviewed and approved the associated spending and determined the forgivable portion. The School applied for full forgiveness of the PPP loan with respect to covered expenses.

On July 27, 2021, the PPP loan was forgiven in full by the U.S. Small Business Administration and will be recognized as a gain on forgiveness of PPP loan for the fiscal year ending June 30, 2022.

#### 7. Line of Credit

On April 23, 2012, the School entered into an unsecured \$50,000 line of credit agreement with Capital One Bank to provide working capital. The line has no expiration date and bears interest at the Wall Street Journal Prime Rate plus 5.75%. Interest is payable on a monthly basis. There were no outstanding balances under the line of credit as of June 30, 2021 and 2020.

#### 8. Employee Benefit Plan

The School maintains a pension plan qualified under Internal Revenue Code 401(k), for the benefit of its eligible employees. Under the plan, the School provided matching contributions ranging from 5% to 10% of the participant's annual compensation based on years of service. Employee match for the years ended June 30, 2021 and 2020 amounted to \$255,616 and \$206,157.

## **Bedford Stuyvesant New Beginnings Charter School**

### **Notes to Financial Statements June 30, 2021 and 2020**

#### **9. Concentration of Credit Risk**

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2021 and 2020 approximately \$4,115,000 and \$4,160,000 of cash was maintained with an institution in excess of FDIC limits.

#### **10. Concentration of Revenue and Support**

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2021 and 2020, the School received approximately 89% and 94% of total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

#### **11. Commitment**

On September 1, 2010, the School entered into a non-cancelable operating lease for office and classroom space expiring on June 30, 2030, with an option to renew the lease for an additional ten years. The lease provides for rent escalations and the School is responsible for utilities, real estate taxes, and other operating expenses. The School is receiving a partial rent credit for the first 10 years of the lease.

Future minimum lease payments are as follows for the years ending June 30:

2022	\$ 1,605,186
2023	1,605,186
2024	1,605,186
2025	1,605,186
2026	1,765,705
Thereafter	<u>7,062,818</u>
	<u>\$ 15,249,267</u>

Rent expense for the years ended June 30, 2021 and 2020 was \$1,337,986 and \$1,317,986.

#### **12. Contingency**

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

## **Bedford Stuyvesant New Beginnings Charter School**

### **Notes to Financial Statements June 30, 2021 and 2020**

#### **13. Risks and Uncertainties**

The School's operations and financial performance may be affected by the recent COVID-19 outbreak which has spread globally and is expected to adversely affect economic conditions throughout the world. If the outbreak continues and conditions worsen, the School may experience a disruption in operations as well as a decline in revenue activities. Economic uncertainty is related to the potential reduction and/or delays in state and local per pupil operating revenue, shortfalls and variations in enrollment, and operational and other changes that could increase expenses. The outbreak may adversely affect the School's activities, financial condition, results of operations, and cash flows. Management is closely monitoring the impact of COVID-19 and believes the School is taking appropriate actions to mitigate the negative impact. However, management is unable to estimate the financial impact, if any, related to this matter.

\* \* \* \* \*

# **Bedford Stuyvesant New Beginnings Charter School**

Uniform Guidance  
Schedules and Reports

June 30, 2021

# Bedford Stuyvesant New Beginnings Charter School

## Schedule of Expenditures of Federal Awards Year Ended June 30, 2021

Federal Grantor/Pass-through Grantor/ Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Provided to Subrecipients	Total Federal Expenditures
<b>U.S. Department of Education</b>				
Pass-through the New York State Education Department:				
Title I Grants to Local Educational Agencies	84.010	0021-21-4725	\$ -	\$ 368,491
Higher Education Institutional Aid	84.031	0293-21-4725	-	12,000
COVID-19 - Charter Schools	84.282	Not Available	-	49,949
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-21-4725	-	47,344
Student Support and Academic Enrichment Program	84.424	0204-21-4725	-	26,209
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund	84.425D	5890-21-4725	-	254,002
Total U.S. Department of Education			-	757,995
<b>U.S. Department of Agriculture</b>				
Pass-through the New York State Education Department:				
Child Nutrition Cluster				
Summer Food Service Program for Children	10.559	Not Available	-	544,201
Total U.S. Department of Agriculture			-	544,201
Total Expenditures of Federal Awards			\$ -	\$ 1,302,196

See independent auditors' report and notes to schedule of expenditures of federal awards

## **Bedford Stuyvesant New Beginnings Charter School**

### **Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2021**

#### **1. Basis of Presentation**

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of Bedford Stuyvesant New Beginnings Charter School (the "School") under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

#### **2. Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass through entity identifying numbers are presented when available.

#### **3. Indirect Cost Rate**

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.



**Report on Internal Control Over Financial Reporting and on Compliance and Other  
Matters Based on an Audit of Financial Statements Performed in Accordance with  
*Government Auditing Standards***

**Independent Auditors' Report**

**Board of Trustees  
Bedford Stuyvesant New Beginnings Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bedford Stuyvesant New Beginnings Charter School (the "School"), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 19, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 19, 2021



**Report on Compliance for Each Major Federal Program and Report on Internal Control  
Over Compliance Required by the Uniform Guidance**

**Independent Auditors' Report**

**Board of Trustees  
Bedford Stuyvesant New Beginnings Charter School**

**Report on Compliance for Each Major Federal Program**

We have audited Bedford Stuyvesant New Beginnings Charter School's (the "School") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2021. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the School's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

***Report on Internal Control Over Compliance***

Management of the School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 19, 2021

**Bedford Stuyvesant New Beginnings Charter School**

Schedule of Findings and Questioned Costs  
Year Ended June 30, 2021

**Section I - Summary of Auditors' Results**

**Financial Statements**

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiency(ies) identified?

\_\_\_\_\_ yes X none reported

Noncompliance material to the financial statements noted?

\_\_\_\_\_ yes X no

**Federal Awards**

Internal control over major federal programs:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiency(ies) identified?

\_\_\_\_\_ yes X none reported

Type of auditors' report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

\_\_\_\_\_ yes X no

Identification of major federal programs:

CFDA Number(s)

Name of Federal Program or Cluster

10.559

Child Nutrition Cluster

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

\_\_\_yes X no

**Section II – Financial Statement Findings**

During our audit, we noted no material findings for the year ended June 30, 2021.

**Section III – Federal Award Findings and Questioned Costs**

During our audit, we noted no material instances of noncompliance and none of the costs tested in the federal financially assisted programs are questioned or recommended to be disallowed.

**Section IV – Prior Year Findings**

Not applicable. The School was not subject to the Uniform Guidance for the year ended June 30, 2020.

**Board of Trustees**  
**Bedford Stuyvesant New Beginnings Charter School**

**Auditors' Communication on Internal Control**

In planning and performing our audit of the financial statements of Bedford Stuyvesant Charter School (the "School") as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

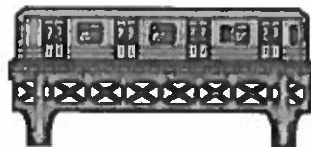
This communication is intended solely for the information and use of management, the audit committee, the Board of Trustees, the Department of Education of the City of New York, the State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 19, 2021

ACCOUNT DETAIL CONTINUED FOR PERIOD JUNE 01, 2021 - JUNE 30, 2021

Business Money Market [REDACTED]		BEDFORD STUYVESANT NEW BEGINNINGS		
<i>Date</i>	<i>Description</i>	<i>Deposits/Credits</i>	<i>Withdrawals/Debits</i>	<i>Resulting Balance</i>
06/30	Interest paid	\$8.21		\$75,615.09
<i>Total</i>		\$8.21	\$0.00	



# BEDFORD STUYVESANT NEW BEGINNINGS CHARTER SCHOOL

October 19, 2021

PKF O'Connor Davies, LLP  
500 Mamaroneck Avenue, Suite 301  
Harrison, NY 10528

This representation letter is provided in connection with your audits of the financial statements of Bedford Stuyvesant New Beginnings Charter School (the "Organization"), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (US GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter, the following representations made to you during your audits:

## **Our Responsibilities**

- We acknowledge that we have fulfilled our responsibilities for:
  - The preparation and fair presentation of the financial statements in accordance with US GAAP;
  - The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
  - The design, implementation, and maintenance of internal control to prevent and detect fraud.
- We understand that the term "fraud" refers to intentional acts by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception that results in a misstatement in financial statements. Two types of intentional misstatements are relevant to your audits – misstatements resulting from fraudulent financial reporting and misstatements resulting from misappropriation of assets. Fraudulent financial reporting involves intentional misstatements, including omissions of amounts or disclosures in financial statements to deceive financial statement users. Misappropriation of assets involves the theft of an entity's assets.

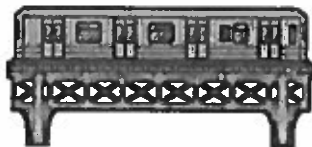


- In regard to the assistance with preparation of financial statements, preparation of Data Collection Form, and tax preparation non-attest services performed by you, we have:
  - Assumed all management responsibilities;
  - Designated members of management who have suitable skill, knowledge, or experience to oversee the services;
  - Evaluated the adequacy and results of the services performed; and
  - Accepted responsibility for the results of the services.
- We acknowledge our responsibility for presenting the schedules of activities by school, schedules of functional expenses by school, and the schedule of expenditures of federal awards ("supplementary information") in accordance with US GAAP, and we believe the supplementary information, including its form and content, is fairly presented in accordance with US GAAP. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

#### **Financial Statements**

- The financial statements referred to above are fairly presented in conformity with US GAAP and include all disclosures necessary for such fair presentation. In that connection, we specifically confirm that:
  - The Organization's accounting policies, and the practices and methods followed in applying them, are appropriate and are as disclosed in the financial statements.
  - There have been no changes during the period audited in the Organization's accounting policies and practices.
  - All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
  - The appropriateness and consistency of the measurement processes used by management in determining accounting estimates.
  - That the assumptions appropriately reflect management's intent and ability to carry out specific courses of action.
  - That the disclosures related to accounting estimates are complete and appropriate.
  - That no subsequent event has occurred that would require adjustment to the accounting estimates or disclosures included in the financial statements.
- The following, where they exist, have been appropriately disclosed to you and accounted for and/or disclosed in the financial statements in accordance with the requirements of US GAAP:
  - The identity of all related parties and related party relationships and transactions.
  - Material concentrations. We understand that concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which it is reasonably possible that events could occur which would significantly disrupt normal finances within the next year.
  - Guarantees, whether written or oral, under which the Organization is contingently liable, including guarantee contracts and indemnification agreements.



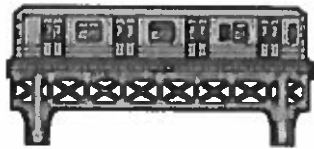


## BEDFORD STUYVESANT NEW BEGINNINGS CHARTER SCHOOL

- The effects of all known actual, possible, pending or threatened litigation, claims, and assessments.
- The School does not have any uncertain tax positions that require disclosure or recognition in the financial statements.
- We have evaluated events subsequent to the date of the financial statements through the date of this letter, and no such events have occurred which would require adjustment or disclosure in the financial statements.

### Information Provided

- We have provided you with:
  - Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
  - All documents and records provided electronically are accurate and complete reproductions of the original documents and records.
  - Access to all minutes of the meetings of trustees, or summaries of actions of recent meetings for which minutes were not yet prepared.
  - Communications from regulatory agencies concerning noncompliance with or deficiencies in, financial reporting practices.
  - Additional information that you have requested from us for the purpose of the audit.
  - Unrestricted access to persons within the Organization from whom you determined it necessary to obtain audit evidence.
- We have disclosed to you our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- There are no deficiencies in the design or operation of internal control over financial reporting that are reasonably likely to adversely affect the Organization's ability to initiate, authorize, record, process, and report financial data reliably in accordance with US GAAP.
- We have no knowledge of any fraud or suspected fraud that affects the Organization and involves:
  - Management,
  - Employees who have significant roles in internal control, or
  - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud or suspected fraud affecting the Organization's financial statements communicated by employees, former employees, regulators, or others.
- We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.



## BEDFORD STUYVESANT NEW BEGINNINGS CHARTER SCHOOL

- We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- The School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- The School is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the Organization's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.
- We have a reasonable basis for the allocation of functional expenses.
- With respect to contributions:
  - Adequate controls are in place over the receipt and recording of contributions.
  - There were no unrecorded contributions or pledges at June 30, 2021 and 2020 that could materially affect the financial statements. In addition, we are unaware of any assets for which the School may be beneficiary as prescribed by probated wills or held in trusts by independent trustees at June 30, 2021 and 2020 which should be recorded in the financial statements.
- We have complied with all restrictions on resources (including donor restrictions) and all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor restrictions to maintain an appropriate composition of assets needed to satisfy their restrictions.

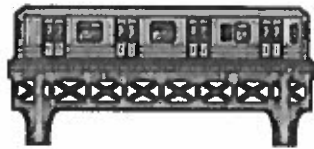
### Hosting Services

We acknowledge that electronic portals used during the audit are only a method of transferring data and the data may be deleted by you at any time.

We are responsible for maintaining our financial and non-financial information, licensing and hosting of any applications, and downloading and retaining anything you uploaded to such portal in a timely manner.

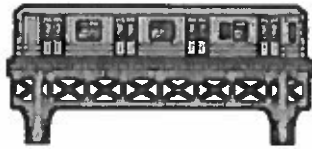
### Uniform Guidance Compliance Report

The following representations are provided in connection with your audit of the Organization's compliance with the types of compliance requirements described in *Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards ("Uniform Guidance")*, *Audits of States, Local Governments and Non-Profit Organizations* and *Government Auditing Standards* that could have a direct and material effect on each of its major federal programs (hereinafter referred to as "compliance requirements") for the year ended June 30, 2021 for the purpose of expressing an opinion as to whether the Organization complied with such requirements.



## BEDFORD STUYVESANT NEW BEGINNINGS CHARTER SCHOOL

- With respect to federal award programs:
  - We are responsible for understanding and complying with, and have complied with the requirements of Uniform Guidance, including requirements relating to preparation of the schedule of expenditures of federal awards.
  - The schedule of expenditures of federal awards is in accordance with Uniform Guidance and identifies and discloses expenditures made during the audit period for all awards provided by federal agencies in the form of grants, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
  - We acknowledge our responsibility for presenting the schedule of expenditures of federal awards ("SEFA") in accordance with the requirements of Uniform Guidance §200.502, and we believe the SEFA, including its form and content, is fairly presented in accordance with Uniform Guidance §200.502. The methods of measurement and presentation of the SEFA have not changed from those used in the prior period, and we have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the SEFA.
  - If the SEFA is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the SEFA no later than the date we issue the supplementary information and the auditors' report thereon.
  - We have identified and disclosed to you all of our government programs and related activities subject to Uniform Guidance.
  - We are responsible for understanding and complying with the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our federal programs and have identified and disclosed to you the requirements of laws, regulations and the provisions of contracts and grant agreements that are considered to have a direct and material effect on each major program.
  - We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance requirements applicable to federal programs that provides reasonable assurance that we are managing our federal awards in compliance with laws, regulations, and the provisions of contracts and grant agreements that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.
  - We have made available to you all contracts and grant agreements (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities.
  - We have received no requests from a federal agency to audit one or more specific programs as a major program.



## BEDFORD STUYVESANT NEW BEGINNINGS CHARTER SCHOOL

- We have complied with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the Uniform Guidance, relating to federal awards and have identified and disclosed to you all amounts questioned and all known noncompliance with the direct and material compliance requirements of federal awards.
- We have disclosed any communications from grantors and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
- We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
- Amounts claimed or used for matching were determined in accordance with relevant guidelines in Uniform Guidance.
- We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.
- We have made available to you all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
- There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditors' report.
- No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies or material weaknesses in internal control over compliance subsequent to the period covered by the auditors' report.
- Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared.
- The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
- We have charged costs to federal awards in accordance with applicable cost principles.
- We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by Uniform Guidance, and we have provided you with all information on the status of the follow-up on prior audit



- findings by federal awarding agencies and pass-through entities, including all management decisions.
- We are responsible for and have insured the reporting package does not contain protected personally identifiable information.
- We are responsible for and have accurately prepared the auditee section of the Data Collection Form as required by Uniform Guidance.
- We are responsible for preparing and implementing a corrective action plan for each audit finding.
- We have disclosed to you all contracts or other agreements with service organizations, and we have disclosed to you all communications from the service organizations relating to noncompliance at the service organizations.
- We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- We have evaluated events subsequent to the date of the financial statements through the date of this letter, and no such events, including instances of noncompliance, have occurred which would require adjustment or disclosure in the financial statements or in the schedule of findings and questioned costs.
- As part of your audit, you prepared the draft financial statements and related notes and schedule of expenditures of federal awards. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes and schedule of expenditures of federal awards.
- In regards to the preparation of Data Collection Form and tax preparation non-attest services performed by you, we have—
  - Assumed all management responsibilities.
  - Designated an individual with suitable skill, knowledge, or experience to oversee the services.
  - Evaluated the adequacy and results of the services performed.
  - Accepted responsibility for the results of the services.

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Tyler McConnell, Board Treasurer

*Lisa - Renée Brown*  

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Lisa-Renée Brown, Chief Finance Officer/Director of Human Resources

**Bedford Stuyvesant New Beginnings Charter School**

Financial Statements and  
Uniform Guidance Schedule  
Together With Independent Auditors' Report

June 30, 2021 and 2020

**Bedford Stuyvesant New Beginnings Charter School**

**Financial Statements and  
Uniform Guidance Schedules  
Together With Independent Auditors' Reports**

**June 30, 2021 and 2020**

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## **Independent Auditors' Report**

**Board of Trustees  
Bedford Stuyvesant New Beginnings Charter School**

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of Bedford Stuyvesant New Beginnings Charter School (the "School"), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Report on Supplementary Information**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards on page 15 as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 19, 2021, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 19, 2021

**Bedford Stuyvesant New Beginnings Charter School**

**Statements of Financial Position**

	June 30,	
	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Current Assets		
Cash	\$ 4,290,182	\$ 4,333,324
Grants and contracts receivable	887,275	377,073
Prepaid expenses and other current assets	<u>20,036</u>	<u>72,812</u>
Total Current Assets	5,197,493	4,783,209
 Property and equipment, net	 1,773,403	 1,768,282
Restricted cash	75,615	75,540
Security deposits	<u>79,845</u>	<u>79,845</u>
	<u><b>\$ 7,126,356</b></u>	<u><b>\$ 6,706,876</b></u>
 <b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities		
Accounts payable and accrued expenses	\$ 347,767	\$ 180,798
Accrued payroll and payroll taxes	601,699	684,149
Deferred rent, current portion	287,200	287,200
Refundable advances	<u>3,080</u>	<u>3,036</u>
Total Current Liabilities	1,239,746	1,155,183
 Deferred rent	 3,100,194	 3,387,394
Paycheck Protection Program loan payable	<u>1,985,589</u>	<u>1,985,589</u>
Total Liabilities	6,325,529	6,528,166
 Net assets, without donor restrictions	 <u>800,827</u>	 <u>178,710</u>
	<u><b>\$ 7,126,356</b></u>	<u><b>\$ 6,706,876</b></u>

See notes to financial statements

**Bedford Stuyvesant New Beginnings Charter School**

**Statements of Activities**

	<u>Year Ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<b>REVENUE AND SUPPORT</b>		
State and local per pupil operating revenue	\$ 14,014,240	\$ 13,648,901
State and local per pupil facilities funding	768,013	764,807
Federal grants	1,302,196	312,023
Federal E-Rate and IDEA	138,877	155,612
State and city grants	341,513	340,581
Contributions and private grants	30,030	30,988
After school program	-	34,763
Other income	<u>11,472</u>	<u>32,756</u>
Total Revenue and Support	<u>16,606,341</u>	<u>15,320,431</u>
<b>EXPENSES</b>		
Program Services		
Regular education	9,978,594	9,397,938
Special education	2,989,039	2,688,958
Supplementary education	<u>340,923</u>	<u>355,965</u>
Total Program Services	13,308,556	12,442,861
Supporting Services		
Management and general	2,665,267	2,526,299
Fundraising	<u>10,401</u>	<u>10,642</u>
Total Expenses	<u>15,984,224</u>	<u>14,979,802</u>
 Change in Net Assets	 622,117	 340,629
<b>NET ASSETS (DEFICIT)</b>		
Beginning of year	<u>178,710</u>	<u>(161,919)</u>
 End of year	 <u>\$ 800,827</u>	 <u>\$ 178,710</u>

See notes to financial statements

# Bedford Stuyvesant New Beginnings Charter School

## Statement of Functional Expenses Year Ended June 30, 2021

	Program Services			Management and			
	Regular Education	Special Education	Supplementary Education	General	Fundraising	Total	
Salaries and wages	\$ 5,782,353	\$ 1,737,888	\$ 71,056	\$ 7,591,297	\$ 1,305,424	\$ 7,162	\$ 8,903,883
Employee benefits and payroll taxes	1,504,781	452,262	18,491	1,975,534	341,585	-	2,317,119
Audit and accounting fees	-	-	-	-	38,500	-	38,500
Legal fees	-	-	-	-	1,863	-	1,863
Marketing and recruiting	29,534	11,839	-	41,373	15,174	-	56,547
Financial management services	-	-	-	-	86,120	-	86,120
Contractual services	608	183	7	798	138	-	936
Consulting	94,874	28,634	236,751	360,259	214,666	-	574,925
Leased equipment	-	-	-	-	35,697	-	35,697
Student food services	316,850	94,073	-	410,923	71,052	-	481,975
Workshop/staff food services	39,690	11,784	-	51,474	8,900	-	60,374
Insurance	118,677	35,235	-	153,912	26,612	-	180,524
Utilities	128,854	38,727	1,583	169,164	29,251	-	198,415
Rent	868,914	261,152	10,678	1,140,744	197,242	-	1,337,986
Postage and shipping	-	-	-	-	10,332	-	10,332
Classroom supplies	119,776	33,823	-	153,599	19	-	153,618
Instructional materials	67,099	18,947	-	86,046	-	-	86,046
Professional development	51,556	14,558	-	66,114	20,098	-	86,212
Repairs and maintenance	381,155	113,865	2,357	497,377	86,000	-	583,377
Office expense	28,999	4,019	-	33,018	77,343	3,239	113,600
Telephone and internet services	35,286	10,476	-	45,762	7,913	-	53,675
Information technology	101,030	29,996	-	131,026	22,655	-	153,681
Student transportation	2,254	637	-	2,891	-	-	2,891
Dues and subscriptions	39,064	11,598	-	50,662	8,761	-	59,423
Depreciation and amortization	252,613	75,001	-	327,614	56,646	-	384,260
Interest	14,006	4,158	-	18,164	3,141	-	21,305
Miscellaneous	621	184	-	805	135	-	940
Total Expenses	\$ 9,978,594	\$ 2,989,039	\$ 340,923	\$ 13,308,556	\$ 2,665,267	\$ 10,401	\$ 15,984,224

See notes to financial statements

**Bedford Stuyvesant New Beginnings Charter School**  
**Statement of Functional Expenses**  
**Year Ended June 30, 2020**

	Program Services				Management and General	
	Regular Education	Special Education	Supplementary Education	Total	General	Fundraising
Salaries and wages	\$ 5,754,367	\$ 1,665,140	\$ 118,093	\$ 7,537,600	\$ 1,318,581	\$ 7,008
Employee benefits and payroll taxes	1,463,217	423,411	30,029	1,916,657	337,070	-
Audit and accounting fees	-	-	-	-	19,500	-
Legal fees	-	-	-	-	2,392	-
Marketing and recruiting	41,197	13,213	-	54,410	14,397	-
Financial management services	-	-	-	-	56,994	-
Contractual services	676	196	14	886	156	-
Consulting	52,074	15,219	184,964	252,257	224,646	-
Leased equipment	-	-	-	-	42,084	-
Student food services	25,075	7,110	-	32,185	5,660	-
Workshop/staff food services	22,380	6,346	-	28,726	5,052	-
Insurance	72,199	20,472	-	92,671	16,297	-
Utilities	95,409	27,608	1,958	124,975	21,979	-
Rent	855,694	247,612	17,561	1,120,867	197,119	-
Postage and shipping	-	-	-	-	8,427	-
Classroom supplies	136,232	31,191	-	167,423	-	-
Instructional materials	121,599	27,841	-	149,440	-	-
Professional development	71,991	16,483	-	88,474	55,165	-
Repairs and maintenance	211,271	60,855	3,346	275,472	48,444	-
Office expense	31,536	2,804	-	34,340	61,274	3,634
Telephone and internet services	33,703	9,556	-	43,259	7,608	-
Information technology	97,043	27,517	-	124,560	21,906	-
Student transportation	39,605	9,068	-	48,673	-	-
Dues and subscriptions	46,852	13,285	-	60,137	10,576	-
Depreciation and amortization	223,253	63,304	-	286,557	50,395	-
Interest	2,179	618	-	2,797	491	-
Miscellaneous	386	109	-	495	86	-
Total Expenses	\$ 9,397,938	\$ 2,688,958	\$ 355,965	\$ 12,442,861	\$ 2,526,299	\$ 10,642
						\$ 14,979,802

See notes to financial statements

**Bedford Stuyvesant New Beginnings Charter School**

**Statements of Cash Flows**

	<u>Year Ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 622,117	\$ 340,629
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	384,260	336,952
Deferred rent	(287,200)	184,346
Changes in operating assets and liabilities		
Grants and contracts receivable	(510,202)	(319,379)
Prepaid expenses and other current assets	52,776	(34,323)
Accounts payable and accrued expenses	166,969	(10,678)
Accrued payroll and payroll taxes	(82,450)	39,330
Refundable advances	44	2,992
Net Cash from Operating Activities	<u>346,314</u>	<u>539,869</u>
<b>CASH FLOWS FROM INVESTING ACTIVITY</b>		
Purchases of property and equipment	(389,381)	(375,813)
<b>CASH FLOWS FROM FINANCING ACTIVITY</b>		
Paycheck Protection Program loan proceeds	<u>-</u>	<u>1,985,589</u>
Net Change in Cash and Restricted Cash	(43,067)	2,149,645
<b>CASH AND RESTRICTED CASH</b>		
Beginning of year	<u>4,408,864</u>	<u>2,259,219</u>
End of year	<u>\$ 4,365,797</u>	<u>\$ 4,408,864</u>

See notes to financial statements

## **Bedford Stuyvesant New Beginnings Charter School**

### **Notes to Financial Statements June 30, 2021 and 2020**

#### **1. Organization and Tax Status**

Bedford Stuyvesant New Beginnings Charter School (the "School") is a New York State, not-for-profit educational corporation that was incorporated to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter (the "Charter") on January 12, 2010 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. The School renewed its Charter for an additional five-year term expiring June 30, 2023. At the School, families, educators and community members will join together to create a supportive and rigorous academic environment for all students. Through the pursuit of 21st-century learning, project-based and service learning, and traditional coursework, students will be prepared to succeed in academically competitive schools as well as become responsible citizens of the global community. Classes commenced in Brooklyn, New York in September 2010 and the School provided education to approximately 714 students in kindergarten through eighth grade during the 2020-2021 academic year.

The New York City Department of Education provides transportation directly to some of the School's students. Such costs are not included in these financial statements. The School provides universal free lunch to all of the School's scholars.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

#### **2. Summary of Significant Accounting Policies**

##### ***Basis of Presentation and Use of Estimates***

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

##### ***Net Asset Presentation***

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

*Net assets without donor restrictions* - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

## Bedford Stuyvesant New Beginnings Charter School

### Notes to Financial Statements June 30, 2021 and 2020

#### 2. Summary of Significant Accounting Policies (*continued*)

##### ***Net Asset Presentation (continued)***

*Net assets with donor restrictions* – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions as of June 30, 2021 and 2020.

##### ***Restricted Cash***

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows as of June 30:

	2021	2020
Cash	\$ 4,290,182	\$ 4,333,324
Restricted cash	75,615	75,540
	<u>\$ 4,365,797</u>	<u>\$ 4,408,864</u>

##### ***Property and Equipment***

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Minor costs of maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case such assets are expensed as incurred.

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Computers and equipment	3 - 5 years
Furniture and fixtures	7 years
Software	3 years



## **Bedford Stuyvesant New Beginnings Charter School**

### **Notes to Financial Statements June 30, 2021 and 2020**

#### **2. Summary of Significant Accounting Policies (*continued*)**

##### ***Property and Equipment (continued)***

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. There were no asset impairments for the years ended June 30, 2021 and 2020.

##### ***Refundable Advances***

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

##### ***Deferred Rent***

The School records its rent in accordance with U.S. GAAP whereby all rental payments, including fixed rent increases, are recognized on a straight-line basis. The difference between the straight-line rent expense and the required lease payments, as well as any unamortized lease incentives, is reflected in deferred rent in the accompanying statements of financial position.

##### ***Revenue and Support***

Revenue from the state and local governments resulting from the School's charter status, and based on the number of students enrolled, is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

##### ***Marketing and Recruiting***

Marketing and recruiting costs are expensed as incurred for staff and student recruitment. Marketing and recruiting expense for the years ended June 30, 2021 and 2020 was \$56,547 and \$68,807.

##### ***Functional Expense Allocation***

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.

## Bedford Stuyvesant New Beginnings Charter School

### Notes to Financial Statements June 30, 2021 and 2020

#### 2. Summary of Significant Accounting Policies (*continued*)

##### *Accounting for Uncertainty in Income Taxes*

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2018.

##### *Subsequent Events Evaluation by Management*

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 19, 2021.

#### 3. Grants and Contracts Receivable

Grants and contracts receivable consist of federal, state, city entitlements and grants. The School expects to collect these receivables within one year and has not provided an allowance for doubtful accounts. Management has assessed the need for an allowance and has determined that such allowance is not necessary.

#### 4. Property and Equipment

Property and equipment consists of the following at June 30:

	2021	2020
Computers and equipment	\$ 1,325,782	\$ 1,112,498
Furniture and fixtures	502,187	487,302
Leasehold improvements	2,960,566	2,799,354
Software	81,936	81,936
	<u>4,870,471</u>	<u>4,481,090</u>
Accumulated depreciation and amortization	<u>(3,097,068)</u>	<u>(2,712,808)</u>
	<u>\$ 1,773,403</u>	<u>\$ 1,768,282</u>

## Bedford Stuyvesant New Beginnings Charter School

### Notes to Financial Statements June 30, 2021 and 2020

#### 5. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statements of financial position dates, are comprised of the following at June 30:

	2021	2020
Cash	\$ 4,290,182	\$ 4,333,324
Grants and contracts receivable	887,275	377,073
	<u>\$ 5,177,457</u>	<u>\$ 4,710,397</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is held in money market accounts and other liquid instruments until it is required for operational use. The School has a \$50,000 line of credit, which it could draw upon.

#### 6. Paycheck Protection Program Loan Payable

On May 15, 2020, the School received a loan under the Paycheck Protection Program ("PPP") authorized by the Coronavirus Aid, Relief and Economic Security Act ("CARES Act") in the amount of \$1,985,589. In accordance with the requirements under the CARES Act, the loan may be forgiven based on the associated spending in accordance with regulations under the CARES Act. For amounts under the loan that are not forgiven, these amounts are due two years from the date of the loan and interest would accrue on the unforgiven loan balance at 1% per year. The debt forgiveness will be recognized at the time that the financial institution that issued the loan has reviewed and approved the associated spending and determined the forgivable portion. The School applied for full forgiveness of the PPP loan with respect to covered expenses.

On July 27, 2021, the PPP loan was forgiven in full by the U.S. Small Business Administration and will be recognized as a gain on forgiveness of PPP loan for the fiscal year ending June 30, 2022.

#### 7. Line of Credit

On April 23, 2012, the School entered into an unsecured \$50,000 line of credit agreement with Capital One Bank to provide working capital. The line has no expiration date and bears interest at the Wall Street Journal Prime Rate plus 5.75%. Interest is payable on a monthly basis. There were no outstanding balances under the line of credit as of June 30, 2021 and 2020.

#### 8. Employee Benefit Plan

The School maintains a pension plan qualified under Internal Revenue Code 401(k), for the benefit of its eligible employees. Under the plan, the School provided matching contributions ranging from 5% to 10% of the participant's annual compensation based on years of service. Employee match for the years ended June 30, 2021 and 2020 amounted to \$255,616 and \$206,157.

## **Bedford Stuyvesant New Beginnings Charter School**

### **Notes to Financial Statements June 30, 2021 and 2020**

#### **9. Concentration of Credit Risk**

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2021 and 2020 approximately \$4,115,000 and \$4,160,000 of cash was maintained with an institution in excess of FDIC limits.

#### **10. Concentration of Revenue and Support**

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2021 and 2020, the School received approximately 89% and 94% of total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

#### **11. Commitment**

On September 1, 2010, the School entered into a non-cancelable operating lease for office and classroom space expiring on June 30, 2030, with an option to renew the lease for an additional ten years. The lease provides for rent escalations and the School is responsible for utilities, real estate taxes, and other operating expenses. The School is receiving a partial rent credit for the first 10 years of the lease.

Future minimum lease payments are as follows for the years ending June 30:

2022	\$ 1,605,186
2023	1,605,186
2024	1,605,186
2025	1,605,186
2026	1,765,705
Thereafter	<u>7,062,818</u>
	<u>\$ 15,249,267</u>

Rent expense for the years ended June 30, 2021 and 2020 was \$1,337,986 and \$1,317,986.

#### **12. Contingency**

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

## **Bedford Stuyvesant New Beginnings Charter School**

### **Notes to Financial Statements June 30, 2021 and 2020**

#### **13. Risks and Uncertainties**

The School's operations and financial performance may be affected by the recent COVID-19 outbreak which has spread globally and is expected to adversely affect economic conditions throughout the world. If the outbreak continues and conditions worsen, the School may experience a disruption in operations as well as a decline in revenue activities. Economic uncertainty is related to the potential reduction and/or delays in state and local per pupil operating revenue, shortfalls and variations in enrollment, and operational and other changes that could increase expenses. The outbreak may adversely affect the School's activities, financial condition, results of operations, and cash flows. Management is closely monitoring the impact of COVID-19 and believes the School is taking appropriate actions to mitigate the negative impact. However, management is unable to estimate the financial impact, if any, related to this matter.

\* \* \* \* \*

# **Bedford Stuyvesant New Beginnings Charter School**

Uniform Guidance  
Schedules and Reports

June 30, 2021

# Bedford Stuyvesant New Beginnings Charter School

## Schedule of Expenditures of Federal Awards Year Ended June 30, 2021

Federal Grantor/Pass-through Grantor/ Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Total Provided to Subrecipients	Total Federal Expenditures
<b>U.S. Department of Education</b>				
Pass-through the New York State Education Department:				
Title I Grants to Local Educational Agencies	84.010	0021-21-4725	\$ -	\$ 368,491
Higher Education Institutional Aid	84.031	0293-21-4725	-	12,000
COVID-19 - Charter Schools	84.282	Not Available	-	49,949
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-21-4725	-	47,344
Student Support and Academic Enrichment Program	84.424	0204-21-4725	-	26,209
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund	84.425D	5890-21-4725	-	254,002
Total U.S. Department of Education			-	757,995
<b>U.S. Department of Agriculture</b>				
Pass-through the New York State Education Department:				
Child Nutrition Cluster				
Summer Food Service Program for Children	10.559	Not Available	-	544,201
Total U.S. Department of Agriculture			-	544,201
Total Expenditures of Federal Awards			\$ -	\$ 1,302,196

## **Bedford Stuyvesant New Beginnings Charter School**

### **Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2021**

#### **1. Basis of Presentation**

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of Bedford Stuyvesant New Beginnings Charter School (the "School") under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

#### **2. Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass through entity identifying numbers are presented when available.

#### **3. Indirect Cost Rate**

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.



**Report on Internal Control Over Financial Reporting and on Compliance and Other  
Matters Based on an Audit of Financial Statements Performed in Accordance with  
*Government Auditing Standards***

**Independent Auditors' Report**

**Board of Trustees  
Bedford Stuyvesant New Beginnings Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bedford Stuyvesant New Beginnings Charter School (the "School"), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 19, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 19, 2021



**Report on Compliance for Each Major Federal Program and Report on Internal Control  
Over Compliance Required by the Uniform Guidance**

**Independent Auditors' Report**

**Board of Trustees  
Bedford Stuyvesant New Beginnings Charter School**

**Report on Compliance for Each Major Federal Program**

We have audited Bedford Stuyvesant New Beginnings Charter School's (the "School") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2021. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the School's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

***Report on Internal Control Over Compliance***

Management of the School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 19, 2021

**Bedford Stuyvesant New Beginnings Charter School**

Schedule of Findings and Questioned Costs  
Year Ended June 30, 2021

**Section I - Summary of Auditors' Results**

**Financial Statements**

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiency(ies) identified?

\_\_\_\_\_ yes X none reported

Noncompliance material to the financial statements noted?

\_\_\_\_\_ yes X no

**Federal Awards**

Internal control over major federal programs:

Material weakness(es) identified?

\_\_\_\_\_ yes X no

Significant deficiency(ies) identified?

\_\_\_\_\_ yes X none reported

Type of auditors' report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

\_\_\_\_\_ yes X no

Identification of major federal programs:

CFDA Number(s)

10.559

Name of Federal Program or Cluster

Child Nutrition Cluster

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

\_\_\_\_\_yes X no

**Section II – Financial Statement Findings**

During our audit, we noted no material findings for the year ended June 30, 2021.

**Section III – Federal Award Findings and Questioned Costs**

During our audit, we noted no material instances of noncompliance and none of the costs tested in the federal financially assisted programs are questioned or recommended to be disallowed.

**Section IV – Prior Year Findings**

Not applicable. The School was not subject to the Uniform Guidance for the year ended June 30, 2020.

**Board of Trustees**  
**Bedford Stuyvesant New Beginnings Charter School**

**Auditors' Communication on Internal Control**

In planning and performing our audit of the financial statements of Bedford Stuyvesant Charter School (the "School") as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, the audit committee, the Board of Trustees, the Department of Education of the City of New York, the State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 19, 2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

JOSEPH SCIAME

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

BEDFORD STUYVESANT NEW BEGINNINGS CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

- IMMEDIATE PAST CHAIR AND FOUNDER  
- MEMBER OF DEVELOPMENT COMMITTEE

2. Are you an employee of any school operated by the education corporation? ☐ Yes  
☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education

corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>
Please write "None" if applicable. Do not leave this space blank.			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."



Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE

Please write "None" if applicable. Do not leave this space blank.

Signature Joseph Liama Date 6-8-21

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

last revised 04/2021

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

VICTOR RIVERA JR.

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

BEDFORD STUYVESANT NEW BEGINNINGS CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD CHAIR

2. Are you an employee of any school operated by the education corporation? \_\_\_\_ Yes

✓ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or

education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes X No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

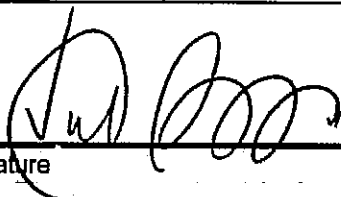
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			
Please write "None" if applicable. Do not leave this space blank.			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

NONE				
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Signature

15 June 21  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*Please write "None" if applicable. Do not leave this space blank.*

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

*last revised 04/2021*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name:**  
**Kevin A Nesbitt**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Bedford Stuyvesant New Beginnings Charter School**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Chair of Family Life Committee; Member of the Academics Committee**

2. Are you an employee of any school operated by the education corporation? \_\_\_\_Yes X No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  
**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?  
**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ Yes X No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	

*Please write "None" if applicable. Do not leave this space blank.*

Kevin A Nesblitt

Signature

6/16/21

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: [REDACTED]

Business Address: [REDACTED]

E-mail Address: [REDACTED]

Home Telephone: [REDACTED]

Home Address: [REDACTED]

*last revised 04/2021*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

Cecilia M. Russo

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

BSNBCS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary, Academic Committee chair

2. Are you an employee of any school operated by the education corporation?

     Yes ✓ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-



profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes ✓ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p style="text-align: center;"><i>NONE</i></p> <p>Please write "None" if applicable. Do not leave this space blank.</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

*NONE*

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Please write "None" if applicable. Do not leave this space blank.

  
Signature

  
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

last revised 04/2021

## Name: \_\_\_\_\_

no

profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes   X   No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE	NONE		
<div style="display: flex; justify-content: space-between;"> <span>NONE</span> <span>NONE</span> </div> <p>Please write "None" if applicable. Do not leave this space blank.</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE		NONE	NONE	

Please write "None" if applicable. Do not leave this space blank.

Patricia Bramwell  
Signature

6/15/2021  
Date

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Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

TAMIKKA PATE

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee; Chair of Development Committee

2. Are you an employee of any school operated by the education corporation?

Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-

profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

9P - 4/15/01 - ~~Employee of New York City Council, which may directly or indirectly fund/contract with the school.~~

Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> Please write "None" if applicable. Do not leave this space blank.</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

New York City Council, Assistant General Counsel

NYCC may or may not indirectly fund the school for services.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*Please write "None" if applicable. Do not leave this space blank.*

Signature

Date

6/15/2021

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

*last revised 04/2021*



<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name:** Tyler McConnell

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Bedford Stuyvesant New Beginnings Charter School**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Treasurer**

2. Are you an employee of any school operated by the education corporation? **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education

corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

None				
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*J. McConnell*      6-23-21

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

last revised 04/2021

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:** Neil-Brian Samen

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Bedford Stuyvesant New Beginnings Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**No.**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**No.**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	None

Neil-Brian Samen

7/28/21

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: [REDACTED]

Business Address: [REDACTED]

E-mail Address: [REDACTED]

Home Telephone: [REDACTED]

Home Address: 5 [REDACTED]

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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Name: Leticia Theodore-Greene

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Bedford Stuyvesant New Beginnings Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes X No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None <i>Please write</i>	None <i>"None" if applicable.</i>	None <i>Do not leave</i>	None <i>this space blank.</i>



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or Immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

*Leticia Theodore Greene*

*7/28/21*

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Doris Givens

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Bedford Stuyvesant New Beginnings Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary; Governance Chair; Finance Committee Member;  
Culture/Vision 2.0 Task Force Member

2. Are you an employee of any school operated by the education corporation?

Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for

profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>NONE</b> Please write "None" if applicable. Do not leave this space blank.	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."



Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE			

Please write "None" if applicable. Do not leave this space blank.

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

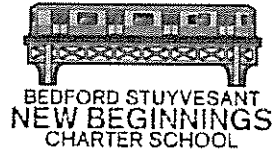
E-mail Address:

Home Telephone:

Home Address:

last revised 04/2021

APPROVED



# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday July 21, 2020 at 3:00 PM

#### Location

Dial-in:

(US) +1 321-866-6273

PIN: 552 872 607#

Remote dial-in:

(US)+1 321-866-6273

PIN: 552 872 607#

---

#### Trustees Present

Cecelia Russo (remote), Doris Givens (remote), Joseph Sciame (remote), Kevin Nesbitt (remote), Neil Samen (remote), Patricia Bramwell (remote), Tamikka Pate (remote), Tyler McConnell (remote), Victor Rivera (remote)

#### Trustees Absent

Leticia Theodore-Greene

#### Ex Officio Members Present

Nicholas Tishuk (remote)

#### Non Voting Members Present

Nicholas Tishuk (remote)

#### Guests Present

Vicky D'Anjou-Pomerleau (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Jul 21, 2020 at 3:04 PM.

### **C. Approve Minutes**

Patricia Bramwell made a motion to approve the minutes from Monthly BSNBCS Board Meeting on 06-16-20.

Doris Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Committee**

### **A. Report from the Executive Committee**

Executive committee met to approve the plan to become a School Food Authority. The SFA required us to enter a contract with a vendor, Genuine Foods. Board authorization was required to review bids and submit a letter approving the vendor selection.

Joseph Sciamme made a motion to ratify the vendor selection made by the Executive Committee.

Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Governance**

### **A. Report from the Governance Committee**

The Governance Committee has reached out to 10 individuals regarding joining the Board as Trustees. Received interest from one person who sent their resume. A time will be schedule to discuss the position in greater detail.

## **IV. Academic Committee**

### **A. Report from the Academic Committee**

The committee did not meet since the last Board meeting.

## **V. Finance**

### **A. Report from the Finance committee**

The committee will be meeting this week but has not met since the last Board meeting.

## **VI. Development**

### **A. Report from the Development Committee**

The committee did not meet.

## **VII. Family Life**

**A. Report from the Family Life committee**

The committee submitted a letter on behalf of the Board for commencement, and submitted a video for the virtual graduation. The Chair of Family Life attended the 8th Grade graduation packet distribution in June.

**VIII. New Business**

**A. New Business**

Cecelia Russo made a motion to adopt a motion to authorize the submission of the School Reopening Plan to New York State Authorities.

Kevin Nesbitt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Public comments**

There were no public comments.

**IX. Closing Items**

**A. Adjourn Meeting**

Joseph Sciamè made a motion to adjourn the meeting.

Doris Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:21 PM.

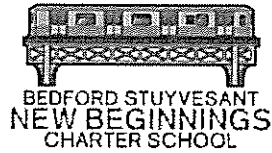
Respectfully Submitted,  
Vicky D'Anjou-Pomerleau

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**Documents used during the meeting**

- Board Resolution - School Reopening Plan 7-21-20.pdf

APPROVED



# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

---

#### Date and Time

Thursday August 6, 2020 at 6:00 PM

#### Location

Call-in:

(US) +1 301-969-5190

PIN: 564 078 199#

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Join by phone

(US) +1 301-969-5190

PIN: 564 078 199#

---

#### Trustees Present

Cecelia Russo (remote), Doris Givens (remote), Joseph Sciamè (remote), Leticia Theodore-Greene (remote), Neil Samen (remote), Patricia Bramwell (remote), Tamikka Pate (remote), Tyler McConnell (remote)

#### Trustees Absent

Kevin Nesbitt, Victor Rivera

#### Ex Officio Members Present

Nicholas Tishuk (remote)

#### Non Voting Members Present

Nicholas Tishuk (remote)

#### Guests Present

Vicky D'Anjou-Pomerleau (remote)

---



## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Patricia Bramwell called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Thursday Aug 6, 2020 at 6:06 PM.

### **C. Review of the minutes**

### **D. Vote to approve minutes**

Doris Givens made a motion to approve the minutes from Monthly Board Meeting on 07-21-20.

Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Review of the Governance Committee's Goal and Dashboard Metrics**

Governance will report during the Executive Session since it concerns personnel.

## **III. Academic and Family Life Committee**

### **A. Review of the Academic and Family Life Committee's Goal and Dashboard Metrics**

Had a good call with Committee members and BSNBCS staff members. Will continue working with the Principal and her team on the reopening plan.

## **IV. Finance**

### **A. Review of the Finance Committee's Goal and Dashboard Metrics**

School has begun purchasing equipment to transition to be a School Food Authority. Enrollment is pretty volatile at the beginning of the school year, so let's keep that in mind as we see enrollment numbers coming through. Working with accountants on application for PPP forgiveness.

## **V. Development**

### **A. Review of the Development Committee's Goal and Dashboard Metrics**

Development did not have a meeting, but reached out to the Gala venue to get some dates to reschedule.

## **VI. New and Old Business**

### **A. New Business**

Next meeting is scheduled for September the 15th. Chair and Vice Chair would like to hold it in person.

### **B. Old Business**

Ms. Theodore-Greene shared that there was a training for educators regarding social justice.

## **VII. Public Comments**

### **A. Public comments**

No public comments.

## **VIII. Executive Session**

### **A. Vote to enter executive session**

Leticia Theodore-Greene made a motion to enter Executive Session.

Cecelia Russo seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Discussion of legal and personnel matters**

### **C. Vote to return to public session**

Cecelia Russo made a motion to Return to public session.

Doris Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Report from the executive session**

The Board discussed legal and personnel matters.

## **IX. Closing Items**

### **A. Adjourn Meeting**

Leticia Theodore-Greene made a motion to adjourn the meeting.

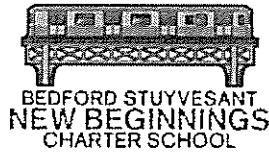
Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,  
Vicky D'Anjou-Pomerleau

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# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday September 15, 2020 at 6:00 PM

#### Location

82 Lewis Avenue,  
Brooklyn NY 11206

#### Trustees Present

Cecelia Russo, Doris Givens, Joseph Sciame, Kevin Nesbitt (remote), Leticia Theodore-Greene (remote), Patricia Bramwell, Tamikka Pate (remote), Tyler McConnell, Victor Rivera

#### Trustees Absent

Neil Samen

#### Ex Officio Members Present

Nicholas Tishuk

#### Non Voting Members Present

Nicholas Tishuk

#### Guests Present

Lisa-Renée Brown, Patience Brown

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### I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Sep 15, 2020 at 6:08 PM.

**C. Review of the minutes**

Minutes were reviewed.

**D. Vote to approve minutes**

Joseph Sciamè made a motion to approve the minutes from Monthly Board Meeting on 08-06-20.

Patricia Bramwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecelia Russo	Aye
Joseph Sciamè	Aye
Victor Rivera	Aye
Patricia Bramwell	Aye
Doris Givens	Aye
Neil Samen	Absent
Tyler McConnell	Aye

**II. Governance**

**A. Review of the Governance Committee's Goal and Dashboard Metrics**

Started 6:10pm, ended 6:18pm

Doris Givens reported. The governance tool Board on Track (BOT) is being used to support the ED evaluation process and board assessments. The Governance Committee is leveraging BOT resources for intentional work and the improvement of goal completion for each board committee. Engagement metrics are another area of focus through the Board on Track framework. Recruitment of additional board members is an ongoing process and work is underway.

**III. Academic and Family Life Committee**

**A. Review of the Academic and Family Life Committee's Goal and Dashboard Metrics**

Started 6:18pm, ended 6:50pm

Cecelia Russo provided minutes and a packet for distribution to the board. A discussion was had regarding the opening of the school, the establishment of a vision and goals, dashboard items and goals for the committee. Principal Patience Brown described remote learning practices, in person learning practices, assessments for benchmarks, synchronous programming and the school's parent engagement framework

**IV. Finance**

**A. Review of the Finance Committee's Goal and Dashboard Metrics**

6:50pm- 6:57pm

Tyler McConnell discussed the school's annual audit process, the application for the PPP loan forgiveness and the scheduling of a public meeting for the Finance Committee's next meeting on October 19th. The school currently has 717 students enrolled.

## **V. Development**

### **A. Review of the Development Committee's Goal and Dashboard Metrics**

6:57pm-7:07pm

Development Chair Tamikka Pate reported that a virtual fundraiser is tentatively scheduled to coincide with Giving Tuesday in November and that the school's Gala will be rescheduled to May 2021 due to the pandemic. A "Doodle" will be sent to board members to determine a May 2021 date.

## **VI. New and Old Business**

### **A. New Business**

7:07pm-7:15pm

For new business, Executive Director Tischuk, shared the new compliance policy related to protecting Personally Identifiable Information. In 2020, the NYS legislature updated the Education Law with Section 2-d to include additional data safeguards for students, teachers, and principals. These mandates include a Parent's Bill of Rights, which has already been posted on our website, and a Board policy to protect the confidentiality of Personally Identifiable Information. The school is working on developing this policy with the Board so that it can be reviewed and adopted during the October 20th meeting.

### **B. Old Business**

For old business, Joseph Sciamé, outgoing Board chair, recognized Victor Rivera in his newly accepted role as Board Chair. Mr. Sciamé passed the gavel to Mr. Rivera and Mr. Rivera recognized Mr. Sciamé's work as a school founder and his ten years as the leader of the Board.

Mr. McConnell shared news of a possible corporate donation for a health program and access to financial literacy programming, in partnership with Junior Achievement, in late October for the members of the school community.

There was a brief discussion directed to CFO Lisa-Renee on the need to clarify what our next steps are pertaining to contributions sent in for tickets for the Sept 2019 Gala, which was postponed due to COVID-19.

## **VII. Public Comments**

### **A. Public comments**

7:15pm

There were no public comments.

## **VIII. Executive Session**

### **A. Vote to enter executive session**

7:15PM

Mr. Rivera informed the board of the need for an executive session to discuss legal and personnel issues.

Cecelia Russo made a motion to go into Executive Session.

Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Joseph Sciamè Aye  
Tyler McConnell Aye  
Cecelia Russo Aye  
Victor Rivera Aye  
Neil Samen Absent  
Doris Givens Aye  
Patricia Bramwell Aye

**B. Discussion of legal and personnel matters**

**C. Vote to return to public session**

Mr. Rivera informed the board of the need to return to public session.  
Joseph Sciamè made a motion to return to public session at 8:05pm.  
Cecelia Russo seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecelia Russo Aye  
Tyler McConnell Aye  
Neil Samen Absent  
Doris Givens Aye  
Patricia Bramwell Aye  
Victor Rivera Aye  
Joseph Sciamè Aye  
Tamikka Pate Aye

**D. Report from the executive session**

Mr. Rivera reported back in a public session that the Board discussed a legal and personnel matter of the school, and that the Board is adopting the Executive Director's recommendation on a personnel matter.

Patricia Bramwell made a motion to Adopt the Executive Director's recommendation on a personnel matter.

Doris Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Patricia Bramwell Aye  
Joseph Sciamè Aye  
Tyler McConnell Aye  
Doris Givens Aye  
Victor Rivera Aye  
Cecelia Russo Aye  
Neil Samen Absent

**IX. Closing Items**

**A. Adjourn Meeting**

Mr. McConnell made a motion to adjourn the meeting, Ms. Russo seconded it and it was approved unanimously at 8:10pm.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

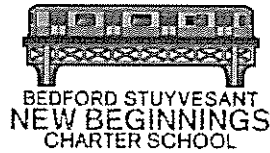
Respectfully Submitted,  
Doris Givens

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**Documents used during the meeting**

- Fin\_Comm\_Call\_Notes\_-\_September\_10\_2020.docx
- Committee Report on Development September 2020.docx

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# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday October 20, 2020 at 6:00 PM

#### Location

82 Lewis Avenue

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#### Trustees Present

Cecelia Russo, Doris Givens, Joseph Sciame, Kevin Nesbitt, Leticia Theodore-Greene, Patricia Bramwell, Tamikka Pate, Tyler McConnell, Victor Rivera

#### Trustees Absent

Neil Samen

#### Trustees who arrived after the meeting opened

Kevin Nesbitt, Leticia Theodore-Greene, Tyler McConnell

#### Ex Officio Members Present

Nicholas Tishuk

#### Non Voting Members Present

Nicholas Tishuk

#### Guests Present

Lisa-Renée Brown, Patience Brown

---

### I. Opening Items

#### A. Record Attendance and Guests



**B. Call the Meeting to Order**

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Oct 20, 2020 at 6:06 PM.

**C. Review of the minutes**

The Board reviewed the minutes.

**D. Vote to approve minutes**

Joseph Sciame made a motion to approve the minutes from September 2020 Monthly Board Meeting on 09-15-20.

Cecelia Russo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. The unanimous vote was 6-0**

**II. Academic and Family Life Committee**

**A. Committee Update**

Tyler McConnell arrived.

Kevin Nesbitt arrived.

Leticia Theodore-Greene arrived.

Academic Committee Chair Cecelia Russo shared Academic Committee's meeting minutes. October 9th Professional Development day provided teachers with access to multiple platforms to strengthen skills in remote learning. Head Principal Patience Brown shared that roughly half of students are engaged in remote learning. We are thinking of new ways to promote family engagement for those families who are remote. Students with disabilities are receiving their mandated services remotely. Any questions or concerns, please contact anyone on the Academic committee.

The Chair and Trustees applauded the accomplishments of the staff on their stellar performance during this unprecedented time.

**III. Finance Committee**

**A. Committee Update and Review of FY20 Audit**

Finance Committee Chair Tyler McConnell met with committee and Auditor on Oct 15. The Committee received an update from the Auditor per the attachment.

BSNBCS received the highest marks and a clean audit for fiscal year 20.

Committee meeting minutes, financial documents and notes to financial statements were reviewed in detail by CFO Lisa-Renee. Current assets divided by current liabilities = 4.14, a great ratio reflecting our organization's financial strength.

Our Statement of Activities shows an increase in revenue and a decrease in expenses, due to conservative financial planning since March following and throughout the pandemic. 83% of expenses are dedicated to Program Services which is an excellent proportion of expense relative to non-Program Services. This means that most of our money is dedicated toward the betterment of the academic programming. We are spending 61% in teacher costs. 55% spent on teacher costs is the standard. More is better and we are doing great.

The school took prudent steps in FY20 to manage expenses due to the large level of uncertainty for school funding in FY21 and beyond, including loss of per pupil

funding, lack of availability of additional funding and general fiscal instability at the federal, state and city levels. We do not anticipate any potential cuts in the short term, however, the school is monitoring possible medium or long term per pupil cuts from New York State, per current guidance on the New York State budget and deficit scenarios.

The Chair and Trustees applauded the accomplishments of the CFO and leadership on their stellar performance for a clean audit with no material findings or comments.

Joseph Sciame made a motion to to approve the audit.

Kevin Nesbitt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. The unanimous votes were 9-0**

**IV. Development**

**A. Committee's Update**

Development Committee Chair Tamikka Pate shared that no meeting was scheduled for Development Committee this month. However, work has been done to lock in a new date for our 10th anniversary fundraiser at Giando on the Water. It is now set for Tuesday, May 18th. Discussion regarding the possibility of holding a virtual fundraiser were discussed and Trustees were encouraged to join upcoming Development Committee meetings.

**V. Governance Committee**

**A. Committee Update**

Governance Chair Doris Givens reported on the accomplishments, priorities and challenges of governance, as reflected in attached report. Trustees were asked to 1) sign the performance agreement and give it to Board Chair Victor Rivera 2) review, update or add and submit their profiles and headshots to ED Nicholas for posting on BSNBCS's website ASAP, 3) if possible, serve up names of individuals within their LinkedIn network who indicate in their profile that they are interested in joining a non profit board, have an affiliation with Brooklyn and have the expertise we need, to help us grow our trustee prospect list. 4) if possible, have committee reports submitted to ED Nick by Thurs, Nov 12 in preparation for our Tues, Nov 17 Board meeting.

**VI. New and Old Business**

**A. New Business**

Chair Victor Rivera shared news that our Trustee Neil Samen has resigned as Board Trustee as a result of his recent relocation.

Nicholas Tishuk updated the addition to Chief Development Officer's family.

Trustees were advised to contact Nicholas Tishuk should they require Board on Track or email account support.

**B. Old Business**

Trustee Chair Victor Rivera reminded all Board Trustees to sign on to Board On Track monthly to RSVP in advance of meeting and to download the packet for advance review.

## **VII. Public Comments**

### **A. Public comments**

No public comments

## **VIII. Closing Items**

### **A. Adjourn Meeting**

Joseph Sciame made a motion to Adjourn meeting.

Leticia Theodore-Greene seconded the motion.

The unanimous votes were 9-0 The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

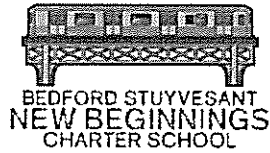
Respectfully Submitted,  
Doris Givens

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## **Documents used during the meeting**

- 2020\_09\_15\_board\_meeting\_minutes.pdf
- October 8 minutes Academic committee.docx
- BSNBCSTrusteePerformanceExpectationsAgreement2020-21v1.pdf
- GovernanceCommitteeUpdate10202020.pdf
- Fin\_Comm\_Public Meeting\_Notes\_-\_October\_\_15\_\_2020.pdf
- PKF Financial Audit FY20.pdf

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# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday November 17, 2020 at 6:00 PM

#### Location

82 Lewis Avenue,  
Brooklyn NY 11206

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#### Trustees Present

Cecelia Russo, Doris Givens, Joseph Sciamé, Leticia Theodore-Greene (remote),  
Patricia Bramwell, Tamikka Pate, Tyler McConnell (remote), Victor Rivera

#### Trustees Absent

Kevin Nesbitt

#### Trustees who arrived after the meeting opened

Leticia Theodore-Greene

#### Ex Officio Members Present

Nicholas Tishuk

#### Non Voting Members Present

Nicholas Tishuk

#### Guests Present

Lisa-Renée Brown

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### I. Opening Items

#### A. Record Attendance and Guests

**B. Call the Meeting to Order**

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Nov 17, 2020 at 6:08 PM.

**C. Review of the minutes**

Joseph Sciamme made a motion to approve the minutes from Monthly Board Meeting on 10-20-20.

Cecelia Russo seconded the motion.

6-0 The board **VOTED** unanimously to approve the motion.

**Roll Call**

Joseph Sciamme	Aye
Kevin Nesbitt	Absent
Doris Givens	Aye
Victor Rivera	Aye
Patricia Bramwell	Aye
Cecelia Russo	Aye
Tyler McConnell	Absent

**II. Academic and Family Life Committee**

**A. Committee Update**

Chair Cecelia Russo reviewed highlights of academic reports, as attached.. No discussion.

**III. Governance Committee**

**A. Committee Update**

A draft of committee goals will be listed on BOT. Getting legitimately interested individuals interested in Board trustee appointments during the COVID-19 will be a challenge.

**IV. Finance Committee**

**A. Committee Update**

Cleaning costs have risen. \$30K per month. We have \$12,000 worth of masks but do not know how long this supply is going to last. We've set aside \$300K. As far as the PPE funds are concerned, we are expecting all the funds to be reimbursable.

**V. Development**

**A. Committee's Update**

We are looking into launching online platforms for peer fundraising. Use peer-to-peer virtual fundraiser. Add more language to the collateral materials. Amazon Smile charitable giving option maybe something that we should look into. Bed Stuy New Beginnings and Friends of BSNBCS is listed as a charitable organization. Share that as option for donors. Created a page with the URL and a number of ways for people to donate money. Encourage everyone to use Amazon Smile. We have a PayPal link that will allow for donors to make a monetary contribution. Joe will joining Tamikka on the next Development call. Leticia Theodore-Greene arrived.

**VI. New and Old Business**

**A. New Business**

Applause and sincere gratitude to ED and staff for all they do and continue to keep things going at the school. Many thanks to ED for all the timely updates.

ED Nicholas Tishuk shared that the biggest surprise is that we successfully pulled off our opening relative to our original plan.. With a few exceptions our health and safety plan was executed without much change. The biggest challenge that we did not foresee were the external challenges. Parents received misinformation and we had to do everything we could to counter conflicting messages they received from external sources. We will close the school per the 3% per the city's directive. This is a proactive event. Schools may close on Thursday or Friday of this week. We cannot maintain our operation at a 75/25 split between mobile and in person.

We will close the day after the Mayor makes the call. Assuming that we will be closed for two-three weeks. My sense is that we may be closed until after the holidays.

**B. Old Business**

No old business

**VII. Public Comments**

**A. Public comments**

No public comments.

Cecelia Russo made a motion to Adjourn.

Leticia Theodore-Greene seconded the motion.

7-0 The board **VOTED** unanimously to approve the motion.

**Roll Call**

Victor Rivera	Aye
Doris Givens	Aye
Leticia Theodore-Greene	Aye
Kevin Nesbitt	Absent
Patricia Bramwell	Aye
Joseph Sciamé	Aye
Cecelia Russo	Aye
Tamikka Pate	Aye

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Doris Givens

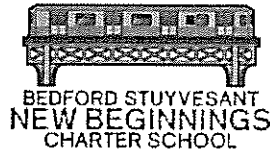
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**Documents used during the meeting**

- Nov 9 Academic Com minutes.pdf
- Scan0571.pdf
- BSNBCSCommitteeGoalsDraft2020-21v2.pdf

- GovernanceCommitteeUpdate11052020.pdf
- Fin Comm Call Notes - November 12 2020.pdf
- Donation Button Paypal bsnbcs.org.pdf

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# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday December 15, 2020 at 6:00 PM

#### Location

82 Lewis Avenue  
Brooklyn NY 11206

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#### Trustees Present

Doris Givens, Joseph Sciame, Kevin Nesbitt, Patricia Bramwell, Tamikka Pate, Tyler McConnell, Victor Rivera

#### Trustees Absent

Cecelia Russo, Leticia Theodore-Greene

#### Trustees who arrived after the meeting opened

Kevin Nesbitt, Tyler McConnell

#### Ex Officio Members Present

Nicholas Tishuk

#### Non Voting Members Present

Nicholas Tishuk

#### Guests Present

Lisa-Renée Brown, Patience Brown

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### I. Opening Items

#### A. Record Attendance and Guests



**B. Call the Meeting to Order**

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Dec 15, 2020 at 6:11 PM.

**C. Review of the minutes**

Minutes were circulated yesterday. Cecelia needed clarification on where the minutes reflect lateness of one board member. Remove remote attendee participants from attendance as they are not to be counted toward the quorum or allowed to vote on any matters remotely.

Joseph Sciamé made a motion to approve minutes with corrections.

Tamikka Pate seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Vote to approve minutes**

Joseph Sciamé made a motion to approve the minutes from Monthly Board Meeting on 11-17-20.

Tamikka Pate seconded the motion.

With corrections. Remove remotes from attendance. The board **VOTED** unanimously to approve the motion.

**II. Academic and Family Life Committee**

**A. Committee Update**

General update - we returned to remote learning. 136 students came back for 2nd quarter. Friday we pivoted back to remote instruction. Parent engagement session held yesterday, Monday 170 laptops and hotspots were given to family for students. Similar schedules are followed for lower and middle schools. Cleaning and tweaking remote program is underway with facility. Spending time with more breakout rooms. Small group instruction. We'll be remote from now to Dec 23rd. We're hoping to be back in building on January 4th. 9% threshold is the state's plan for an automatic closure. Attendance as of today was 82%. The average is about 92% for remote learning. In person is 97%.

Since we reopened in August, we have consistently followed our plan and have been proactive about making small incremental improvements. The plan is fully operationalized.

**III. Governance Committee**

**A. Committee Update**

Tyler McConnell arrived.

Kevin Nesbitt arrived.

The board was updated on board recruiting activities to date, as reflected in the attached report. Progress is underway to identify and cultivate relationships with prospective trustee candidates.

**IV. Finance Committee**

**A. Committee Update**

Enrollment is steady. PPE loan has gone through PPK review. Announcements coming through on Dec 18. Ready for submission. Little Bird benefits compensation, transition is underway. Little Bird purchased by Trinet and goes away on 12/31/2020. Several options were explored for payroll benefits. It was

decided to expand the relationship with Paylocity. Looking to save \$100-150K this year by going with this option. We put together a group to provide all of our services. BSNBCS is reaching a new level of maturity and enhancing our benefits package.

Staff was notified in August of transition. There has been consistent engagement with staff to ensure that they remember and follow up on key dates related to the transition. We do "lunch and learns" with staff to secure feedback pertaining to student loan support, child care benefits, transportation, etc. BSNBCS remains very competitive relative to all of these benefits..

On January 14th there will be a semi-annual check in on school's annual budget.. All are invited to the Finance Committee's meeting..

## **V. Development**

### **A. Committee's Update**

Raised \$850 Giving Tuesday.

Engaged Classy platform. Setting up a demonstration. Focused on creating a scheme for fundraising and informing our donors in different forums.

AmazonSmile is a great alternative way to raise money for the school for every purchase that is made through AmazonSmile.

## **VI. New and Old Business**

### **A. New Business**

Nick expressed is gratitude and thanks to the faculty and board for getting us through this year.

### **B. Old Business**

None

## **VII. Public Comments**

### **A. Public comments**

None.

Kevin Nesbitt made a motion to Adjourn the Meeting.

Joseph Sciamme seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

Happy Prosperous New Year

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

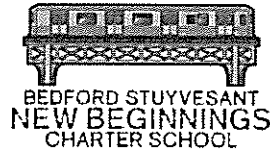
Respectfully Submitted,  
Doris Givens

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### **Documents used during the meeting**

- 2020\_11\_17\_board\_meeting\_minutes.pdf
- Dec 2 Committee minutes.docx
- GovernanceCommitteeUpdate12032020.pdf
- Fin Comm Call Notes - November 12 2020.docx
- Development Minutes 12-10-20.pdf

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# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### **Date and Time**

Tuesday January 19, 2021 at 6:00 PM

#### **Location**

82 Lewis Avenue  
Brooklyn NY 11206

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#### **Trustees Present**

Cecelia Russo, Doris Givens, Joseph Sciamé, Kevin Nesbitt, Leticia Theodore-Greene,  
Patricia Bramwell, Victor Rivera

#### **Trustees Absent**

Tamikka Pate, Tyler McConnell

#### **Trustees who arrived after the meeting opened**

Kevin Nesbitt, Leticia Theodore-Greene

#### **Ex Officio Members Present**

Nicholas Tishuk

#### **Non Voting Members Present**

Nicholas Tishuk

#### **Guests Present**

Lisa-Renée Brown

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Jan 19, 2021 at 6:05 PM.

**C. Review of the minutes**

**D. Vote to approve minutes**

Joseph Sciamme made a motion to approve the minutes from Monthly Board Meeting on 12-15-20.

Patricia Bramwell seconded the motion.

5-0 The board **VOTED** to approve the motion.

**II. Academic and Family Life Committee**

**A. Committee Update**

Please refer to the Academic Committee meeting materials to see all that has been communicated to the students and parents. Tomorrow many students have opted in to attend. The staff was on top of any concerns related to 1/6//2021. Broadcast of inauguration will occur tomorrow and integrated into lessons with students. We had a very successful remote learning process in place. More sophisticated with remote learning. 50/50 split on students returning for in person learning.

**III. Governance Committee**

**A. Committee Update**

Leticia Theodore-Greene arrived.

Kevin Nesbitt arrived.

Tish asked whether we should consider further cultivate relationships with those that indicated that they don't have time to join the board, current state but may participate in a project, fundraiser, career day, etc.

Governance Committee will work on alternative pitches to follow through on these opportunities.

**IV. Finance Committee**

**A. Committee Update**

Held monthly Finance Committee on Jan. 15th. We went through the July -Dec 2020 budget against actuals. We are doing very well. We are performing better than expected. Income above, expenses below expectations. We are in a healthy position.

The latest enrollment is 710 for general ed. SPED enrollment of 149 out of budget of 130.

Low turnover translates to lower Marketing expense. General Administrative has increased due to procurement and usage of COVID related supplies for students and faculty.

Congratulations extended from Committee Chair to Lisa Renee and Nicholas on all the heavy lifting done to prepare the organization to get through this difficult time.. The Board Chair echoed the accolades.

## **V. Development**

### **A. Committee's Update**

Attended demonstration by Classy and we procured platform. Work is for underway to tweak the platform for our needs to present to board. The product seems to be far ahead of other platforms they've seen. This tool will also help Governance. We're excited about it. It is a peer to peer fundraising platform, a link to send emails, attach to website, birthday/holiday linkages. The platform is adaptable and scalable to meet a variety of fundraising needs. Smaller and individual appeals.

We have a virtual event on the radar. Giando on the water has been postponed indefinitely.

## **VI. New and Old Business**

### **A. New Business**

Chair Victor wants to thank everyone for all of their dedication to the meeting. Face masks with the school's logo on it were given to all board members as a token of appreciation.

Victor's Birthday on Thursday!!  
Doris' Birthday yesterday!!

The inauguration is tomorrow. Nicholas really appreciates the Board and the transformation of the Board. Looking forward to a new leadership.

### **B. Old Business**

None

## **VII. Public Comments**

### **A. Public comments**

None.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

This school has been a beacon in this community for 11 years under our watch. Let's keep moving on.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

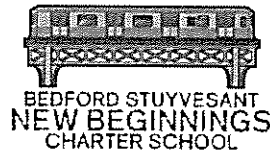
Respectfully Submitted,  
Doris Givens

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## **Documents used during the meeting**

- BSNBCS call Jan 13,2021minutes.pdf

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# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### **Date and Time**

Tuesday February 23, 2021 at 6:00 PM

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#### **Trustees Present**

Cecelia Russo, Doris Givens, Joseph Sciame, Kevin Nesbitt, Leticia Theodore-Greene, Patricia Bramwell, Tamikka Pate, Tyler McConnell, Victor Rivera

#### **Trustees Absent**

*None*

#### **Trustees who arrived after the meeting opened**

Kevin Nesbitt, Leticia Theodore-Greene, Tyler McConnell

#### **Trustees who left before the meeting adjourned**

Tamikka Pate

#### **Ex Officio Members Present**

Nicholas Tishuk

#### **Non Voting Members Present**

Nicholas Tishuk

#### **Guests Present**

Lisa-Renée Brown, Patience Brown

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### **I. Opening Items**

#### **A. Record Attendance and Guests**



**B. Call the Meeting to Order**

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Feb 23, 2021 at 6:05 PM.

**C. Review of the minutes**

**D. Vote to approve minutes**

Joseph Sciame made a motion to Approve the minutes.

Patricia Bramwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Academic and Family Life Committee**

**A. Committee Update**

School resumed this past Monday. 67% of students are in person. 1/3 participating in remote learning. The final quarter to opt in for in person learning. We forecast that we will end the year with 1/3. NYCED and SUNY about order that came down from Pres Biden to proceed with assessments. The states will have to determine how they want to proceed with the Federal guidance. Schools may opt into waivers. There is no accountability attached to it. There are a lot of things to figure out. BSNBCS plans to administer a state test (Terranova ELA and state test in April. Keeps the pressure on the teachers. We still need accountability.

We have enough space in the building to accommodate 100% in a social distanced arrangement. .

Kevin Nesbitt arrived at 6:18 PM.

**III. Governance Committee**

**A. Committee Update**

We went through the report. Sharing updates of where we stand on cultivating relationships. It was suggested that we need to work closely with the administration to find highly engaged and qualified parent candidate.

Tyler McConnell arrived at 6:24 PM.

**IV. Finance Committee**

**A. Committee Update**

Report reviewed. PPP loan restructured. No material changes on business-as-usual. Transition of payroll and benefits systems/process and vendor is underway. CFO Lisa-Renee went over the highlights of the complexity of managing this transition. The Leadership Team is happy with the decision to change.

Enrollment is holding steady. SpEd number is a subset of the Total. We are an official School Food Authority. We have our own food vendor - Genuine Foods. We are starting see catch up reimbursements and payments. There is a 1 year approval. We have to rebid the contract out to food management companies. An RFP. will issued. The Board will need to sign off on the decision in April or May.

There are no requirements for Women and minority owned businesses.

Leticia Theodore-Greene arrived at 6:34 PM.

## **V. Development**

### **A. Committee's Update**

Collateral material is under development for web.

Development meetings will be calendared.

## **VI. New and Old Business**

### **A. New Business**

The Board welcomed Vicky back.

The Chair introduced our guest who is an intern.

### **B. Old Business**

## **VII. Public Comments**

### **A. Public comments**

No Public Comments

## **VIII. Closing Items**

### **A. Adjourn Meeting**

Tamikka Pate left.

Met in exec session to discuss a legal issue. Establishment Vision 2.0 working group to be chaired by Tish.

Patricia Bramwell made a motion to Adjourn meeting.

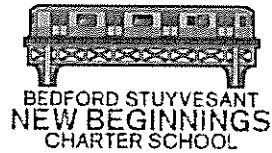
Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Doris Givens

APPROVED



# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday March 16, 2021 at 6:00 PM

---

#### Trustees Present

Cecelia Russo, Doris Givens, Joseph Sciame, Kevin Nesbitt, Patricia Bramwell, Victor Rivera

#### Trustees Absent

None

#### Ex Officio Members Present

Nicholas Tishuk

#### Non Voting Members Present

Nicholas Tishuk

#### Guests Present

Patience Brown

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Mar 16, 2021 at 6:02 PM.

#### C. Review of the minutes

Joseph Sciamè made a motion to approve the minutes from Monthly Board Meeting on 01-19-21.

Patricia Bramwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Vote to approve minutes**

Cecelia Russo made a motion to approve the minutes from Monthly Board Meeting on 02-23-21.

Doris Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Academic and Family Life Committee**

**A. Committee Update**

Opting in will be done on a quarterly. The second quarter ended until Feb 22nd. 2/3rd's are in .

Applied for a waiver not do testing in NYS. Instead of a 2-3 day assessment it will be a 1 day assessment. We have tentative dates. We are doing internal assessments to compare the school's performance to our peers. One day all multiple choice test.

Faculty recognition - completed evaluations. Survey of staff completed to determine who will be returning. We are prepared and are already hiring. We have done accommodations for staff members have gone above and beyond. We are hosting staff appreciation during the first week of May.

Graduation ceremony is potentially doing an outdoor graduation. Floyd Bennett Field. Up to 20% of capacity of venue. The Saturday before Father's Day.

Planning an outdoor trip to Hershey Park in June...2 buses for 40 people.

**III. Governance Committee**

**A. Committee Update**

Purpose of Distinguish Trustee Policy (recognition and reduction in workload - does get a chance to vote) and Emeritus Policy (no voting rights - former trustee) Trustee Policy - no obligation to participate on committees.

Send request for feedback to all trustees with a target date. Invite all trustees to attend our 2nd Thursday 5PM (April 8th)

**IV. Finance Committee**

**A. Committee Update**

Reviewed financial statements. No material expenses outside of normal operating. 707 students. 554 are gen ed students. Above budget of 690. Next committee call on April 18th. We believe we are eligible for complete forgiveness on the PPP loan. We are waiting for the portal to open. We have one more per pupil payment.

**V. Development**

**A. Committee's Update**

Class E donation portal, using student Assets. Created a portal for different ways to donate to the school. This is a great tool for trustees to solicit individual donors. There are development webinars for trustees to participate in. (March 23rd 10AM) A link is provided for trustees. Board on Trustees can provide trustee virtual training for trustees to participate.

Vicki and Nick are working on institutions, corporations and foundations for grant giving..

**VI. Closing Items**

**A. Adjourn Meeting**

Joseph Sciame made a motion to Adjourn.

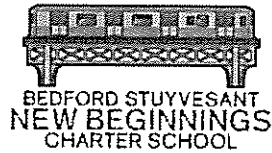
Kevin Nesbitt seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,  
Doris Givens

APPROVED



# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### **Date and Time**

Tuesday March 16, 2021 at 6:00 PM

---

#### **Trustees Present**

Cecelia Russo, Doris Givens, Joseph Sciame, Kevin Nesbitt, Patricia Bramwell, Victor Rivera

#### **Trustees Absent**

*None*

#### **Ex Officio Members Present**

Nicholas Tishuk

#### **Non Voting Members Present**

Nicholas Tishuk

#### **Guests Present**

Patience Brown

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Mar 16, 2021 at 6:02 PM.

#### **C. Review of the minutes**

Joseph Sciamie made a motion to approve the minutes from Monthly Board Meeting on 01-19-21.

Patricia Bramwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Vote to approve minutes**

Cecelia Russo made a motion to approve the minutes from Monthly Board Meeting on 02-23-21.

Doris Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Academic and Family Life Committee**

**A. Committee Update**

Opting in will be done on a quarterly. The second quarter ended until Feb 22nd. 2/3rd's are in .

Applied for a waiver not do testing in NYS. Instead of a 2-3 day assessment it will be a 1 day assessment. We have tentative dates. We are doing internal assessments to compare the school's performance to our peers. One day all multiple choice test.

Faculty recognition - completed evaluations. Survey of staff completed to determine who will be returning. We are prepared and are already hiring. We have done accommodations for staff members have gone above and beyond. We are hosting staff appreciation during the first week of May.

Graduation ceremony is potentially doing an outdoor graduation. Floyd Bennett Field. Up to 20% of capacity of venue. The Saturday before Father's Day.

Planning an outdoor trip to Hershey Park in June...2 buses for 40 people.

**III. Governance Committee**

**A. Committee Update**

Purpose of Distinguish Trustee Policy (recognition and reduction in workload - does get a chance to vote) and Emeritus Policy (no voting rights - former trustee) Trustee Policy - no obligation to participate on committees.

Send request for feedback to all trustees with a target date. Invite all trustees to attend our 2nd Thursday 5PM (April 8th)

**IV. Finance Committee**

**A. Committee Update**

Reviewed financial statements. No material expenses outside of normal operating. 707 students. 554 are gen ed students. Above budget of 690. Next committee call on April 18th. We believe we are eligible for complete forgiveness on the PPP loan. We are waiting for the portal to open. We have one more per pupil payment.

**V. Development**

**A. Committee's Update**

Class E donation portal, using student Assets. Created a portal for different ways to donate to the school. This is a great tool for trustees to solicit individual donors. There are development webinars for trustees to participate in. (March 23rd 10AM) A link is provided for trustees. Board on Trustees can provide trustee virtual training for trustees to participate.

Vicki and Nick are working on institutions, corporations and foundations for grant giving..

**VI. Closing Items**

**A. Adjourn Meeting**

Joseph Sciame made a motion to Adjourn.

Kevin Nesbitt seconded the motion.

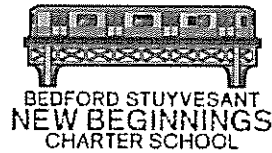
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,  
Doris Givens



APPROVED



# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday April 20, 2021 at 6:00 PM

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#### Trustees Present

Cecelia Russo, Doris Givens, Joseph Sciamme, Kevin Nesbitt, Leticia Theodore-Greene, Patricia Bramwell, Tamikka Pate, Tyler McConnell, Victor Rivera

#### Trustees Absent

None

#### Ex Officio Members Present

Nicholas Tishuk

#### Non Voting Members Present

Nicholas Tishuk

#### Guests Present

Lisa-Renée Brown, Patience Brown, Vicky D'Anjou-Pomerleau

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Apr 20, 2021 at 6:02 PM.

#### C. Review of the minutes

March 16th minutes reviewed by board.

**D. Vote to approve minutes**

Joseph Sciame made a motion to approve the minutes from.

Tamikka Pate seconded the motion.

The board **VOTED** unanimously to approve the motion.

Joseph Sciame made a motion to approve the minutes from.

Tamikka Pate seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Academic and Family Life Committee**

**A. Committee Update**

Ms. Russo summarized the Committee's previous discussion; including the regular operations of the school, planning for summer school, planning for graduation.

Ms. Brown confirmed that the venue for the Middle School graduation will be St. Joseph's College in Downtown Brooklyn at 10am on June 19th, 2021.

**III. Finance Committee**

**A. Committee Update**

Mr. Tishuk shared a readout of the Finance Committee's previous discussion, including discussion of the school's current finances and initial projections for FY2022. Ms. Lisa-Renee Brown described the school's finances in additional detail, including the reception of a portion of the school's ESSER grant, a part of the federal COVID related funding for schools.

Ms. Brown described the school's status as a School Food Authority, recognized by New York State, and its fiscal implications. Mr. Sciame asked for clarification regarding the initial FY22 projections for revenue, which Ms. Brown, Mr. Tishuk and Mr. McConnell responded. The May Finance Committee will be in-person at BSNBCS and open to the public on May 13th, 2021 at 6pm. Mr. Rivera encouraged Trustees to attend and discuss the budget process at that time.

**IV. Governance Committee**

**A. Committee Update**

Ms. Givens discussed Board recruitment. Ms. Givens and Mr. Tishuk discussed potential Board candidates, their interest in the school and potential partnerships that new trustee candidates could provide to the school, including a potential new parent member.

Ms. Givens discussed the Board's process and the next steps the Board will take in completing its annual self-assessment process.

**V. Development**

**A. Committee's Update**

Ms. Pate discussed potential assistance in development from Bedford Stuyvesant community members. She described a conversation with Mr. Tishuk and colleagues at Board on Track, to further improve the Board's development capacity. She discussed the value in describing this process further at the Board's next retreat.

Ms. Pate described the school's new Classy page, which is a fundraising platform.

## **VI. New and Old Business**

### **A. New Business: BSNBCS Culture Working Group**

Mr. Rivera discussed that there would be a new Board initiative, that would be shared by Ms. Theodore-Greene.

### **B. Old Business**

Ms. Russo discussed the need to discuss the planned Board policies around emeritus status. Victor described that this process was ongoing and would occur at the next Board meeting.

### **C. Executive Session**

Tyler McConnell made a motion to enter into Executive Session to discuss legal and real estate matters.

Kevin Nesbitt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Joseph Sciamè made a motion to exit Executive Session.

Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

Kevin Nesbitt made a motion to ratify the Executive Director's work with the Friends of BSNBCS for the submission of a bid for the purchase of property at 323 Hart Street and his efforts to continue the process of acquiring the property with the Friends Of organization.

Joseph Sciamè seconded the motion.

The board **VOTED** unanimously to approve the motion.

Then there was the announcement of the resignation of Pat Bramwell from the Board effective after the June Board meeting. The Board paid tribute to her service as a Founding Trustee in 2010 and hoped that she would consider becoming the first Emeritus Trustee under the soon-to-be adopted policies.

## **VII. Public Comments**

### **A. Public comments**

There were no public comments.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,

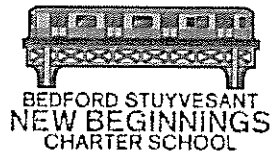
Nicholas Tishuk

Cecelia Russo made a motion to approve the minutes from Monthly Board Meeting on 03-16-21.

Tamikka Pate seconded the motion.

The board **VOTED** unanimously to approve the motion.

APPROVED



# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday May 18, 2021 at 6:00 PM

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#### Trustees Present

Cecelia Russo, Doris Givens, Leticia Theodore-Greene, Patricia Bramwell, Tamikka Pate, Tyler McConnell, Victor Rivera

#### Trustees Absent

Kevin Nesbitt

#### Ex Officio Members Present

Nicholas Tishuk

#### Non Voting Members Present

Nicholas Tishuk

#### Guests Present

Lisa-Renée Brown, Vicky D'Anjou-Pomerleau

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday May 18, 2021 at 6:08 PM.

#### C. Review of the minutes

<https://app2.boardontrack.com/org/p4b2x0/minutes/show/34092>The minutes were distributed during the meeting and reviewed by the trustees.

**D. Vote to approve minutes**

Patricia Bramwell made a motion to approve the minutes from Monthly Board Meeting on 04-20-21.

Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Academic and Family Life Committee**

**A. Committee Update**

Academic Committee Chair Cecelia Russo shared that the Academic Committee met on May 12th. Currently 65% of students are in person and 30% are remote. The ELA and Math tests were rendered and there was 100% attendance by the students.

8th grade graduation trip is scheduled for June 3

Graduation ceremony is scheduled for June 19th at St. Joseph's College with a June 26th rain date.

Kindergarteners have a special ceremony on June 24th.

The school's website provides an events calendar.

All the students are doing very well and our outreach with Hunter College is progressing.

Summer academy is well on its way.. There will be a focus on Math and English. Many of the teachers will participate and partner/collaborate with teachers at One Wonder, Inc.

Trustee Leticia Theodore-Greene added along with Chair Cecelia Russo that The school is being held up as a DOE model for inclusion, diversity and emotional health namely for our social emotional activities, diversity of staff, work being done for mental health of students and those with learning differences. There may be of some concern the lack of diversity in the student body, though the school is representative of the demographic of the surrounding community.

ED Nicholas Tishuk shared that Principal Patience Brown sent a robust summary (newsletter) to the Board. We have 2 social workers for 700 students whereas other schools may have only 1 social worker for the same size school.

Recently there was an HBCU Summit consisting of a ten member team of HBCU graduates (social workers and leaders) to facilitate a leadership program for our scholars.

Work is underway to launch a new BSNBCS website.

The results from the most recent testing are expected in August/September. This test was in a different format that compressed a 3 day test to a 1 day exam. We will only be able to compare our results to that of the district and state. The test is more for the DOE. We have internal assessments and tests we do.

Board Chair Victor Rivera commented the we are hoping when our children return in August that they will return with less deficits, given that we remained open for much of the COVID-19 pandemic. It is our guess that less than 10% of the schools

did what we did during COVID. Our school opening practices were more in alignment with the Catholic schools.

### **III. Finance Committee**

#### **A. Committee Update**

Finance Committee Chair Tyler McConnell reported that our committee's budget discussion on May 13 was robust and included Pat, Tyler, Tamikka and Lisa-Renee. The blue column on the schedule reflects the austerity budget, The yellow column reflects the actuals. We were in a very good revenue position and our expenses were much lower than expected. Actuals are informing the fiscal year 2021-22. The number one takeaway is that we are operating flat with a net income of \$100,000. There is a slight increase in revenue and a slight increase in expenses. We are enhancing our educational program to close gaps. There are three federal tranches of aid that we could qualify for. ESSER2 Funding is in for our 2021-22 budget and ESSER1 Funding is not included (but noted) because of the uncertainty in how much we will be granted. The primary consistent drivers on the revenue side are per pupil allocation, per special education pupil allocation (these are the more fixed revenue streams). Compensation, benefits and facilities are the primary drivers on the expense side. Everything flows nicely.

We are entitled to get multi-year extra (ESSR ARP) funds which will allow us to be reimbursed for approved, learning loss, corona virus related expenses.

CFO Lisa-Renee Brown added that the cost of being open during COVID required more spending on PPE for the school and school families. We are keeping close track of what we already spent related to COVID.

ED Nicholas Tishuk shared that to keep staff safe, the administration ensured that we had zero cases of community spread in the building. We deployed electrostatic machines, every staff member received a caddy of supplies for their rooms. We had extra cleaning staff, supplies, sinks, temperature monitors, etc. All windows are open all day. We discontinued the use of the old water fountains. We deployed touchless sinks. We kept the HEPA filters on all devices on 3.

We were successful in turning this building into a strategic asset for leaning. Nick tips hat to entire staff. There will be a midyear update in January 2022 for the budget.

#### **B. Approval of FY22 Budget**

Tyler McConnell made a motion to Approve FY 22 Budget.

Doris Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Governance Committee**

#### **A. Committee Update**

The trustees reviewed the proposed policy documents. Chair Victor and CDO Vicky commented on the differences between the two designations. The Board voted to adopt the policies.

Our board recruitment work continues. We will follow up with current trustee prospects to finalize their interests.

Doris Givens made a motion to Adopt Distinguished Trustee Policy and the Emeritus Nomination and Election Policy.

Leticia Theodore-Greene seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Development**

### **A. Committee's Update**

Development Chair Tamikka Pate distributed a survey to the trustees to get feedback on what our priorities and focus should be for trustee training to building our fundraising and development skills.

She also shared that discussions are underway between her, Nick and a development consultants to brainstorm other ways that we can advance BSNBCS development initiatives to the next level of maturity.

## **VI. New and Old Business**

### **A. New Business: BSNBCS Culture Working Group**

Culture Working Group Chair Leticia Theodore-Greene shared background of genesis of BSNBCS Culture Working Group --- initially the focus was through a social justice lens -- looking at the institution top down from a DEI perspective. The Committee met and discussed what the work will be. and realized that the mandate is to look at school from top down and figure out how we go about doing that. We talked about engaging a consultant to work with our school. It's the culture that we are looking to examine and make improvements. We are seeking opportunities to become a better institution, recognizing that we don't know what we don't know.

Board Chair Victor shared the importance of assessing the current state of BSNBCS's culture as a starting point so that we can define succinctly what areas we are trying to improve before we engage a consultant. .

Governance Chair/Secretary Doris shared her experience in conducting cultural assessments and volunteered to join the committee in their work to assess current state.

### **B. Old Business**

## **VII. Public Comments**

### **A. Public comments on Coronavirus Aid**

LEA's must do public comments. Summer school program spend, window spend, Saturday academy, afterschool program free for all. We are required to have public comment on this. Demonstrate good faith effort to reach out to stakeholders. This is one of three public comment opportunities before July 1. Part of ESSR available funds. Parent meetings through ZOOM.

## **VIII. Executive Session**

### **A. Vote to go into executive session**

Cecelia Russo made a motion to Go into Executive Session.

Doris Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

Tyler McConnell made a motion to Leave out of executive session.  
Leticia Theodore-Greene seconded the motion.  
Legal and personnel matters discussed. The board **VOTED** unanimously to approve the motion.

## **IX. Closing Items**

### **A. Adjourn Meeting**

Cecelia Russo made a motion to Adjourn meeting.  
Patricia Bramwell seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:12 PM.

Respectfully Submitted,  
Doris Givens

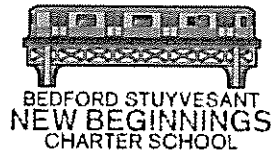
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## **Documents used during the meeting**

- BSNBCS FY22 Budget.pdf
- Fin Comm Call Notes - May 13 2021 V2.pdf
- Board Emeritus Policy - May 2021.docx
- Distinguished Trustee policy -May 2021.docx



**DRAFT**



# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday June 15, 2021 at 6:00 PM

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#### Trustees Present

Cecelia Russo, Doris Givens, Joseph Sciame, Kevin Nesbitt, Leticia Theodore-Greene, Patricia Bramwell, Tamikka Pate, Victor Rivera

#### Trustees Absent

Tyler McConnell

#### Ex Officio Members Present

Nicholas Tishuk

#### Non Voting Members Present

Nicholas Tishuk

#### Guests Present

Lisa-Renée Brown, Patience Brown

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Jun 15, 2021 at 6:03 PM.

#### C. Review and Vote to approve minutes

Motion to approve the minutes from Monthly Board Meeting on 05-18-21.  
Passed with correction indicating Joseph Sciamé The board **VOTED** unanimously to approve the motion.

**D. Vote on Vice Chair position**

Joseph Sciamé made a motion to Accept the renewal of Victor's term as a Trustee and Chair.

Cecelia Russo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tamikka Pate	Aye
Patricia Bramwell	Aye
Cecelia Russo	Aye
Leticia Theodore-Greene	Absent
Doris Givens	Aye
Kevin Nesbitt	Absent
Victor Rivera	Abstain
Tyler McConnell	Absent
Joseph Sciamé	Aye

**E. Vote on Expiring Trustee Terms**

Joseph Sciamé made a motion to Elect Officers.

Tamikka Pate seconded the motion.

Kevin as Vice Chair

Victor as Chair

Doris as Secretary

Tyler as Treasurer The board **VOTED** to approve the motion.

**Roll Call**

Joseph Sciamé	Aye
Cecelia Russo	Abstain
Tyler McConnell	Absent
Victor Rivera	Aye
Patricia Bramwell	Aye
Kevin Nesbitt	Aye
Tamikka Pate	Aye
Leticia Theodore-Greene	Absent
Doris Givens	Aye

**II. Academic and Family Life Committee**

**A. Committee Update**

**Retention of staff**

Graduation is this Saturday in person on the lawn of St. Joseph college. We will begin promptly at 10AM. There is a board award for highest achievement. June 26th is the rain date. We have a Kindergarten on June 24th at 9am.

Can we find out what schools students are going to? We had a huge alumni class of 2016 who came in on Bklyn Queens Day. Check on clicker that was sent. It was an awesome event.

One of our students was accepted into Bklyn Tech. Two of our students were accepted into LaGuardia Community College.

**III. Finance Committee**

**A. Committee Update**

Holding steady and strong at our enrollment number at 714 and the SpEd number at 165. Balances are strong. Lottery already completed. Our new website is getting a lot of traffic. Three or four applications per day. Highlights: Rent stable, Amex has a variety of payments; Students have taken a lot of field trips; supplies, testing. Cleaning company had a number of payments because of a lag in timesheet submissions. We are earmarking expenses that qualify for \$3MM in Federal Aid. We received our reimbursement and then we pay General Foods. The PPP forgiveness portal opened up and we are almost finished with the submission. PK OConnor has started the annual audit process with interim testing.

**IV. Governance Committee**

**A. Nomination for Emeritus recognition**

We put a policy in place to recognize the contribution of trustees who have been with us more than 10 years or more. We find ourselves in the position to offer that. Outgoing Vice Chair Patricia Bramwell has been essential in making our vision into a reality and has been the heart of the organization. We are reluctantly letting you go. We will celebrate Patricia Bramwell and her accomplishments.

Pat thanks us for our kindness and kind words. You are doing a great job and dynamic people.

Victor Rivera made a motion to Nominate Patricia Bramwell for Emeritus recognition.

Kevin Nesbitt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Development**

**A. Committee's Update**

Nick and Tamikka met and reviewed results of survey and it will guide us for development of a workshop for our board retreat.

**VI. New and Old Business**

**A. Old Business**

Retreat - piggy backed a board meeting on the back of it. Chair Victor proposes that we have a retreat on a Saturday in August from 8:30 be done by noon. If committees would like to stay beyond to me something can be arranged.

August 7 or 14th.

Victor, Kevin, Joe, Tamikka available August 7th.

Cecelia is unavailable in person (but remotely by Zoom)

Will circle back with Tyler and Leticia..

Agenda

Development Workshop (Nick and Tamikka)

Reauthorization (Nick)

School Vision Workgroup (Leticia)

Joseph raised concerns about the mission of the task/force?

Do a climate check to see what is happening inside?

Creating a culture/Scope? Related to societal issues? Transparent/codify?  
Moment to reflect.

Look at our mission/vision to see if it needs to be changed. Preparedness and  
readiness. We need to understand. Who we are?

Look at the documents created by Nick first 30 days, year, 5 year renewal  
package.

## **VII. Executive Session**

### **A. Executive Session**

Cecelia Russo made a motion to Move into Executive Session.

Tamikka Pate seconded the motion.

The board **VOTED** unanimously to approve the motion.

Joseph Sciamme made a motion to Go out of Executive Session.

Patricia Bramwell seconded the motion.

1.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

Victor Rivera made a motion to Adjourn.

Patricia Bramwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made,  
seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Doris Givens

**Estimote Pro** by **Navigation Technologies**

Principal, Patricia Brown		
<b>Assistant Principal, Linda Rennie</b> <b>Grades</b> K-2 Teacher Supervisor K-3 Data & Assessments Instructional Systems	<b>Assistant Principal, Veronica Patac</b> K-3 Teacher Supervisor STEC Supervisor Special Education Support SCL Programs (6-8)	<b>Assistant Principal, Natalie Flores</b> K-8 Curriculum & Instructional TEL Team K-8 Teacher Development Clinical Supervision Supervisors and Manages Academic Programs
<b>Instructional Coaches</b> Julia Crenshaw, K-2 ELA Angela Ffiona, 3-5 ELA Adine O'Neill, 6-8 ELA Benjamin Kuhn, K-5 Math Mervin Walker, 6-8 Math Angela Ffiona, 3-5 ELA <b>Special Education Manager</b> Tara Hilarity, K-8		

# BSNBCS 2021-22 School Calendar

Day	Month	Day	Status
Thursday	July	1	Summer Staff and Clean Up
Friday	July	2	Summer Staff and Clean Up
Saturday	July	3	Weekend
Sunday	July	4	Weekend
Monday	July	5	Federal Holiday: School Closed, No Students or Staff
Tuesday	July	6	Summer Staff and Clean Up
Wednesday	July	7	Summer Staff and Clean Up
Thursday	July	8	Summer Staff and Clean Up
Friday	July	9	Summer Staff and Clean Up
Saturday	July	10	Weekend
Sunday	July	11	Weekend
Monday	July	12	Summer Staff and Clean Up
Tuesday	July	13	Summer Staff and Clean Up
Wednesday	July	14	Summer Staff and Clean Up
Thursday	July	15	Summer Staff and Clean Up
Friday	July	16	Summer Staff and Clean Up
Saturday	July	17	Weekend
Sunday	July	18	Weekend
Monday	July	19	Summer Staff and Clean Up
Tuesday	July	20	Summer Staff and Clean Up
Wednesday	July	21	Summer Staff and Clean Up
Thursday	July	22	Summer Staff and Clean Up
Friday	July	23	Summer Staff and Clean Up
Saturday	July	24	Weekend
Sunday	July	25	Weekend
Monday	July	26	Summer Staff and Clean Up
Tuesday	July	27	Summer Staff and Clean Up
Wednesday	July	28	Summer Staff and Clean Up
Thursday	July	29	Summer Staff and Clean Up
Friday	July	30	Summer Staff and Clean Up
Saturday	July	31	Weekend
Sunday	August	1	Weekend
Monday	August	2	Summer Staff and Clean Up
Tuesday	August	3	Summer Staff and Clean Up
Wednesday	August	4	Summer Staff and Clean Up
Thursday	August	5	Summer Staff and Clean Up
Friday	August	6	Summer Staff and Clean Up
Saturday	August	7	Weekend
Sunday	August	8	Weekend
Monday	August	9	Full Staff Training Day (no students)
Tuesday	August	10	Full Staff Training Day (no students)

# BSNBCS 2021-22 School Calendar

Day	Month	Day	Status
Wednesday	August	11	Full Staff Training Day (no students)
Thursday	August	12	Full Staff Training Day (no students)
Friday	August	13	Full Staff Training Day (no students)
Saturday	August	14	Weekend
Sunday	August	15	Weekend
Monday	August	16	Full Staff Training Day (no students)
Tuesday	August	17	Full Staff Training Day (no students)
Wednesday	August	18	Full Staff Training Day (no students)
Thursday	August	19	Full Staff Training Day (no students)
Friday	August	20	Full Staff Training Day (no students)
Saturday	August	21	Weekend
Sunday	August	22	Weekend
Monday	August	23	Full Staff Training Day (no students)
Tuesday	August	24	Full Staff Training Day (no students)
Wednesday	August	25	Full Staff Training Day (no students)
Thursday	August	26	Full Staff Training Day (no students)
Friday	August	27	Full Staff Training Day (no students)
Saturday	August	28	Weekend
Sunday	August	29	Weekend
Monday	August	30	Regular School Day: Students and Staff in Session
Tuesday	August	31	Regular School Day: Students and Staff in Session
Wednesday	September	1	Regular School Day: Students and Staff in Session
Thursday	September	2	Regular School Day: Students and Staff in Session
Friday	September	3	Regular School Day: Students and Staff in Session
Saturday	September	4	Weekend
Sunday	September	5	Weekend
Monday	September	6	Federal Holiday: School Closed, No Students or Staff
Tuesday	September	7	Regular School Day: Students and Staff in Session
Wednesday	September	8	Regular School Day: Students and Staff in Session
Thursday	September	9	Regular School Day: Students and Staff in Session
Friday	September	10	Regular School Day: Students and Staff in Session
Saturday	September	11	Weekend
Sunday	September	12	Weekend
Monday	September	13	Regular School Day: Students and Staff in Session
Tuesday	September	14	Regular School Day: Students and Staff in Session
Wednesday	September	15	Regular School Day: Students and Staff in Session
Thursday	September	16	Regular School Day: Students and Staff in Session
Friday	September	17	Regular School Day: Students and Staff in Session
Saturday	September	18	Weekend
Sunday	September	19	Weekend
Monday	September	20	Regular School Day: Students and Staff in Session

# BSNBCS 2021-22 School Calendar

Day	Month	Day	Status
Tuesday	September	21	Regular School Day: Students and Staff in Session
Wednesday	September	22	Regular School Day: Students and Staff in Session
Thursday	September	23	Regular School Day: Students and Staff in Session
Friday	September	24	Regular School Day: Students and Staff in Session
Saturday	September	25	Weekend
Sunday	September	26	Weekend
Monday	September	27	Regular School Day: Students and Staff in Session
Tuesday	September	28	Regular School Day: Students and Staff in Session
Wednesday	September	29	Regular School Day: Students and Staff in Session
Thursday	September	30	Regular School Day: Students and Staff in Session
Friday	October	1	Regular School Day: Students and Staff in Session
Saturday	October	2	Weekend
Sunday	October	3	Weekend
Monday	October	4	Regular School Day: Students and Staff in Session
Tuesday	October	5	Regular School Day: Students and Staff in Session
Wednesday	October	6	Regular School Day: Students and Staff in Session
Thursday	October	7	Regular School Day: Students and Staff in Session
Friday	October	8	Full Staff Training Day (no students)
Saturday	October	9	Weekend
Sunday	October	10	Weekend
Monday	October	11	Federal Holiday: School Closed, No Students or Staff
Tuesday	October	12	Regular School Day: Students and Staff in Session
Wednesday	October	13	Regular School Day: Students and Staff in Session
Thursday	October	14	Regular School Day: Students and Staff in Session
Friday	October	15	Regular School Day: Students and Staff in Session
Saturday	October	16	Weekend
Sunday	October	17	Weekend
Monday	October	18	Regular School Day: Students and Staff in Session
Tuesday	October	19	Regular School Day: Students and Staff in Session
Wednesday	October	20	Regular School Day: Students and Staff in Session
Thursday	October	21	Regular School Day: Students and Staff in Session
Friday	October	22	Regular School Day: Students and Staff in Session
Saturday	October	23	Weekend
Sunday	October	24	Weekend
Monday	October	25	Regular School Day: Students and Staff in Session
Tuesday	October	26	Regular School Day: Students and Staff in Session
Wednesday	October	27	Regular School Day: Students and Staff in Session
Thursday	October	28	Regular School Day: Students and Staff in Session
Friday	October	29	Regular School Day: Students and Staff in Session
Saturday	October	30	Weekend
Sunday	October	31	Weekend



# BSNBCS 2021-22 School Calendar

Day	Month	Day	Status
Monday	November	1	Regular School Day: Students and Staff in Session
Tuesday	November	2	Full Staff Training Day (no students)
Wednesday	November	3	Regular School Day: Students and Staff in Session
Thursday	November	4	Regular School Day: Students and Staff in Session
Friday	November	5	Regular School Day: Students and Staff in Session
Saturday	November	6	Weekend
Sunday	November	7	Weekend
Monday	November	8	Regular School Day: Students and Staff in Session
Tuesday	November	9	Regular School Day: Students and Staff in Session
Wednesday	November	10	Regular School Day: Students and Staff in Session
Thursday	November	11	Federal Holiday: School Closed, No Students or Staff
Friday	November	12	Regular School Day: Students and Staff in Session
Saturday	November	13	Weekend
Sunday	November	14	Weekend
Monday	November	15	Regular School Day: Students and Staff in Session
Tuesday	November	16	Regular School Day: Students and Staff in Session
Wednesday	November	17	Regular School Day: Students and Staff in Session
Thursday	November	18	Regular School Day: Students and Staff in Session
Friday	November	19	Regular School Day: Students and Staff in Session
Saturday	November	20	Weekend
Sunday	November	21	Weekend
Monday	November	22	Full Staff Training Day (no students)
Tuesday	November	23	Full Staff Training Day (no students)
Wednesday	November	24	School Vacation: No Students or Staff
Thursday	November	25	School Vacation: No Students or Staff
Friday	November	26	School Vacation: No Students or Staff
Saturday	November	27	School Vacation: No Students or Staff
Sunday	November	28	School Vacation: No Students or Staff
Monday	November	29	Regular School Day: Students and Staff in Session
Tuesday	November	30	Regular School Day: Students and Staff in Session
Wednesday	December	1	Regular School Day: Students and Staff in Session
Thursday	December	2	Regular School Day: Students and Staff in Session
Friday	December	3	Regular School Day: Students and Staff in Session
Saturday	December	4	Weekend
Sunday	December	5	Weekend
Monday	December	6	Regular School Day: Students and Staff in Session
Tuesday	December	7	Regular School Day: Students and Staff in Session
Wednesday	December	8	Regular School Day: Students and Staff in Session
Thursday	December	9	Regular School Day: Students and Staff in Session
Friday	December	10	Regular School Day: Students and Staff in Session
Saturday	December	11	Weekend

# BSNBCS 2021-22 School Calendar

Day	Month	Day	Status
Sunday	December	12	Weekend
Monday	December	13	Regular School Day: Students and Staff in Session
Tuesday	December	14	Regular School Day: Students and Staff in Session
Wednesday	December	15	Regular School Day: Students and Staff in Session
Thursday	December	16	Regular School Day: Students and Staff in Session
Friday	December	17	Regular School Day: Students and Staff in Session
Saturday	December	18	Weekend
Sunday	December	19	Weekend
Monday	December	20	Regular School Day: Students and Staff in Session
Tuesday	December	21	Regular School Day: Students and Staff in Session
Wednesday	December	22	Regular School Day: Students and Staff in Session
Thursday	December	23	Regular School Day: Students and Staff in Session
Friday	December	24	School Vacation: No Students or Staff
Saturday	December	25	School Vacation: No Students or Staff
Sunday	December	26	School Vacation: No Students or Staff
Monday	December	27	School Vacation: No Students or Staff
Tuesday	December	28	School Vacation: No Students or Staff
Wednesday	December	29	School Vacation: No Students or Staff
Thursday	December	30	School Vacation: No Students or Staff
Friday	December	31	School Vacation: No Students or Staff
Saturday	January	1	School Vacation: No Students or Staff
Sunday	January	2	School Vacation: No Students or Staff
Monday	January	3	Regular School Day: Students and Staff in Session
Tuesday	January	4	Regular School Day: Students and Staff in Session
Wednesday	January	5	Regular School Day: Students and Staff in Session
Thursday	January	6	Regular School Day: Students and Staff in Session
Friday	January	7	Regular School Day: Students and Staff in Session
Saturday	January	8	Weekend
Sunday	January	9	Weekend
Monday	January	10	Regular School Day: Students and Staff in Session
Tuesday	January	11	Regular School Day: Students and Staff in Session
Wednesday	January	12	Regular School Day: Students and Staff in Session
Thursday	January	13	Regular School Day: Students and Staff in Session
Friday	January	14	Regular School Day: Students and Staff in Session
Saturday	January	15	Weekend
Sunday	January	16	Weekend
Monday	January	17	Federal Holiday: School Closed, No Students or Staff
Tuesday	January	18	Full Staff Training Day (no students)
Wednesday	January	19	Regular School Day: Students and Staff in Session
Thursday	January	20	Regular School Day: Students and Staff in Session
Friday	January	21	Regular School Day: Students and Staff in Session

# BSNBCS 2021-22 School Calendar

Day	Month	Day	Status
Saturday	January	22	Weekend
Sunday	January	23	Weekend
Monday	January	24	Regular School Day: Students and Staff in Session
Tuesday	January	25	Regular School Day: Students and Staff in Session
Wednesday	January	26	Regular School Day: Students and Staff in Session
Thursday	January	27	Regular School Day: Students and Staff in Session
Friday	January	28	Regular School Day: Students and Staff in Session
Saturday	January	29	Weekend
Sunday	January	30	Weekend
Monday	January	31	Regular School Day: Students and Staff in Session
Tuesday	February	1	Regular School Day: Students and Staff in Session
Wednesday	February	2	Regular School Day: Students and Staff in Session
Thursday	February	3	Regular School Day: Students and Staff in Session
Friday	February	4	Regular School Day: Students and Staff in Session
Saturday	February	5	Weekend
Sunday	February	6	Weekend
Monday	February	7	Regular School Day: Students and Staff in Session
Tuesday	February	8	Regular School Day: Students and Staff in Session
Wednesday	February	9	Regular School Day: Students and Staff in Session
Thursday	February	10	Regular School Day: Students and Staff in Session
Friday	February	11	Regular School Day: Students and Staff in Session
Saturday	February	12	Weekend
Sunday	February	13	Weekend
Monday	February	14	Regular School Day: Students and Staff in Session
Tuesday	February	15	Regular School Day: Students and Staff in Session
Wednesday	February	16	Regular School Day: Students and Staff in Session
Thursday	February	17	Regular School Day: Students and Staff in Session
Friday	February	18	Regular School Day: Students and Staff in Session
Saturday	February	19	School Vacation: No Students or Staff
Sunday	February	20	School Vacation: No Students or Staff
Monday	February	21	School Vacation: No Students or Staff
Tuesday	February	22	School Vacation: No Students or Staff
Wednesday	February	23	School Vacation: No Students or Staff
Thursday	February	24	School Vacation: No Students or Staff
Friday	February	25	School Vacation: No Students or Staff
Saturday	February	26	School Vacation: No Students or Staff
Sunday	February	27	School Vacation: No Students or Staff
Monday	February	28	Regular School Day: Students and Staff in Session
Tuesday	March	1	Regular School Day: Students and Staff in Session
Wednesday	March	2	Regular School Day: Students and Staff in Session
Thursday	March	3	Regular School Day: Students and Staff in Session

# BSNBCS 2021-22 School Calendar

Day	Month	Day	Status
Friday	March	4	Regular School Day: Students and Staff in Session
Saturday	March	5	Weekend
Sunday	March	6	Weekend
Monday	March	7	Regular School Day: Students and Staff in Session
Tuesday	March	8	Regular School Day: Students and Staff in Session
Wednesday	March	9	Regular School Day: Students and Staff in Session
Thursday	March	10	Regular School Day: Students and Staff in Session
Friday	March	11	Regular School Day: Students and Staff in Session
Saturday	March	12	Weekend
Sunday	March	13	Weekend
Monday	March	14	Regular School Day: Students and Staff in Session
Tuesday	March	15	Regular School Day: Students and Staff in Session
Wednesday	March	16	Regular School Day: Students and Staff in Session
Thursday	March	17	Regular School Day: Students and Staff in Session
Friday	March	18	Regular School Day: Students and Staff in Session
Saturday	March	19	Weekend
Sunday	March	20	Weekend
Monday	March	21	Regular School Day: Students and Staff in Session
Tuesday	March	22	Regular School Day: Students and Staff in Session
Wednesday	March	23	Regular School Day: Students and Staff in Session
Thursday	March	24	Regular School Day: Students and Staff in Session
Friday	March	25	Regular School Day: Students and Staff in Session
Saturday	March	26	Weekend
Sunday	March	27	Weekend
Monday	March	28	Regular School Day: Students and Staff in Session
Tuesday	March	29	Regular School Day: Students and Staff in Session
Wednesday	March	30	Regular School Day: Students and Staff in Session
Thursday	March	31	Regular School Day: Students and Staff in Session
Friday	April	1	Regular School Day: Students and Staff in Session
Saturday	April	2	Weekend
Sunday	April	3	Weekend
Monday	April	4	Regular School Day: Students and Staff in Session
Tuesday	April	5	Regular School Day: Students and Staff in Session
Wednesday	April	6	Regular School Day: Students and Staff in Session
Thursday	April	7	Regular School Day: Students and Staff in Session
Friday	April	8	Regular School Day: Students and Staff in Session
Saturday	April	9	Weekend
Sunday	April	10	Weekend
Monday	April	11	Regular School Day: Students and Staff in Session
Tuesday	April	12	Regular School Day: Students and Staff in Session
Wednesday	April	13	Regular School Day: Students and Staff in Session

# BSNBCS 2021-22 School Calendar

Day	Month	Day	Status
Thursday	April	14	Regular School Day: Students and Staff in Session
Friday	April	15	School Vacation: No Students or Staff
Saturday	April	16	School Vacation: No Students or Staff
Sunday	April	17	School Vacation: No Students or Staff
Monday	April	18	School Vacation: No Students or Staff
Tuesday	April	19	School Vacation: No Students or Staff
Wednesday	April	20	School Vacation: No Students or Staff
Thursday	April	21	School Vacation: No Students or Staff
Friday	April	22	School Vacation: No Students or Staff
Saturday	April	23	School Vacation: No Students or Staff
Sunday	April	24	School Vacation: No Students or Staff
Monday	April	25	Regular School Day: Students and Staff in Session
Tuesday	April	26	Regular School Day: Students and Staff in Session
Wednesday	April	27	Regular School Day: Students and Staff in Session
Thursday	April	28	Regular School Day: Students and Staff in Session
Friday	April	29	Regular School Day: Students and Staff in Session
Saturday	April	30	Weekend
Sunday	May	1	Weekend
Monday	May	2	Regular School Day: Students and Staff in Session
Tuesday	May	3	Regular School Day: Students and Staff in Session
Wednesday	May	4	Regular School Day: Students and Staff in Session
Thursday	May	5	Regular School Day: Students and Staff in Session
Friday	May	6	Regular School Day: Students and Staff in Session
Saturday	May	7	Weekend
Sunday	May	8	Weekend
Monday	May	9	Regular School Day: Students and Staff in Session
Tuesday	May	10	Regular School Day: Students and Staff in Session
Wednesday	May	11	Regular School Day: Students and Staff in Session
Thursday	May	12	Regular School Day: Students and Staff in Session
Friday	May	13	Regular School Day: Students and Staff in Session
Saturday	May	14	Weekend
Sunday	May	15	Weekend
Monday	May	16	Regular School Day: Students and Staff in Session
Tuesday	May	17	Regular School Day: Students and Staff in Session
Wednesday	May	18	Regular School Day: Students and Staff in Session
Thursday	May	19	Regular School Day: Students and Staff in Session
Friday	May	20	Regular School Day: Students and Staff in Session
Saturday	May	21	Weekend
Sunday	May	22	Weekend
Monday	May	23	Regular School Day: Students and Staff in Session
Tuesday	May	24	Regular School Day: Students and Staff in Session

# BSNBCS 2021-22 School Calendar

Day	Month	Day	Status
Wednesday	May	25	Regular School Day: Students and Staff in Session
Thursday	May	26	Regular School Day: Students and Staff in Session
Friday	May	27	Regular School Day: Students and Staff in Session
Saturday	May	28	Weekend
Sunday	May	29	Weekend
Monday	May	30	Federal Holiday: School Closed, No Students or Staff
Tuesday	May	31	Regular School Day: Students and Staff in Session
Wednesday	June	1	Regular School Day: Students and Staff in Session
Thursday	June	2	Regular School Day: Students and Staff in Session
Friday	June	3	Regular School Day: Students and Staff in Session
Saturday	June	4	Weekend
Sunday	June	5	Weekend
Monday	June	6	Regular School Day: Students and Staff in Session
Tuesday	June	7	Regular School Day: Students and Staff in Session
Wednesday	June	8	Regular School Day: Students and Staff in Session
Thursday	June	9	Full Staff Training Day (no students)
Friday	June	10	Regular School Day: Students and Staff in Session
Saturday	June	11	Weekend
Sunday	June	12	Weekend
Monday	June	13	Regular School Day: Students and Staff in Session
Tuesday	June	14	Regular School Day: Students and Staff in Session
Wednesday	June	15	Regular School Day: Students and Staff in Session
Thursday	June	16	Regular School Day: Students and Staff in Session
Friday	June	17	Regular School Day: Students and Staff in Session
Saturday	June	18	Weekend
Sunday	June	19	Weekend
Monday	June	20	Staff Holiday: School Closed, No Students or Staff
Tuesday	June	21	Regular School Day: Students and Staff in Session
Wednesday	June	22	Regular School Day: Students and Staff in Session
Thursday	June	23	Regular School Day: Students and Staff in Session
Friday	June	24	Regular School Day: Students and Staff in Session
Saturday	June	25	Weekend
Sunday	June	26	Weekend
Monday	June	27	Full Staff Training Day (no students)
Tuesday	June	28	Full Staff Training Day (no students)
Wednesday	June	29	Full Staff Training Day (no students)
Thursday	June	30	Full Staff Training Day (no students)



# MONTHLY NFPA-25 SPRINKLER/STANDPIPE INSPECTION LOG

• Monthly Inspections • Installations • Violations Corrected  
• Repairs • Hydrostatic Testing • Maintenance

MFSC#986B  
LMP#2053

C of F OURT Inc # 89297220 Exp: 8/6/2023

FOR SERVICE CALL  
718-436-4444

PREMISES 82 Lewis

SPRINKLER 1 STANDPIPE X COMBINATION

DATE	VALVE OPEN	SIAMOSE OK	HEADS FREE OF OBSTRUCTION	SPARE HEADS/WRENCH	SIGNAGE	PIPING FREE OF CORROSION	ALARM	PRESSURE	SIGNATURE
1-14-20	✓	✓	✓	✓	✓	✓	55	55	
2-5-20	✓	✓	✓	✓	✓	✓	55	55	
3-7-20	✓	✓	✓	✓	✓	✓	50	50	
4-1-20	✓	✓	✓	✓	✓	✓	50	50	
5-5-20	✓	✓	✓	✓	✓	✓	58	58	
6-1-20	✓	✓	✓	✓	✓	✓	50	50	
7-1-20	✓	✓	✓	✓	✓	✓	50	50	
8-26-20	✓	✓	✓	✓	✓	✓	58	58	
9-10-20	✓	✓	✓	✓	✓	✓	50	50	
10-28-20	✓	✓	✓	✓	✓	✓	50	50	
11-11-20	✓	✓	✓	✓	✓	✓	50	50	
12-14-20	✓	✓	✓	✓	✓	✓	80	80	
1-4-21	✓	✓	✓	✓	✓	✓	65	65	
2-19-21	✓	✓	✓	✓	✓	✓	50	50	
3-15-21	✓	✓	✓	✓	✓	✓	50	50	
4-8-21	✓	✓	✓	✓	✓	✓	50	50	
5-24-21	✓	✓	✓	✓	✓	✓	55	55	
-									
-									
-									
-									
-									
-									
-									

DO NOT REMOVE THIS INSPECTION RECORD FROM PREMISES

CERTIFICATE ISSUED BY FDNY

CERT.# 89297220 C  
ISSUED 07/31/2020 EXPIRES 08/16/2023

NAME OURI IVRY NOT  
HOME 689 EAST 56 STREET FDNY  
ADDR. BROOKLYN, NY 11225  
EMPLOYEE



FEE \$ 15 CAT. S13 TYPE Fitness  
DESC. CITY WIDE STANDPIPE SYSTEMS

A handwritten signature in dark ink, appearing to be 'R. [unclear]', located below the 'EMPLOYEE' field and to the right of the fee and description fields.

EMPLOYER WNW & SONS FIRE SUPPRESSION  
WORK  
LOCATION ,





OFFICE OF THE PRESIDENT OF THE BOROUGH OF BROOKLYN  
BUREAU OF BUILDINGS  
CERTIFICATE OF OCCUPANCY

(Issued Pursuant to Article I, Section 2, Building Code)

BROOKLYN, N. Y. 11201

APPROVED FOR THE PRESIDENT OF THE BOROUGH OF BROOKLYN  
BY THE BOARD OF BUILDINGS

DATE

THIS IS TO CERTIFY THAT THE

BUILDING HEREIN DESCRIBED IS IN ACCORDANCE WITH THE BUILDING CODE AND REGULATION AND IS FIT FOR THE PURPOSES FOR WHICH IT IS USED.

IT IS HEREBY CERTIFIED THAT THE BUILDING IS IN ACCORDANCE WITH THE BUILDING CODE AND REGULATION.

THE BUILDING IS IN ACCORDANCE WITH THE BUILDING CODE AND REGULATION.

NO.	NAME	ADDRESS	DATE	REMARKS
1	John J. McCarroll	1234 5th Ave.	12/1/50	OK
2	John J. McCarroll	1234 5th Ave.	12/1/50	OK
3	John J. McCarroll	1234 5th Ave.	12/1/50	OK
4	John J. McCarroll	1234 5th Ave.	12/1/50	OK
5	John J. McCarroll	1234 5th Ave.	12/1/50	OK
6	John J. McCarroll	1234 5th Ave.	12/1/50	OK
7	John J. McCarroll	1234 5th Ave.	12/1/50	OK
8	John J. McCarroll	1234 5th Ave.	12/1/50	OK
9	John J. McCarroll	1234 5th Ave.	12/1/50	OK
10	John J. McCarroll	1234 5th Ave.	12/1/50	OK
11	John J. McCarroll	1234 5th Ave.	12/1/50	OK
12	John J. McCarroll	1234 5th Ave.	12/1/50	OK
13	John J. McCarroll	1234 5th Ave.	12/1/50	OK
14	John J. McCarroll	1234 5th Ave.	12/1/50	OK
15	John J. McCarroll	1234 5th Ave.	12/1/50	OK
16	John J. McCarroll	1234 5th Ave.	12/1/50	OK
17	John J. McCarroll	1234 5th Ave.	12/1/50	OK
18	John J. McCarroll	1234 5th Ave.	12/1/50	OK
19	John J. McCarroll	1234 5th Ave.	12/1/50	OK
20	John J. McCarroll	1234 5th Ave.	12/1/50	OK
21	John J. McCarroll	1234 5th Ave.	12/1/50	OK
22	John J. McCarroll	1234 5th Ave.	12/1/50	OK
23	John J. McCarroll	1234 5th Ave.	12/1/50	OK
24	John J. McCarroll	1234 5th Ave.	12/1/50	OK
25	John J. McCarroll	1234 5th Ave.	12/1/50	OK
26	John J. McCarroll	1234 5th Ave.	12/1/50	OK
27	John J. McCarroll	1234 5th Ave.	12/1/50	OK
28	John J. McCarroll	1234 5th Ave.	12/1/50	OK
29	John J. McCarroll	1234 5th Ave.	12/1/50	OK
30	John J. McCarroll	1234 5th Ave.	12/1/50	OK
31	John J. McCarroll	1234 5th Ave.	12/1/50	OK
32	John J. McCarroll	1234 5th Ave.	12/1/50	OK
33	John J. McCarroll	1234 5th Ave.	12/1/50	OK
34	John J. McCarroll	1234 5th Ave.	12/1/50	OK
35	John J. McCarroll	1234 5th Ave.	12/1/50	OK
36	John J. McCarroll	1234 5th Ave.	12/1/50	OK
37	John J. McCarroll	1234 5th Ave.	12/1/50	OK
38	John J. McCarroll	1234 5th Ave.	12/1/50	OK
39	John J. McCarroll	1234 5th Ave.	12/1/50	OK
40	John J. McCarroll	1234 5th Ave.	12/1/50	OK
41	John J. McCarroll	1234 5th Ave.	12/1/50	OK
42	John J. McCarroll	1234 5th Ave.	12/1/50	OK
43	John J. McCarroll	1234 5th Ave.	12/1/50	OK
44	John J. McCarroll	1234 5th Ave.	12/1/50	OK
45	John J. McCarroll	1234 5th Ave.	12/1/50	OK
46	John J. McCarroll	1234 5th Ave.	12/1/50	OK
47	John J. McCarroll	1234 5th Ave.	12/1/50	OK
48	John J. McCarroll	1234 5th Ave.	12/1/50	OK
49	John J. McCarroll	1234 5th Ave.	12/1/50	OK
50	John J. McCarroll	1234 5th Ave.	12/1/50	OK

APPROVED FOR THE PRESIDENT OF THE BOROUGH OF BROOKLYN  
BY THE BOARD OF BUILDINGS

12/1/50