

BEDFORD STUYVESANT  
**NEW BEGINNINGS**  
CHARTER SCHOOL

## **Request for Proposal**

### **Architectural design and code services**

#### **I. INTRODUCTION**

Bedford Stuyvesant New Beginnings Charter School (“BSNBCS”), a public charter school located at 82 Lewis Avenue, Brooklyn NY 11206, is soliciting proposals from Architecture teams to evaluate the feasibility of expanding our school’s capacity to serve children within our existing building. BSNBCS wishes to create new flexible learning spaces that can be utilized under COVID-19 teaching and learning adaptations, and leveraged post-pandemic to expand grades served within our building.

#### **II. PROJECT DESCRIPTION**

This project has two Components: A) provide a detailed scope for the renovation of our kitchen to accommodate “from scratch cooking”, including the outfitting of a new stove hood and grease trap; and B) provide detailed scope for the renovation of our gymnasium balcony, cafeteria, and swimming pool to create additional learning spaces.

Each Component should include: 1) an analysis of permits required to complete the work; 2) drawings that can be submitted to appropriate agencies to obtain permits; 3) a scope of work that can be bid on by a general contractor; 4) a timeline for the completion of the work within this component; 5) pricing by component.

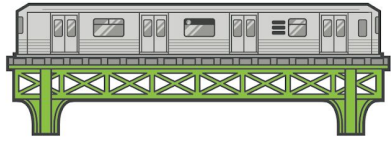
For Component A, BSNBCS will provide a drawing of equipment to be installed. A sample of this drawing will be shared with interested bidders upon request.

For Component B, the winning bidder will work with BSNBCS to define programmatic needs for the new spaces.

Questions regarding this proposal may be sent in writing to: Vicky D’Anjou-Pomerleau, [vdanjoup@bsnbcs.org](mailto:vdanjoup@bsnbcs.org).

Bid proposals will be received via email at [vdanjoup@bsnbcs.org](mailto:vdanjoup@bsnbcs.org), until **12:00pm/noon on June 8th, 2020**. *Bid proposals received after the time stated will not be accepted.* Proposals received on time will be opened privately. Bidders will be informed upon selection of award, and upon such time, BSNBCS and the selected vendor will enter a contract.

Bids will be evaluated to determine the bidder that is responsive to the solicitation and is most advantageous to BSNBCS in terms of price, capacity, experience in NYC K-8 schools, and other factors considered.



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### III. INSTRUCTIONS TO BIDDERS

Submitted proposal must include:

1. Cover letter
2. Signed Respondent Proposal
3. Stated understanding of the project scope
4. A proposed timeline and cost for project completion
5. Firm background and qualifications
6. Reference list

Proposals must be submitted via email, with the subject line: "Response to RFP 20200601-1".

### IV. ACCEPTANCE OR REJECTION OF PROPOSAL

Bedford Stuyvesant New Beginnings Charter School reserves the right to reject any and/or all Proposals when such rejection is in the interest of BSNBCS. BSNBCS also reserves the right to waive any information and technicalities in bidding. Contract will be awarded on the basis of the factors which are described below. Each factor will be rated and the contract will be awarded (unless all bids are rejected), under normal circumstances, to the bidder receiving the highest number of points. BSNBCS reserves the right, however, to award a contract to its best interest.

Price = 15 Points

The highest number of points in this category will be given to the lowest responsible bid price.

Capacity = 10 Points

Points will be awarded on the basis of prior experience in performing similar work; quality of past projects.

Relevant Experience = 10 Points

Points will be awarded on the basis of experience of the bidders in working in New York City and recent experience in designing K-12 schools.

Proposed Timeline = 10 Points

Points will be awarded on the basis of the bidder's ability to deliver the project within a reasonable turnaround time.

Minority and Women Business Enterprises = 5 Points

Points will be awarded on bid proposals who are NYC MWBE certified.

***BSNBCS reserves the right to waive irregularities and to reject any and all bids and to complete either, both, or none of the components described in this RFP.***