

BEDFORD STUYVESANT
NEW BEGINNINGS
CHARTER SCHOOL

Reopening Plan 2020

Bedford Stuyvesant New Beginnings
Charter School

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Acknowledgement

Since March 2020, our school community and country have faced a historical public health crisis which has deeply affected how we live and how our society operates. As this reopening plan has been prepared and continues being improved upon, we think first and foremost of the well-being of our staff, students, families, and friends of the school.

Those who wrote, reviewed, and provided feedback on this reopening plan wish to acknowledge the incredible work and impact of Bedford Stuyvesant New Beginnings Charter School staff, partners, and families since 2010. Those who have chosen to make BSNBCS a part of their lives share an incredible commitment to this community, to social justice, racial equity, and a deep belief in the potential of all children to become leaders for their families, neighborhood, nation, and this world.

Our years of dedication to Bedford Stuyvesant New Beginnings Charter School has allowed us to witness innumerable instances of selfless caring of children, of commitment to creating exciting learning opportunities, of intense moments of compassion and shared experiences of youth empowerment. These are not isolated events, but rather indicators of a healthy, solidary, loving community. Through our unity and by relentlessly advocating for the health and safety of our community, we are confident that the BSNBCS family will implement the highest standards of public health, of academic engagement, and of purposeful social impact through this crisis.

Statement of Purpose

Health and Safety is the most important requirement for running a successful educational organization. Bedford Stuyvesant New Beginnings Charter School has developed this Reopening Plan with Health and Safety as our top priority, and with student learning closely behind. In developing this plan, BSNBCS has identified resources provided by multiple sources including the Center for Disease Control, the New York State Department of Health, the New York State Education Department, feedback from health professionals and other reputable sources. In addition to implementing recommendations by these health professionals, BSNBCS seeks to successfully educate our students by implementing our School Mission and Vision, as well as living its motto “Ad Summum”, or “To the Top.”

School Mission and Vision

At the Bedford Stuyvesant New Beginnings Charter School, families, educators and community members will join together to create a supportive and rigorous academic environment. Through the pursuit of 21st century learning, project based & service learning, and traditional coursework

strategies, students will be prepared to succeed in academically competitive schools as well as become responsible citizens of the global community.

Our school community, students, staff and families, also abide by the core **THRIVE values** of the school, including self control (**Temperantia**), kindness (**Humanitas**), respect (**Respectus**), hard work (**Industria**), honesty (**Veritas**), and excellence (**Excelentia**). Our planning to return to school and work in 2020 relies on this mission and vision for students.

Vision for reopening amidst the COVID-19 Pandemic: Using social distancing, PPE and other recommended guidance from the CDC and New York State Department of Health, BSNBCS will return to programming five days a week in a manner that is safe for students and staff with a plan that effectively adapts and improves to changing public health realities.

This plan was designed to realize our school's Mission and Vision during the school year 2020-21. It includes protocols and decision frameworks to:

1. Reopen our school facility for in-person instruction;
2. Ensure equity in access to high-quality learning activities for all students;
3. Monitor health conditions within our school community and regionally;
4. Contain potential transmission of the 2019 novel coronavirus (COVID-19), and
5. Close school facilities and in-person instruction, if necessitated by widespread virus transmission within the school community or regionally.

BSNBCS Health and Safety Principles and Definitions

Responsible Parties: The school's Executive Director is the responsible party.

Face Coverings: Acceptable face coverings include but are not limited to cloth-based face coverings (e.g., homemade sewn, quick cut, bandana), and surgical masks that cover both the mouth and nose.

Social Distancing: Specifically, appropriate social distancing means six feet of space in all directions between individuals or use of appropriate physical barriers between individuals that do not adversely affect air flow, heating, cooling, or ventilation, or otherwise present a health or safety risk.

Spaces: Spaces will include all instructional spaces including classrooms, gymnasium, cafeteria, office spaces and other spaces located in and adjacent to 82 Lewis Avenue.

Reopening of in-person instruction

In determining the number of students and staff members allowed to return to work or school in-person, the school first evaluated each room's capacity to maintain staff and students 6 feet apart from one another. By leveraging every space at our facility, BSNBCS determined it would be able to accommodate, with appropriate social distancing, all students and staff returning full-time to the school building located at 82 Lewis Avenue in Brooklyn.

For staff members whose offices are shared with one or more colleagues, measures will be put in place to maintain 6 feet distance at all times. All staff and students will be mandated to wear a face covering while on school premises, unless an approved, documented medical condition exempts them from wearing a face covering, or unless they are sitting and socially distanced while eating or working.

A key requirement for building safety is the wearing of a face covering upon entering the building, in all common spaces and throughout the day. BSNBCS has considered the availability of PPE and access to hand hygiene in determining its capacity for reopening. The school will make PPE, including face coverings, available to everyone who enters the building without their own PPE. Additional PPE such as gloves, face shields and Tyvek suits will be available on site. The school has also planned for increased hand hygiene access through multiple hand washing stations accessible in hallways and by retrofitting water fountains to allow touchless water bottle refilling. The school has also assessed the capacity of each room for air circulation in determining appropriate work and learning spaces.

The school will engage in regular conversation with staff members and students whose families use public transportation and how school PPE can be used to provide additional safety when social distancing is not viable. For students travelling by yellow school bus, considerations were made regarding availability of buses and capacity for social distancing between household units on the bus.

BSNBCS will use multiple data sources that provide publicly available information such as (<https://forward.ny.gov/early-warning-monitoring-dashboard> and <https://forward.ny.gov/covid-19-regional-metrics-dashboard>) to monitor local hospital and health care facilities' capacity for care in evaluating whether to maintain in-person instruction. As we monitor hospital capacity, we will also track local testing positive rates and virus reproduction rate to assess the safety of continuing in-person schooling for our full population.

Capacity

For each space used for academic, operational, or cultural programming, BSNBCS will determine the maximum capacity of students and staff while maintaining appropriate social distancing as recommended by the New York State Department of Health (NYSDOH). Space capacity will be determined by the number of individuals who can learn in the space with the required six foot social distancing procedures described below.

When using yellow bus transportation, all students and staff will be required to use face coverings, and to maintain appropriate social distancing (unless they are from the same household).

If a space or activity does not allow for appropriate social distancing (e.g., elevator, nurse's office, smaller spaces), adequate personal protective equipment will be provided and mandated to be used by all parties, including face covering. Should the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of

congregation be required, BSNBCS will ensure the submission of detailed floor plans to OFP for review.

Social distancing

BSNBCS will ensure that appropriate social distancing (of at least six feet or a physical barrier) is maintained whenever possible between individuals while in school facilities and on school grounds, inclusive of students, faculty, and staff. This social distancing must be maintained unless safety or the core activity (e.g., instruction, moving equipment, using an elevator, traveling in common areas) briefly requires a shorter distance. Per NYSDOH guidance, individuals of the same household may be allowed to be less than 6 feet apart. Under no circumstances will individuals who don't share a household be placed less than six feet apart without appropriate PPE, barriers or other social distancing measure, for more than 10 minutes, the New York State definition of a possible 'exposure' period.

Student desks will generally be placed at least six feet apart to ensure effective social distancing; in instances where a desk cannot ensure six feet distance, a physical barrier or a 'sneeze' guard will be placed to provide additional protection for students, per NYSDOH regulations.

Floor markers and signage will reinforce social distancing expectations for visitors, staff and students.

If social distancing is not possible, individuals must wear acceptable face coverings (with the only exception being students who are approved students who are unable to medically tolerate a face covering). Any individual medically excluded from wearing a face covering must wear a face shield and other appropriate PPE to ensure the safety of others.

BSNBCS will conduct all mandated safety drills, whenever possible, with modifications for social distancing in mind. Whenever social distancing is not possible in exiting the building or when actively drilling, all students and staff are required to wear face covering for the duration of the time where social distancing is not possible. Students who are lined up at outdoor assembly points during a drill should be spaced out as much as practical during drills when awaiting reentry to the facility.

PPE and Face Coverings

All BSNBCS employees, adult visitors, and students are required to wear a face covering (cloth, disposable or other approved face covering consistent with CDC guidelines) whenever social distancing cannot be maintained. Face coverings should be worn in any space or room where others are present; if social distancing is properly maintained in a specific space, office or classroom (such as all students sitting socially distanced in seats six feet apart), face coverings can be temporarily removed for comfort, as needed. Under no circumstances can an individual be without a face covering, in the absence of social distancing.

Staff or students are permitted to wear their own personal face coverings as long as they meet the minimum safety requirements established by the CDC.

Washable face coverings will be provided to all students and staff at the beginning of the school year and appropriate disposable face coverings will be provided for any individual who does not bring their own or a school provided covering. If a student, or staff member does not bring their personal face covering, they will be provided with a face covering upon their entry in the school building, premises, or spaces administered by the school (e.g., school bus).

BSNBCS will train all students, faculty, and staff on how to adequately put on, take off, clean (as applicable), and discard PPE.

BSNBCS will provide face coverings to faculty and staff who directly interact with students or members of the public while at work at no cost to faculty/staff; and provide face coverings to any student who does not have their own, at no cost to the student or their family.

BSNBCS instructors, student support team members and staff will teach mini lessons during the first few weeks on how to keep face coverings on securely, what effective wearing of face coverings looks like and the benefits of wearing a face covering, both within and outside the school building. Students will benefit from practicing how to use face coverings and how to keep them safe and clean, as well as the appropriate times that face coverings may be removed. BSNBCS will provide the rationale and science, where applicable, behind face coverings usage. By empowering students with the facts and impact of their actions on the community, they can begin to self-monitor their face coverings usage.

BSNBCS will ensure there is ample time during the day for face covering breaks. Based on each class schedule, the school will identify clear times when students do not need to wear face coverings (such as a classroom where everyone is seated and socially distanced) so that they can tolerate the times where face coverings must be worn for safety. BSNBCS will aim to create a culture of face covering appreciation and normalization.

If visitors to the school do not bring their own mask, they will be provided with disposable masks prior to their entry on school facilities, grounds, or spaces administered by the school.

In addition to face coverings, face shields will be made available upon request to staff members or students, as a second level of PPE. Face shields do not replace face coverings, however, and face coverings remain mandatory for all individuals in the building, even when wearing face shields.

Staff, students and visitors should be prepared to don a face covering if another person unexpectedly cannot socially distance; for this reason, individuals – including students – must wear face coverings in common areas, such as entrances/exits, lobbies, hallways, stairwells and in any instance while traveling around the school. Acceptable face coverings for COVID-19

include but are not limited to cloth-based face coverings and surgical masks that cover both the mouth and nose.

BSNBCS will maintain an adequate supply for face coverings and other PPE through pursuing commercial supply lines, vendors and PPE supplies made available through NYC and NYS governmental agencies.

Operational Activity

All students enrolled at BSNBCS will be provided the opportunity to receive full-time, on-site instruction on a daily basis. Families will also be allowed to opt into full-time remote instruction. To accommodate extended screening time upon school entry, the student school day will begin at 7:30am for grades K-5 and 8:30am for grades 6-8.

To the extent feasible, students will occupy a single space (or limited number of spaces) each day with a unique group of students (“a cohort”) throughout the week. In grades K-5, students will be instructed in core subjects by their homeroom teacher(s) and will rotate through specials on a periodic basis to minimize the number of individuals interacting together in a given timeframe. In grades 6-8, students will be instructed in ELA and Math each day by different teachers and will receive additional academic programming in Science, Social Studies, Health/PhysEd and Specials instruction on a rotating basis, based on student academic needs.

Every student will have access to physical activity, including outdoor recess, at least once a day, weather permitting.

All meals and snacks will be provided in the classroom or additional learning spaces, to promote social distancing and to reduce contact with others not in their cohort. All staff and students will follow the hygiene procedures in this document to ensure that classrooms remain a clean, safe place for food consumption.

BSNBCS will leverage all needed spaces in the building, including the cafeteria, gymnasium, offices, and other spaces, for academic and enrichment programming, to ensure maximum social distancing.

Field trips

BSNBCS will prioritize walking trips and field trips that do not require the use of yellow school bus or public transportation. Such field trips may be to local parks, community gardens, and outdoor cultural sites. Some classes such as Physical Education / Health or extracurricular activities may make extensive use of walking trips and field trips to allow for appropriate social distancing while engaging in physically active activities. Any field trips that require public transportation or busing will be held to the same social distancing and PPE requirements outlined for regular classroom instruction within the building.

Special congregate events

Congregate events will be reduced or eliminated whenever possible. If BSNBCS were to organize a physical congregate event, participants and guests will be required to maintain appropriate social distancing of six feet, wear face coverings, and use hand sanitizer upon entry of the space. Such event attendance shall never exceed the maximum capacity of any congregate event allowed under NYS regulations at the time it is being held.

If health and safety conditions cannot be met, a congregate event may be held virtually, postponed, or modified to meet public health safety guidelines.

Visitors

Visitors to BSNBCS will be limited to essential personnel when educational activities are taking place (e.g., Special Education service providers, first responders, city health and safety inspector). All other visitors (e.g., contractors, vendors, community members and family members) will be scheduled to minimize their access to the building when students are in session.

At all times, visitors who do not have a face covering will be provided with a disposable face mask. Upon entry into the building, all visitors will receive a temperature and health screening and sanitize or wash their hands upon entry. Visitors with a high temperature (above 100.0°F) or who report symptoms of COVID-19 will not be allowed in the building.

At all times, all visitors will be asked to check into the building, using a time and date log, and symptom monitoring questionnaire, to facilitate contact tracing.

School Schedules

BSNBCS will conduct its school day with a staggered start and dismissal time for students in grades K-5 and in grades 6-8 to allow additional time for screening protocols prior to entry in the building. Students in grades K-5 will typically be attending school from 7:30am-3:30pm and students in grades 6-8 will attend school from 8:30am-4:30pm. Afterschool programming will be made available daily until 6pm. Changes to scheduling will be made periodically, as needed, to support student learning and health and safety for the duration of the pandemic. Staff can enter the building from 6:30am-7:30am daily, allowing for staggered arrival times each morning.

BSNBCS's facilities allow for sufficient space to accommodate every student and staff while maintaining 6 feet social distancing. Students whose parents choose remote instruction as their primary form of daily instruction will receive paper and electronic resources consistent with our continuity of learning plan. Students may receive instruction in-person or remotely, based on parent needs, student needs and health and safety mandates.

If local public health conditions make it unsafe to continue in-person operation of the school, partially or for the full school, BSNBCS will utilize distance learning to ensure daily instruction.

Attendance and Chronic Absenteeism

For students attending school daily, the Student Support Team will support student attendance and chronic absenteeism through effective parent engagement and communication. Attendance will be tracked in a data storage system provided by the school and entered into local and state attendance tracking systems, as mandated.

The same protocol for attendance tracking will be expanded if/when the school transitions to full-remote instruction, in case of worsening public health conditions. The Student Support Team will be available, in addition to classroom instructions, to ensure we have high student engagement for those who are engaged in remote learning.

Technology and Connectivity

BSNBCS will virtually survey its families by providing questionnaires for online completion through emails, text messages, and other established family communication platforms. For families unable to complete a survey online due to a lack of access to internet, computer, or smart device, school staff will conduct the survey in person or over the phone to capture every student's technology access status. The survey will assess student's access to internet, internet-enabled devices, and whether the access to data is unlimited or not.

BSNBCS will work with governmental agencies and local internet providers to provide students and their families access to the internet via local public hotspots. If such access is not accessible at the place of residence of BSNBCS students, the school will support parents in accessing hotspot devices for use in conjunction with a chromebook or tablet to maintain student's access to instruction through digital platforms.

Students' need of receiving internet access or computing devices will be determined by their responses to the survey. If a family's access to technology changes over the course of the school year, they will be encouraged to update the school on their status so that they can receive access to any additional resources for equitable access to remote learning among all BSNBCS students.

All BSNBCS staff members have access to a laptop computer as part of their employment. If a staff member reports lack of home internet access, the school will support their efforts to be connected to the internet by referring them to local free internet provider platforms and traditional fee-for-service internet providers.

BSNBCS families will be offered the opportunity to choose full-time in person learning or remote learning. All students, whether attending full-time remote, full-time on-site, or in a hybrid model, will have multiple, developmentally-appropriate ways to demonstrate mastery of learning standards, as established by our continuity of learning plan.

The School has provided and will provide surveys in July and August prior to the start of school about whether their child or children will return to school in person or engage in remote learning. Parents will be given the option of committing to remote instruction for the first quarter, with the

ability to change to in-person instruction following the first quarter, mid-year and third-quarter based on student and family needs, to ensure effective planning and a flexible approach meeting the needs of all scholars and family situations.

Students participating in full-time or part-time on-site learning will be provided with the same diverse opportunities for demonstration of mastery as outlined in our school Charter. Students with special needs will be provided with opportunities to demonstrate mastery which are consistent with their Individual Educational Plan. Both remote and in-person students will be able to demonstrate mastery through digital media production (e.g., use of google suite tools, digital photography, etc). In both settings, students will be provided with physical work materials to support the acquisition of concepts that are part of their assigned curriculum. For remote learning students, these materials will be available for pick-up at the school or, as needed, sent directly to their place of residence.

Students will have access to a computing device for use at school or, when appropriate, at home. This will allow for interaction between remote and on-site students within a cohort so they can benefit from learning materials simultaneously and are given the opportunity to collaborate in their learning. For learning projects with a product not easily translated to a digital platform (e.g., dioramas, science experiments, etc), remote-learning students will be asked to share images of their work through online platforms and discuss their projects with their assigned teachers in order to demonstrate mastery of learning.

Teaching and Learning

BSNBCS has a continuity of learning plan for the 2020-2021 school year which includes in-person, remote, and hybrid models of instruction. This document is updated periodically and the latest iteration can be found at <http://bsnbcs.org/covid-19-resources/> This plan includes addressing learning loss from the Spring, instructional strategies, remote learning framework and the assurance that all students have access to high quality learning opportunities.

Consistent with the school's Charter, BSNBCS will provide an educational program that is aligned to the New York State Learning Standards and the standards set forth in the school's charter regardless of whether instruction is delivered in-person, remotely or in a hybrid model.

Remote learning will include access to videos, materials, documents and paper-based work, completed at home, in parallel with regular phone calls and video meetings with students. As appropriate for the grade level, students may engage in online tools such as Google Classroom, Raz kids, Class Dojo, iReady or other interactive tools. For students opting in remote learning, each will be assigned a teacher or school socio-emotional health specialist (e.g., Guidance Counselor, student support team member) to meaningfully connect with them on a consistent basis via substantive interaction. Students will be able to demonstrate active learning through digital engagement (e.g.; virtual classroom participation, submission of work), phone communication or via video-conference.

BSNBCS acknowledges that equity must be at the heart of all school instructional decisions. All

instruction will be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are clear opportunities for instruction that are accessible to all students. Such opportunities will be aligned with State standards and the BSNBCS Charter. It will include routine scheduled times for students to interact and seek feedback and support from their teachers.

Special Education

Consistent with its Charter and the Individuals with Disabilities Education Act, BSNBCS will ensure the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.

BSNBCS will document the programs and services offered and provided to students with disabilities including Collaborative Team Teaching, Special Education Teacher Support Services and Related Services, as outlined in its Charter. Parents will receive regular communication on their child's needs and progress via their classroom teacher and special education teacher. School staff will provide updates regarding the Committee on Special Education (CSE) process, including annual, triennial and other updates to their child's IEP via in person meetings, emails or phone calls, as appropriate.

BSNBCS will collaborate with the CSE and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources. BSNBCS will ensure meaningful parent engagement in the parent's preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.

BSNBCS will ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.

Bilingual Education and World Languages

BSNBCS will complete the English Language Learner (ELL) identification process within 30 school days of the start of the school year for all students who enrolled during COVID-19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs will resume for all students within required 10 school days of initial enrollment as required by Commissioner's Regulations Part 154.

BSNBCS will provide required instructional Units of Study, as outlined in the school's Charter, to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.

BSNBCS ensures the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children's education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.

Teacher and Principal Evaluation System

BSNBCS will ensure that all teachers and principals are evaluated pursuant to the terms of the school's Charter.

Certification, Incidental Teaching and Substitute Teaching

BSNBCS will ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner's regulations (e.g., incidental teaching) or Education Law.

Restart Operations

Prior to the school building reopening, all spaces will be thoroughly cleaned and disinfected. BSNBCS does not have a centralized HVAC system, but all existing air conditioning units will receive full maintenance, including (where applicable) new filters. Whenever possible, doors and windows will remain open to allow for maximum air circulation in the building.

BSNBCS will ensure that it has one drinking fountain or water bottle refilling station per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water. Water fountains will be outfitted to allow touchless water bottle refilling, reducing the need to touch a bar to utilize the water fountain. When practicable, bathrooms and sinks will be retrofitted to allow for touchless flushes, faucets, and soap and paper towel dispensers. Where applicable, the existing or altered number of toilet and sink fixtures will meet the minimum standards of the BCNYS of 1 stall per 50 building occupants. BSNBCS will conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.

Each BSNBCS facilities user (student, staff, visitor) will be scheduled to have access to the minimum number of spaces or floors that are necessary for their work in the building.

Where applicable, changes or additions to facilities will comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP. BSNBCS will comply with the 2020 Building Condition Survey and Visual Inspection, where applicable. Where applicable, all new building construction and temporary quarter projects will be submitted to OFP for a full code review. Where applicable, should the school require new facilities for leasing, it will provide a plan to consult with OFP for a preliminary evaluation. Where applicable, utilization of tents for temporary or permanent use by the school will provide plans adhering to the BCNYS. BSNBCS will ensure that all project submissions only dedicated to "COVID-19 Reopening" will be labeled

as such. When applicable, the use of plastic separators will comply with the 2020 BCNYS Section 2606.

BSNBCS's facility at 82 Lewis Avenue was designed with a pandemic in mind, as it was built following the 1918 influenza pandemic. BSNBCS will maintain adequate, code required ventilation (natural or mechanical) as designed, which includes numerous windows, doors, vents and air ducts throughout the facility.

Hygiene, Cleaning, and Disinfection

BSNBCS will train all students, faculty, and staff on proper hand and respiratory hygiene, according to the [CDC guidance](#) described below:

Key Times to Wash Hands:

- Before, during, and after preparing food
- Before eating food
- Before and after caring for someone at home who is sick with vomiting or diarrhea
- Before and after treating a cut or wound
- After using the toilet
- After [changing diapers or cleaning up a child who has used the toilet](#)
- After blowing your nose, coughing, or sneezing
- After touching an animal, animal feed, or animal waste
- After handling pet food or pet treats
- After touching garbage

During the COVID-19 pandemic, hands should also be washed:

- After you have been in a public place and touched an item or surface that may be frequently touched by other people, such as door handles, tables, gas pumps, shopping carts, or electronic cashier registers/screens, subway poles and turnstiles, etc.
- Before touching your eyes, nose, or mouth because that's how germs enter our bodies.

Five Steps to Washing Hands the Right Way (CDC Guidance)

Washing your hands is easy, and one of the most effective ways to prevent the spread of germs. Clean hands can stop germs from spreading from one person to another and throughout an entire community—from your home and workplace to childcare facilities and hospitals.

These five steps will be taught to be used every time hands are washed:

1. Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
2. Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.

3. Scrub your hands for at least 20 seconds. Need a timer? Hum the “Happy Birthday” song from beginning to end twice.
4. Rinse your hands well under clean, running water.
5. Dry your hands using a clean towel or air dry them.

Use of hand sanitizer when soap and water are not available:

Alcohol-based hand sanitizer that contains at least 60% alcohol can be used if soap and water are not available. Washing hands with soap and water is the best way to get rid of germs in most situations. If soap and water are not readily available, an alcohol-based [hand sanitizer](#) that contains at least 60% alcohol, as per their label, may be used.

Sanitizers can quickly reduce the number of germs on hands in many situations. However,

- Sanitizers do not get rid of all types of germs.
- Hand sanitizers may not be as effective when hands are visibly dirty or greasy.
- Hand sanitizers might not remove harmful chemicals from hands like pesticides and heavy metals.

How to use hand sanitizer

- Apply the gel product to the palm of one hand (read the label to learn the correct amount).
- Rub your hands together.
- Rub the gel over all the surfaces of your hands and fingers until your hands are dry. This should take around 20 seconds.

Cleaning: Surfaces and Equipment: For surfaces and equipment, all disinfection will use safe and effective products such as properly diluted bleach, sanitizer, or antibacterial solutions. Custodial personnel will use electrostatic misters to quickly and effectively disinfect door handles, desks, seats, buttons and switches, toilets, sinks, walls, hard surfaces, and non-porous equipment.

BSNBCS will adhere to hygiene, cleaning, and disinfection requirements from the Centers for Disease Control and Prevention (CDC) and NYS Department of Health (DOH) and maintain logs that include the date, time, and scope of cleaning and disinfection.

Facilities staff will identify cleaning and disinfection frequency for each facility type and assign responsibility, based on the specific needs for each space in the facility. For each space in the building, a disinfection log will be maintained by custodial staff and monitored by facilities staff.

BSNBCS will adhere to the following CDC guidance on how to Clean and Disinfect

Hard (Non-porous) Surfaces:

- If surfaces are dirty, they will be cleaned using a detergent or soap and water prior to disinfection.

- For disinfection, most common EPA-registered household disinfectants should be effective.
- A list of products that are EPA-approved for use against the virus that causes COVID-19 is available at:
www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2
- Follow the manufacturer's instructions for all cleaning and disinfection products for concentration, application method and contact time, etc.

Electronics:

- For electronics such as tablets, touch screens, keyboards, and remote controls, remove visible contamination if present;
- Follow the manufacturer's instructions for all cleaning and disinfection products;
- Whenever possible, the school will use wipeable covers for electronics.
- If no manufacturer guidance is available, BSNBCS will consider using alcohol-based wipes or sprays containing at least 70% alcohol to disinfect touch screens. Surfaces will be thoroughly dried to avoid pooling of liquids.
- BSNBCS will revise and adapt cleaning protocols and procedures to match the best effectiveness evidence available and published at:
<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>

To supplement existing bathrooms, BSNBCS will provide and maintain hand hygiene stations, including handwashing with soap, running warm water, and disposable paper towels, as well as an alcohol-based hand sanitizer containing 60% or more alcohol for areas where handwashing is not feasible.

Mobile hand washing stations will be added to each floor to allow for frequent and thorough hand washing by student and staff throughout the day, whether before or after meals, or after sneezing, blowing their noses, or using the bathroom. Hand sanitizer will be provided and made available in hallways, offices, classrooms, and other spaces on each floor of the building.

BSNBCS will conduct regular cleaning and disinfection of facilities and more frequent cleaning and disinfection for high-risk areas used by many individuals and for frequently touched surfaces, including desks and check-in stations. BSNBCS will utilize Department of Environmental Conservation (DEC) products identified by the Environmental Protection Agency (EPA) as effective against COVID-19, whenever possible.

All staff members will have access to paper towels and cleaning solutions, wipes or other materials to clean and disinfect the equipment they use as part of their daily duties (copiers, computers, mops, hand-held sanitizing misters). To the extent possible, equipment access will be limited to necessary staff members to minimize surface contamination. BSNBCS ensures that all existing and new alcohol-based hand-rub dispensers which are installed in any locations are in accordance with FCNYS 2020 Section 5705.5.

Regarding Personal Protective Equipment (PPE) and hand hygiene, according to the CDC, the risk of exposure to cleaning staff is inherently low. Cleaning staff should wear disposable gloves and gowns for all tasks in the cleaning process, including handling trash.

- Gloves and gowns should be compatible with the disinfectant products being used.
- Additional PPE might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.
- Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area. Cleaning and custodial staff will be trained to properly [clean](#) hands after removing gloves.
- If gowns are not available, coveralls, aprons or work uniforms can be worn during cleaning and disinfecting. Reusable (washable) clothing should be laundered afterwards. Staff will clean their hands after handling dirty laundry.
- Gloves should be removed after cleaning a room or area occupied by ill persons.
- Cleaning staff will be instructed to immediately report breaches in PPE such as a tear in gloves or any other potential exposures to their supervisor.
- Cleaning staff and others should clean hands often in accordance with the protocols outlined in this document, including immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.
- Students and staff will be instructed to follow normal preventive actions while at work, school and home, including cleaning hands and avoiding touching eyes, nose, or mouth with unwashed hands.
- Additional key times to clean hands include:
 - After blowing one's nose, coughing, or sneezing.
 - After using the restroom.
 - Before eating or preparing food.
 - After contact with animals or pets.

- Before and after providing routine care for another person who needs assistance such as a child.

Classrooms

Staff members are expected to keep their classrooms, offices and spaces neat and clean to lower contamination risk. Additional trash receptacles, brooms and other cleaning equipment will be made available to maintain the sanitation of a given space and in the hallways of each floor.

The BSNBCS custodial team will be responsible for space disinfection at the end of every day or between user groups in specific spaces.

Classrooms that are used for meals will receive regular cleaning prior to and after meals to ensure a sanitary environment, through morning, evening and/or middle of the day cleanings.

Restrooms

BSNBCS will ensure regular cleaning and disinfection of restrooms and that distancing rules are adhered to. Restrooms will be cleaned and sanitized multiple times a day and as needed to reduce possible contamination. Per CDC guidance, students will be required to wash hands after blowing their nose, coughing, or sneezing, after using the restroom, and before eating or preparing food.

Playground

BSNBCS does not have a dedicated playground, but uses Lewis Playground, a NYC Park located adjacent to the school. According to NYSED and [CDC guidance](#), outdoor areas, like playgrounds in schools and parks generally require normal routine cleaning, but do not require disinfection.

School Buses

BSNBCS students must wear a face covering to ride the school bus and wear it while entering, exiting, and sitting on a school bus. If school buses are used for student transportation before, during, or after school programming, the bus matron will be responsible for sanitizing the seats, windows, doors, walls, and railings before and after each trip. No hand alcohol-based sanitizer or flammable sanitizer may be used on school buses. Matrons and bus drivers will also be prohibited from carrying their alcohol-based personal hand sanitizer on the bus as it is a flammable material.

The bus driver will be responsible for sanitizing their space, including seatbelt, steering wheel, shift stick, controls, window, and other elements of the driver's cabin.

Whenever school bus matrons or drivers must directly interact with a child, they will be using single-use, disposable gloves provided by the bus contractor or school.

Offices

Cleaning responsibility for offices will fall upon the users. Staff members will be expected to keep their desks clean and clear of paper or other objects at the end of the day. Staff can support a more thorough cleaning and disinfection of their room by sweeping their floors and taking out the trash of their rooms prior to disinfection.

Our custodial team will be responsible for space disinfection at the end of every day or between user groups if a space is used by more than one user group. If spaces are to be used regularly by rotating user groups, the schedules will be posted outside the room to facilitate sanitation monitoring.

Staff lounge

Each staff member will be expected to keep the space they use in the staff lounge clean and clear of refuse. No food will be allowed to remain in refrigerators at the end of the day. Dishes left in the sink will be immediately discarded. Users of the microwave will be asked to clean and wipe down the microwave if it is dirtied by their use.

The custodial team will clean and disinfect the Staff lounge twice a day, midday and after school hours.

Cleaning and sanitizing supplies will be available within the staff lounge with clearly posted instruction for safe and effective use of the supplies and equipment.

Nurse's Office

The Nurse's office will be sanitized and disinfected twice a day, midday and at the end of the day. Additional disinfection will take place if it is determined that the space has been occupied by an individual with COVID-19 symptoms prior to their transfer to the isolation room.

Isolation Room

BSNBCS will maintain an isolation room (IR) for individuals with confirmed cases or symptoms of COVID-19. The IR will be cleaned and disinfected by custodial staff between uses and at the end of every day. If multiple individuals are isolated in the isolation room throughout the day, without interruption, the space will be disinfected by custodial staff at the end of the day.

The staff member assigned to IR supervision of the isolation room will have access to extensive PPE equipment (mask, face shield, gloves, tyvek suit) and be provided with sanitizing wipes and hand sanitizer to disinfect the furniture used by an individual who has departed the room if another isolated individual is still in the space, preventing the custodial staff from sanitizing the entire room.

A log of isolated individuals admission and discharge from the isolation room will be kept for contact tracing purposes. Appended to that log will be an attestation that the furniture used by isolated individuals has been sanitized, either by the supervising staff or by the Custodial team.

Hallways, doors, elevator, water fountains, and handwashing stations

Custodial staff will clean and disinfect common areas multiple times a day using effective and appropriate cleaning solutions and equipment, and keep a log of each site's disinfection.

Additional cleaning and disinfecting supplies will be provided in all common spaces, for user disinfection. For example, after utilizing a shared copying machine, staff should wipe down the console after use (similar to protocols around using gym equipment), to minimize risk.

Additional spaces include rest rooms, staff workrooms, offices and instructional spaces.

Training and Promotion of Hand Hygiene

Reminders of proper hand hygiene will be posted in the form of NYS DOH posters (in English and Spanish) near every hand washing station and sink.

All staff members will receive comprehensive training that is pertinent and aligned to their responsibilities and duties to insure proper implementation of this Reopening Plan, prior to the arrival of students. Such training may include: how to mix and use sanitizing products and equipment, how to properly don and doff PPE, or how to implement developmentally appropriate lessons on COVID-19 transmission mitigation practices, etc.

All BSNBCS staff members and students will be instructed on how to properly wash hands and use face coverings to minimize COVID-19 transmission. In the first week of school, instructors and staff will implement lessons to instruct students on proper hand hygiene and safety precautions to reduce the risk of COVID-19 transmission.

Extracurriculars

To the extent possible, extracurricular activities will maintain social distancing. When social distancing is not possible, students and staff will wear appropriate face covering and any other needed PPE.

If necessary for student learning, activities including singing, physical contact or other behaviors that involve a larger chance of exposure will be limited to outdoor settings, with appropriate social distancing and face coverings. Recess, whenever possible, will be conducted outdoors.

Per NYS Department of Health guidance, interscholastic sports are not permitted. Should the guidance be revised, BSNBCS may allow interscholastic sports with appropriate health and safety measures.

Consistent with NYS Department of Health Guidance, [“INTERIM GUIDANCE FOR SPORTS AND RECREATION DURING THE COVID-19 PUBLIC HEALTH EMERGENCY”](#) BSNBCS will use the following classifications to determine the level of risk of any particular sports activity.

Sports Classification: The ability to participate in sports and recreation activities is determined by a combination of the risk for COVID-19 transmission (1) inherent in the sport or recreation activity itself and (2) associated with the “type of play” (e.g. individual practice vs. game).

Sports and recreation activities are categorized as “lower risk,” “moderate risk,” and “higher risk.”

Lower risk sports and recreation activities are characterized by:

- Greatest ability to maintain physical distance and/or be performed individually;
- Greatest ability to (1) avoid touching of shared equipment, (2) clean and disinfect any equipment between uses by different individuals, or (3) not use shared equipment at all;

Moderate risk sports and recreation activities are characterized by:

- Limited ability to maintain physical distance and/or be done individually;
- Limited ability to: (1) avoid touching of shared equipment, (2) clean and disinfect equipment between uses by different individuals, or (3) not use shared equipment at all

Higher risk sports and recreation activities are characterized by:

- Least ability to maintain physical distance and/or be done individually;
- Least ability to: (1) avoid touching of shared equipment, (2) clean and disinfect equipment between uses by different individuals, or (3) not use shared equipment at all

Sports classification examples, by risk level

Low Risk	Moderate Risk	Higher Risk
<ul style="list-style-type: none"> • individual running, • singles tennis, • cross country running, • toss/bowl games, such as horseshoes, bocce, bean bag toss, • flying disc games, such as disc golf, frisbee • rope courses 	<ul style="list-style-type: none"> • Doubles tennis, • racket games, such as badminton, racquetball, • gymnastics, • field hockey, • flag football, • soccer, 	<ul style="list-style-type: none"> • Football, • Basketball, • Volleyball, • Competitive cheer & group dance

Physical Distancing

BSNBCS will ensure that for any indoor sport or recreational activity, capacity is limited to no more than 50% of the maximum occupancy for a particular area as set by the certificate of occupancy, inclusive of employees and patrons/players/spectators.

BSNBCS will limit spectators to no more than two spectators per player.

BSNBCS will ensure a distance of at least six feet is maintained among individuals at all times, whether indoor or outdoor, unless safety or the core activity (e.g. practicing, playing) requires a shorter distance. If a shorter distance is required, individuals must wear acceptable face coverings, unless players are unable to tolerate a face covering for the physical activity (e.g. practicing, playing); provided, however, that coaches, trainers, and other individuals who are not directly engaged in physical activity are required to wear a face covering.

Acceptable face coverings for COVID-19 include but are not limited to cloth-based face coverings and disposable masks that cover both the mouth and nose.

Before and Aftercare

BSNBCS before and aftercare programs will follow the identical protocols and guidance described above for the regular school day, regarding social distancing, PPE usage and cleaning/disinfection requirement in relation to COVID-19 transmission.

When possible, BSNBCS will maintain cohorts, if applicable, or group members of the same household for before and aftercare.

Vulnerable populations

Upon request, vulnerable students or staff members (or those who live with a person at high risk) will be provided with additional Personal Protective Equipment. As needed, the school will provide face coverings, face shields, gloves, and/or Tyvek suits. Hand sanitizer, cleaners for surfaces and additional handwashing stations will be provided throughout the facility to support a healthy environment.

Vulnerable students (or those who live with a person at high risk) will be able to participate in the instructional program through remote learning. All parents will receive an option to choose remote instruction as their primary mode of learning for those who are at increased risk for severe COVID-19 illness or may not feel comfortable returning to an in-person educational environment. Students, upon request, will be provided additional PPE as needed.

BSNBCS will provide a social distancing learning framework which reduces the number of students in a given space by keeping desks 6 feet apart whenever possible. Floor markings will indicate where individuals should stand and the flow of direction for stairwells and areas, to promote distancing and avoid traffic going both ways.

Airflow in the building will be increased via open windows and doors, and the use of fans and air conditioning units, as appropriate.

Modifications, consistent with IEPs or learning plans, will be made to social distancing or PPE mandates, as may be necessary for certain student populations, including individuals who have hearing impairment or loss, students receiving language services, and young students in early education programs, ensuring that any modifications minimize COVID-19 exposure risk for students, faculty, and staff, to the greatest extent possible.

Staff who meet the criteria established by the CDC, (aged 65 or older or people of any age with conditions which put them “at increased risk of severe illness from COVID-19) may request accommodations to allow them to reduce their risk of getting COVID-19, including access to additional PPE, social distancing measures, change of work environment or work scheduling, including remote duties.

Transportation

Yellow buses are provided to charter schools by the district of residence to the same extent that they are provided to non-public schools. To the extent that the district of residence provides yellow busing, BSNBCS will support the compliance of the district and their yellow bus vendors with State-issued public transit guidance, protocols and procedures, which include requirements that individuals must wear acceptable face coverings at all times on school buses (e.g., entering, exiting, and seated), and that individuals should maintain appropriate social distancing, unless they are members of the same household.

If student busing is provided by the NYCDOE Office of Pupil Transportation (OPT), BSNBCS will rely on OPT to ensure that school bus companies and personnel follow all appropriate guidelines for safety as recommended by the NYCDOH. BSNBCS will support the district of residence and its yellow bus vendors regarding transportation to our facility by requiring that students follow these protocols and procedures:

- Face coverings will be provided free of charge to students in need;
- Students who do not have a mask will NOT be denied transportation;
- Students with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation;
- Students will be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID-19;
- Students will be trained and provided periodic reminders on the proper use of social distancing;
- Whenever possible, members of the same household will be seated together;
- Social distancing will be established and enforced on buses;
- Bus schedules will be adapted to accommodate reduced capacity;
- BSNBCS will encourage health screening to be conducted at home before students board buses;

- BSNBCS will communicate with parents/legal guardians to encourage them to drop off or walk students to reduce density on buses.

<https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/PublicTransportationMasterGuidance.pdf>

To the extent practical, BSNBCS will communicate with the district of residence and their yellow bus vendors to ensure that:

- Buses which are used every day by districts and contract carriers will be cleaned/disinfected once a day;
- High contact spots will be wiped down after each morning and afternoon run depending upon the disinfection/cleaning schedule;
- Transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID-19; and that
- Transportation staff will be trained and provided periodic refreshers on the proper use of social distancing.

BSNBCS will communicate with the district of residence and their yellow bus vendor that school buses shall not be equipped with hand sanitizer due to its combustible composition and potential liability to the carrier or district and that school bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses. BSNBCS will communicate with the district of residence and their yellow bus vendor that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield. BSNBCS will communicate with the district of residence and their yellow bus vendor that transportation departments/carriers will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses. Should these employees of yellow bus vendors who drive BSNBCS students require additional face coverings or shields, BSNBCS shall make them available free of charge.

BSNBCS will communicate with the district of residence and their yellow bus vendor that hand sanitizer should be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages and that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves. BSNBCS will communicate with the district of residence and their yellow bus vendor the requirement that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.

Families relying on NYC public transportation will be provided with full information and guidance for using public buses, subways, and taxis according to NYCDOH rules.

Food services

BSNBCS will provide all students enrolled in the School Food Authority with access to school meals each school day. This must include students in attendance at school and students learning remotely. Students who engage in remote instruction off-site will be able to receive grab and go meals daily at BSNBCS. Upon request, food can be picked up at a designated time, for eating offsite, daily.

BSNBCS will ensure compliance with Child Nutrition Program requirements. On-site food services will be provided primarily in socially distanced spaces, including the classroom or in alternative spaces through staggered meal periods. The school will take measures to protect students with food allergies if providing meals in spaces outside the cafeteria, including the review of student 504 plans or parent reporting on food allergies. BSNBCS will follow all applicable health and safety guidelines regarding food services.

Students will perform hand hygiene before and after eating, using restroom sinks, handwashing stations, or hand sanitizer if soap and water cleaning is not possible.

Students will receive direct instruction and demonstration of appropriate hand hygiene by their teachers. Sharing of food and beverages will be prohibited. The school's cleaning and disinfection protocols will limit students eating in the same spaces with students outside of the cohort, unless the space has been cleaned and disinfected.

Cafeteria

BSNBCS plans to reduce, whenever feasible, cafeteria usage for food service in order to promote social distancing and additional instructional space. The space designated as "Cafeteria" prior to the 2020 pandemic will be used as an instructional space in School Year 2020-21. See "Classrooms" for how the cafeteria space will be cleaned and disinfected.

Should meals be served in the cafeteria, BSNBCS will ensure social distancing of six feet separation while eating in the school cafeteria, or through the use of a provided physical barrier; if not possible, meals will be served in alternate areas or using staggered meal periods. Meals served in classrooms or other instructional spaces shall require social distancing of six feet separation. BSNBCS will prohibit sharing of food and beverages (e.g. buffet style meals, snacks), unless individuals are members of the same household.

Mental Health, Behavioral, and Emotional Support Services

BSNBCS will provide resources and referrals to address mental health, behavioral, and emotional needs of students, faculty, and staff when school reopens for in-person instruction begins including the identification and support of students having difficulty with transitioning back into the school setting, especially given the changed school environment. Our Social Emotional Learning framework will normalize discussions of mental health, behavior and emotional topics for students and staff. Students will receive support through our school nurse,

school social worker, student support team members and guidance counselors. Staff will continue having access to our Human Resources team and the Talkspace remote therapy program, as needed.

As a part of its August staff professional development, BSNBCS is partnering with Fordham University to provide training on trauma-informed practices that are necessary in today's New York City classrooms. The training will include information on major forms of trauma including alcohol, substance abuse, and domestic violence while also highlighting mental health issues such as anxiety, depression, and PTSD. Tips for observing students in trauma will be included as early indicators are especially important for today's classroom teacher to observe. Discussion and interactive dialogue will ensure a successful experience for all participants, as well as a focus on the impact of technology in trauma informed learning. Staff will be trained on the positive development of respect and empathy as proactive means to equip adolescents as well as understanding the impact that some technological challenges present (e.g. cyberbullying).

As a part of this trauma-informed practice, faculty and staff will receive guidance on how to talk with, and support, students during and after the ongoing COVID-19 public health emergency, as well as information on developing coping and resilience skills for students, faculty, and staff.

BSNBCS will establish a collaborative working group composed of interested members from the following groups to inform the comprehensive developmental school counseling program plan: families, students, Trustees, school leaders, community-based service providers, teachers, certified school counselors, and/or other pupil personnel service providers including school social workers.

Communication

BSNBCS is engaging with multiple stakeholders throughout the development of this reopening plan and will continue to engage them through the reopening process in the coming months. Groups of people involved with this plan's development include administrators, staff, teachers, parents of students, and the Board of Trustees. The BSNBCS Board of Trustees is our governing body and consists of members of the public, Bedford-Stuyvesant and Brooklyn community members, college and university officials, attorneys, retired social-workers, business people and non-profit employees.

BSNBCS affirms that leadership has reviewed and understands the State issued guidance and has submitted these reopening plans prior to reopening. BSNBCS has reviewed guidance from the Center on Disease Control, the NYS Department of Health and the New York State Education Department in developing these plans.

BSNBCS will conspicuously post completed reopening plans at the school and on the school website for faculty, staff, students, and parents/legal guardians to access. To support effective communication, parents, legal guardians, staff, and visitors will have access to both paper

copies of this reopening policy, as well as digital copies available freely on the school's website, <http://www.bsnbcs.org/covid-19-resources>.

When appropriate, students, parents or legal guardians of students, staff, and visitors will receive additional updates via paper copies, electronic correspondence, text messages, calls and/or through the parent portal, to provide individuals with information regarding instruction, technology and/or school policies. Parent feedback is appreciated on our school reopening plan and 2020-21 school policies and procedures; families can contact covid-info@bsnbcs.org with specific or generalized feedback, to ensure effective two-way communication between the school and families.

As needed, policy briefs and memos will be produced for specific audiences on policies that directly affect those groups. BSNBCS will provide communications in the language(s) spoken at home among families and throughout the school community. Written policy briefs and memos will be made accessible to those with visual and/or hearing impairments.

Through exterior/entry signage, verbal communication, floor markers and signage in the building, BSNBCS will encourage all students, faculty, staff and visitors to adhere to CDC/DOH guidance regarding the use of PPE, specifically face coverings, when distance of 6 ft. can't be maintained.

BSNBCS will train all students, faculty, and staff on how to follow new COVID-19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene.

Monitoring

Screening

BSNBCS will implement mandatory health screenings, including temperature checks, of students, faculty, staff, and, where applicable, contractors, vendors, and visitors.

BSNBCS will conduct temperature checks for individuals every day before entering any school facility. Parents will be encouraged to monitor their children for fever, cough, and shortness of breath prior to leaving home for school. Staff will be encouraged to call-in sick if they have fever, cough or shortness of breath and will be provided staff Paid Time Off (PTO) to receive a health screening from their physician should they have symptoms of COVID-19.

As a part of the BSNBCS daily screening process, parents are required to do an observation each day/morning to observe signs of illness in their child, prior to sending them to school.

According to the Center for Disease Control, COVID-19 symptoms include:

- Fever or chills

- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Parents whose child displays any of the symptoms above must adhere to the following protocol:

- 1) Students with COVID-19 symptoms should stay home from school.
- 2) Parents should call BSNBCS main office or email covid-info@bsnbc.org describing their symptoms.
- 3) The school will provide information regarding access to testing for the student and the provision of remote instruction and resources for the child while they are sick and being monitored.
- 4) Parents should report two negative test results conducted a minimum of 24 hours apart prior to returning their child to school, or follow isolation protocols as recommended by local health agencies and/or the Center for Disease Control.

BSNBCS will ensure that personnel performing in-person screening activities are appropriately protected from exposure. All personnel who are doing temperature checks will be provided with a face covering, face shield and gloves.

BSNBCS will implement protocols for caring for a student, faculty, staff member or guest who develops COVID-19 symptoms during the school day, including:

- Referral to the on-site Department of Health nurse;
- Creating a dedicated Isolation Room (IR) to separate students, faculty, or staff with symptoms of COVID-19 from others until they can go home or to a healthcare facility, depending on severity of illness;
- Plans to ensure that symptomatic students waiting to be picked up remain under the visual supervision of a staff member who is physically distanced;
- PPE requirements for school health office staff caring for sick individuals, which must include both standard and transmission-based precautions; and
- Required cleaning and disinfection of spaces visited by the sick individual.

BSNBCS will use a daily screening questionnaire for faculty and staff reporting to school; and periodically use a questionnaire for students, particularly younger students, who may require the assistance of their parent/legal guardian to answer. The questionnaire will determine whether the individual has:

- Knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19;
- Tested positive through a diagnostic test for COVID-19 in the past 14 days;
- Has experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days; and/or
- Has traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days.

Visitors to BSNBCS will be asked to complete a brief questionnaire similar to that developed by the NYC Health Department for the screening of employees. As a part of the questionnaire, visitors will be asked to check in and provide information necessary for contact tracing, in case they or another individual in the building later tests positive for COVID-19. Once this has been completed by the visitor, they may be cleared to enter and conduct their business within the building

When made aware of travel to jurisdictions with high COVID-19 transmission rate, BSNBCS will reinforce with students, staff or visitors, that a quarantine may be required after international travel or travel within certain states with widespread community transmission of COVID-19, per applicable New York State Travel Advisories.

BSNBCS will ensure that any adult or supervised child who screens positive for COVID-19 exposure or symptoms, or who presents with a temperature greater than 100.0°F, will not be allowed to enter the school if screened outside, and will be immediately sent home with instructions to contact their healthcare provider for assessment and testing.

- BSNBCS will immediately notify the state and local health department about the case if diagnostic test results are positive for COVID-19, via phone and/or electronic correspondence.
- Students sent home because of a positive screen will be immediately separated from other students and supervised in the Isolation Room until picked up.

Should students require asthma-related acute respiratory treatment care, our Department of Health nurse will be provided masks, gloves, face shields and tyvek suits, as needed, using up to date standard of care.

In case of a staff or student positive test, BSNBCS will develop plans with local health departments to trace all contacts of the individual, in accordance with the New York State Contact Tracing Program. Confidentiality will be maintained as required by federal/state law/regulations.

BSNBCS will ensure that reporting plans are in place for individuals who are alerted that they have come into close or proximate contact with a person with COVID-19. BSNBCS will implement the process if/when COVID-19 cases are discovered, including closing areas/classes

where individuals were infected, or the entire school in consultation with the local health department.

BSNBCS will implement requirements for determining when individuals, particularly students, who screened positive for COVID-19 symptoms can return to the in-person learning environment. This returning to learning protocol will require documentation from a healthcare provider evaluation, two negative COVID-19 tests conducted minimally 24 hours apart, and symptom resolution, or if COVID-19 positive, release from isolation. Should additional requirements be made by the NYC Department of Health or New York State Department of Health, BSNBCS will implement plans accordingly.

In order to identify individuals who may have COVID-19 or who may have been exposed to the COVID-19 virus, contractors, vendors, and visitors will be required to follow the procedures above for temperature screenings, PPE and health checks.

Testing protocols

BSNBCS does not provide regular daily testing for asymptomatic individuals. For individuals with COVID-19 symptoms, BSNBCS will provide a referral for diagnostic testing for students, faculty, and staff, in consultation with local health department officials, including its assigned NYCDOH School Nurse, to a local agency, or health providers. BSNBCS will provide a list of local testing sites to any individual with symptoms, to facilitate their swift testing and diagnosis.

As needed, BSNBCS will refer individuals to the appropriate healthcare provider or city agency to support prompt testing of symptomatic individuals, close contacts of COVID-19 suspected or confirmed individuals, and individuals with recent international travel or travel within a state with widespread transmission of COVID-19 as designated through the New York State Travel Advisory, before allowing such individuals to return to in-person to the school. As needed, BSNBCS may contract with a diagnostic testing organization should data or circumstances support such a decision.

Testing Responsibility

BSNBCS will consult with its assigned NYCDOH nurse to determine which staff and students should be referred for COVID-19 tests. COVID-19 testing is available across New York City and unless determined otherwise by NYCDOH, students and staff will continue to use their own doctors or clinics/hospitals of their choice.

In the event that large-scale testing at the school is needed, the Executive Director, or designee, is responsible for referring and sourcing such tests for members of the school community in partnership with local authorities via local health department testing sites, physician offices, or hospital systems. The school will follow directions from NYCDOH regarding where testing should happen and communication to the school community.

Early Warning Signs

BSNBCS will monitor news reports, electronic communications and guidance from City and State officials regarding defined metrics that will serve as early warning signs that positive COVID-19 cases may be increasing beyond an acceptable level. Such metrics include an increase in 7-day averages in positive tests

BSNBCS will identify clearly defined measures that will serve as warning signs that the level of COVID-19 transmission may be increasing in the school setting beyond an acceptable level, as defined by state and local health departments. Following the guidance released by New York State, BSNBCS will close if the regional infection rate rises above 9 percent, using a 7-day average, after August 1, 2020. BSNBCS will additionally review as an early warning sign and metric if/when the infection rate in Brooklyn or the surrounding community rises above 9%, even if the regional rate is lower. The State of New York publishes a 7-day positive testing average by county at: <https://forward.ny.gov/percentage-positive-results-county-dashboard>.

Containment

School Health Offices

BSNBCS maintains a school health office staffed by a NYC Department of Health nurse.

DOH will provide all the PPE and supplies necessary for outfitting the school health office, including but not limited to eye protection, gloves, gown, and masks. BSNBCS will also make available masks, gloves, face shields and tyvek suits to support school health office staff in caring for sick individuals, including both standard and transmission-based precautions.

BSNBCS will support the implementation, by the School Nurse, of DOH guidance for the care of a student or staff member who develops symptoms of COVID-19 during the school day.

During pre-service training, BSNBCS staff members will be instructed to identify symptoms of COVID-19 for themselves and others, and will receive specific protocols regarding next steps to take if they suspect symptoms in themselves, a member of their household, a student, or a colleague.

Any person who develops symptoms of COVID-19 while on school premises will be taken to the School Nurse for additional screening. The School Nurse will then determine whether the individual must be sent home and/or be isolated in the Isolation Room.

Isolation

BSNBCS will ensure that students sent home because of a positive screen will be immediately separated from other students and supervised until picked up. Students will be placed in the designated Isolation Room (IR) until picked up by their parent/guardian.

The IR will be utilized to separate students, faculty, or staff with symptoms of COVID-19 from others until they can go home or to a healthcare facility, depending on severity of illness;

A physically distanced staff member stationed in the first floor hallway immediately adjacent the Isolation Room will ensure visual supervision of a symptomatic student waiting to be picked up. After each use of the IR, the space will be immediately cleaned and disinfected by custodial staff.

Student Collection

If and when a student shows symptoms of COVID-19 prior to entering the building, while still accompanied by a guardian, the guardian will be asked to take the child back to their residence and the child will not be allowed on the school premises.

If and when a student shows symptoms of COVID-19 prior to entering the building, while not accompanied by a guardian, they will be immediately taken to the Isolation Room while their guardian is contacted.

If and when a student shows symptoms of COVID-19 after entering the building, they will be immediately isolated in the Isolation Room until a guardian or authorized caregiver is able to pick them up. As soon as a determination is made that the student shows symptoms of COVID-19, their guardians will be contacted: first by phone, then by text message and email. All adults listed on the student contact card will be contacted until someone is reached and confirms they are on their way to pick up the child.

If and when a student shows acute symptoms of COVID-19 requiring immediate medical attention beyond the capacity of the School Nurse, guardians will be notified and 911 will be called to take the student to an appropriate healthcare provider.

Infected individuals

If and when COVID-19 cases are discovered, BSNBCS will implement its hygiene, cleaning and disinfection plan, including closing areas/classes where individuals were infected. In extreme cases or outbreaks, closure of the entire school will be considered in consultation with the local health department.

BSNBCS will refer to DOH's "Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure" to establish protocols for faculty and staff seeking to return to work or class after a suspected or confirmed case of COVID-19 or after they've had close/proximate contact with a person with COVID-19. BSNBCS will follow Requirements that persons who have tested positive complete isolation and have recovered, and will not transmit COVID-19 when returning to in-person learning. Discharge from isolation and return to school will be conducted in coordination with the local health department and health care providers.

Students who have a confirmed case will be eligible to receive remote instruction for the duration of their time out of the school building to ensure their continued education. Students or visitors with confirmed cases should follow the guidance provided in the CDC's "Discontinuation of Isolation for Persons with COVID -19 Not in Healthcare Settings" [located on the CDC website](#) prior to being cleared to return to the school building, described below.

For persons with COVID 19 under isolation:

The decision to discontinue home isolation for persons with confirmed or suspected COVID-19 should be made in the context of local circumstances. Options include a symptom-based (i.e., time-since-illness-onset and time-since-recovery strategy) or a test-based strategy. Of note, there have been reports of prolonged detection of RNA without direct correlation to viral culture.

1) Symptom-based strategy

Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

- At least 10 days have passed since symptoms first appeared and
- At least 24 hours have passed since last fever without the use of fever-reducing medications and
- Symptoms (e.g., cough, shortness of breath) have improved

2) Test-based strategy

Previous recommendations for a test-based strategy remain applicable; however, a test-based strategy is contingent on the availability of ample testing supplies and laboratory capacity as well as convenient access to testing.

- Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:
- Resolution of fever without the use of fever-reducing medications and
- Improvement in symptoms (e.g., cough, shortness of breath), and
- Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens)*. See Interim Guidelines for Collecting, Handling, and Testing Clinical Specimens from Persons for Coronavirus Disease 2019 (COVID-19). Of note, there have been reports of prolonged detection of RNA without direct correlation to viral culture.

For persons who have NOT had COVID-19 Symptoms but tested positive and are under isolation:

Options now include both a 1) time-based strategy, and 2) test-based strategy.

1) Time-based strategy

Persons with laboratory-confirmed COVID-19 who have not had any symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

- At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test. If they develop symptoms, then the symptom-based or test-based strategy should be used. Note, because symptoms cannot be used to gauge where these individuals are in the course of their illness, it is possible that the duration of viral shedding could be longer or shorter than 10 days after their first positive test.

2) Test-based strategy

A test-based strategy is contingent on the availability of ample testing supplies and laboratory capacity as well as convenient access to testing. Persons with laboratory-confirmed COVID-19 who have not had any symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

- Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens). (See Interim Guidelines for Collecting, Handling, and Testing Clinical Specimens from Persons for Coronavirus Disease 2019 (COVID-19).) Note, because of the absence of symptoms, it is not possible to gauge where these individuals are in the course of their illness. There have been reports of prolonged detection of RNA without direct correlation to viral culture.

CDC Exposure Recommendations (Note CDC has a more permissive definition of exposure (15 minutes) than New York State (10 minutes); BSNBCS utilizes the NYS definition of individual who has had close contact of less than six feet for more than ten minutes.)

Person	Exposure to	Recommended Precautions for the Public
<ul style="list-style-type: none"> • Individual who has had close contact (< 6 feet) for ≥ 15 minutes 	<ul style="list-style-type: none"> • Person with COVID-19 who has symptoms (in the period from 2 days before symptom onset until they meet criteria for discontinuing home isolation; can be laboratory-confirmed or a clinically compatible illness) • Person who has tested positive for COVID-19 (laboratory confirmed) but has not had any symptoms (in the 2 days before the date of specimen collection until they meet criteria for discontinuing home isolation). 	<ul style="list-style-type: none"> • Stay home until 14 days after last exposure and maintain social distance (at least 6 feet) from others at all times • Self-monitor for symptoms <ul style="list-style-type: none"> ○ Check temperature twice a day ○ Watch for fever (100.0°F), cough, or shortness of breath, or other symptoms of COVID-19

	Note: This is irrespective of whether the person with COVID-19 or the contact was wearing a cloth face covering or whether the contact was wearing respiratory personal protective equipment (PPE)	<ul style="list-style-type: none"> ● Avoid contact with people at higher risk for severe illness from COVID-19 ● Follow CDC guidance if symptoms develop
All U.S. residents, other than those with a known risk exposure	<ul style="list-style-type: none"> ● Possible unrecognized COVID-19 exposures in U.S. communities 	<ul style="list-style-type: none"> ● Practice social distancing and other personal prevention strategies ● Be alert for symptoms <ul style="list-style-type: none"> ○ Watch for fever, cough, or shortness of breath, or other symptoms of COVID-19 ○ Check temperature if symptoms develop ● Follow CDC guidance if symptoms develop

Exposed Individuals

When COVID-19 cases are discovered at school, BSNBCS will restrict social contact and mobility within school facilities/grounds, particularly in affected areas to avoid full school closures.

BSNBCS will follow requirements that individuals who were exposed to the COVID-19 virus complete quarantine and have not developed symptoms before returning to in-person learning. Discharge from quarantine and return to school will be conducted in coordination with the local health department.

Hygiene, Cleaning and Disinfection

BSNBCS will provide for the cleaning and disinfection of exposed areas in the event an individual is confirmed to have COVID-19, with such cleaning and disinfection to include, at a minimum, all heavy transit areas and high-touch surfaces, utilizing CDC guidelines. If the user of a specific space/classroom becomes sick with COVID19 or demonstrates symptoms, the space they became sick in or utilized will be disinfected per CDC protocols.

Per CDC Guidelines, BSNBCS will adhere to the following protocols when Cleaning and Disinfecting after persons suspected or confirmed to have COVID-19 have been in the facility. BSNBCS will:

- Close off areas visited by the ill persons. Open outside doors and windows and use ventilating fans to increase air circulation in the area. Wait 24 hours or as long as practical before beginning cleaning and disinfection.
- Cleaning staff will clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (e.g.: tablets, touch screens, keyboards, remote controls) used by the ill persons, focusing especially on frequently touched surfaces.

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>

Contact Tracing

At all times, the school will cooperate with the NYC's Test and Trace Corp. program and any other mandates required by the NYCDOH. In case of a positive test, BSNBCS will support local NYC contract tracing efforts to provide all contacts of the individual, in accordance with the New York State Contact Tracing Program. Confidentiality will be maintained as required by federal/state law/regulations. BSNBCS will ensure that reporting plans are in place for individuals who are alerted that they have come into close or proximate contact with a person with COVID-19.

In order to facilitate contact tracing, entry and exit logs will be maintained for all building users, and student cohorts will be maintained to the greatest extent possible.

Communication

The position of 'safety coordinator' will be held by BSNBCS's Executive Director, or designee, and they will be the main contact upon the identification of positive cases; the coordinator is responsible for subsequent communication with the school community. Students, faculty, staff, and parents/legal guardians can write to covid-info@bsnbcs.org to receive additional information or answers to their questions regarding school policies related to COVID-19. The safety coordinator is responsible for the continuous compliance with all aspects of the school's reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or "new normal" levels.

Postings and information will be made available periodically through backpacked letters, electronic correspondence, text messages, calls, the school's website and the school's online parent portal.

Individuals without access to email can speak to Main Office staff (preferably by calling 718-453-1001) to get questions answered that are available through existing guidance, or request that their message/question be sent to the covid-info@bsnbcs.org email. Questions and guidance can be made/received in either English or Spanish. The safety coordinator should be responsible for answering questions from students, faculty, staff, and parents/legal guardians regarding the COVID-19 public health emergency and plans implemented by the school.

Whenever possible, the safety coordinator will work closely with the NYC Health Department and other schools to monitor public health conditions and jointly develop monitoring strategies.

Closure

Closure Triggers

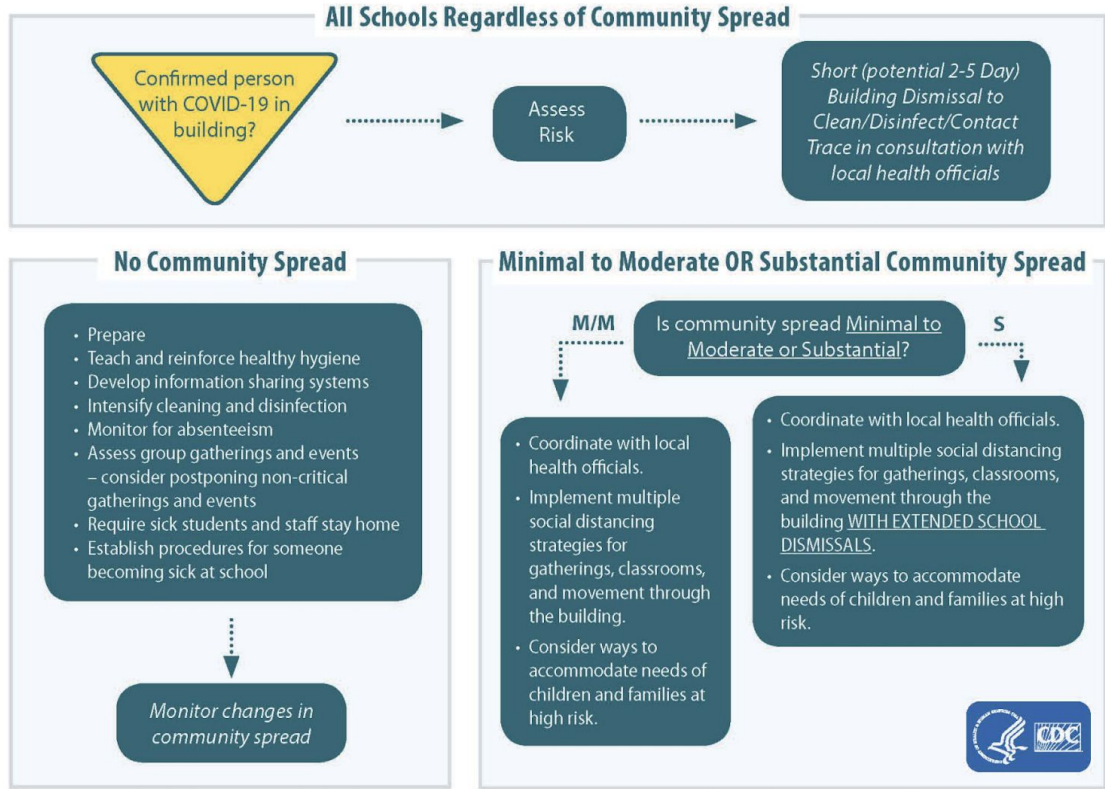
BSNBCS will work with the NYCDOH to determine what conditions (i.e. number of positive COVID-19 cases in the building) would trigger a pod, section, or full school closure and the amount of time of the closure.

According to the CDC, “There is a role for school closure in response to school-based cases of COVID-19 for decontamination and contact tracing (few days of closure), in response to significant absenteeism of staff and students (short to medium length, i.e. 2-4 weeks of closure), or as part of a larger community mitigation strategy for jurisdictions with substantial community spread* (medium to long length, i.e. 4-8 weeks or more of closure).”

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/considerations-for-school-closure.pdf?fbclid=IwAR04nUvqxW-NPEcw1SJzYI1ZKObIkUAr8TapBG61427dvBO1fqALwlpURTA>

Following CDC guidance, the school decision tree below will be reviewed to determine the appropriateness of a partial or full school closure.

School Decision Tree



For short term closures, BSNBCS the following [guidance from CDC](#) will be determined for closure for disinfection and reopening.

	Factors in favor of school closure	Factors against school closure	Further considerations
In response to school-based case (less than 1-week closure)	Impact on disease: <ul style="list-style-type: none"> • Allows for decontamination • Allows time for epidemical evaluation and contact tracing; • Further action can be scaled based on epidemiological investigation. 	Impact on disease: <ul style="list-style-type: none"> • Social mixing may still occur outside of school with less ability to monitor, especially among older students. 	<ul style="list-style-type: none"> • May occur frequently during a wide-spread outbreak.

Closure of physical operations at our facility will be considered if the health and safety of students, staff or visitors is in jeopardy due to COVID-19 spread in New York City or the school community itself. BSNBCS will make these determinations in concert with the NYC Department of Health, applicable guidance from the CDC and/or other experts in infectious disease.

If COVID-19 cases develop amongst staff, students or visitors to the building, BSNBCS will consider restricting access within School facilities and across school grounds, particularly in affected areas to avoid full school closures. For example, if there is confirmed COVID-19 spread in one cohort, located in one classroom, BSNBCS will consider closure of that specific classroom for cleaning, contact tracing and testing, rather than a full closure of the building. Partial closures of floors, grade levels or other sections of the school will be reviewed with the specific incident and data in mind. BSNBCS will follow an evidence based, scientific approach to partial or full school closures.

In such instances where partial closures are needed, BSNBCS may choose to temporarily move classes where an individual has tested positive for COVID-19 to remote/virtual format until all contacts can be identified, notified, tested, and cleared. These contacts may also require virtual learning, based on the data and specific circumstances.

Following the guidance released by New York State, BSNBCS will close if the regional infection rate rises above 9 percent, using a 7-day average, after August 1, 2020.

BSNBCS will additionally review possible closure decisions if the infection rate in Brooklyn or the surrounding community rises above 9%, even if the regional rate is lower and a stated mandated closure is not required for all schools.

Operational Activity

BSNBCS will modify operations prior to instituting school-wide closures to help mitigate a rise in cases. Specifically, if exposure is limited to specific spaces, classes or floors, BSNBCS will seek to modify instruction as feasible, including remote instruction, to help mitigate the rise of cases.

If a classroom or program must be closed as a result of decreased operational activities related to COVID-19, those classes or programs will be delivered through remote instruction.

If a staff member must be isolated, without symptoms, arrangements will be made to allow for telework, as appropriate.

BSNBCS will follow a process if and when COVID-19 cases are discovered at school including:

- 1) Identification of individuals who have tested positive of COVID-19.
- 2) Identification of school community members, including students and staff, who have had close, proximate contact with said individual (i.e., contact tracing).
- 3) When such an individual is a member of a school cohort (group of students or staff), individuals in the cohort shall be notified of their potential exposure.
- 4) When exposure is limited, or predominantly occurred within a cohort(s), BSNBCS may close areas or classes where individuals were infected or more broadly the entire school in consultation with the local health department.

- 5) Partial closures will necessitate cleaning of all spaces and referral to testing for potentially exposed individuals.
- 6) BSNBCS may choose to modify operations prior to instituting school-wide closures to help mitigate a rise in cases.
- 7) In the case of a full building closure, BSNBCS will implement an orderly closure by notifying all parents of the date closure, steps made to reduce risk for students and staff, and the date on which remote instruction will begin.

Phasing and Milestones: In the scenario where the regional infection rate is rising, using a 7-day rolling average, after August 1, 2020, BSNBCS will implement phasing and milestones to determine the possibility of future closure decisions.

BSNBCS will use a rising regional (or local) infection rate as a milestone for possible closure. For example, if the infection rate increases from 1% to 5%, BSNBCS may update stakeholders regarding this change and reinforce the school's closure procedures. An increase from 5% to 7%, may require an additional notification that the 7-day average is trending towards a possible full closure.

All decisions around phasing will be made with the health and safety of the school community in mind, including communication with the appropriate local and state authorities. BSNBCS will additionally, carefully, review possible closure decisions if the infection rate in Brooklyn or the surrounding community rises to about 9%, even if the regional rate is lower.

Involvement of Key Personnel and Operational Activity: The Executive Director, or his designee, is responsible for ensuring the school's closure protocols are implemented and followed. This includes phasing, milestones and communications. The Executive Director will be required to make the determination of which operations will be decreased, or ceased and which operations will be conducted remotely. The Executive Director will implement the process to conduct orderly closures which may include phasing, milestones, and involvement of key personnel.

Communication

BSNBCS will ensure that communication is effective internally and externally throughout the closure process. Specifically:

BSNBCS will clearly communicate with all community stakeholders on possible closures, as well as actual partial and full closure decisions. BSNBCS staff will receive email and/or socially distanced meetings with this information. Parents will receive electronic communications through a written notice and/or our parent portal, text messages, phone calls, emails. Messages will be provided in English and Spanish.

BSNBCS will designate as its main point of contact the school Principal or her designee to communicate internally with staff, students and families. The Executive Director, or designee,

will contact external entities and agencies, including Departments of Health, NYC Department of Education, State Education Department and other agencies related to school closure.

Assurances

Below are a set of mandatory assurances affirming that BSNBCS has addressed, in its re-opening plan above, all of the mandatory elements outlined in NYSED's Reopening Guidance document and in the guidance released by NYS Department of Health (DOH) on July 13, 2020. Where an assurance is required, it is indicated with "YES, the LEA provides the above assurance." When a specific reference to the reopening plan is made, the specific section in which that reference can be found is provided following the assurance. If the assurance is not applicable or required, it is indicated with a N/A.

School Re-Opening Plans - Part 1

1. Provide a web-link for each school re-opening plan.

BSNBCS's reopening plan can be found at
<http://bsnbcs.org/covid-19-resources/>

2. As applicable, please identify any school/agency that is not included in the pre-populated chart above and provide a web-link for each school re-opening plan.

YES, the LEA provides the above assurance. N/A.

Communication/Family and Community Engagement - Mandatory Assurances

1. The school and/or district engaged with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) when developing reopening plans. Plans for reopening should identify the groups of people involved and engaged throughout the planning process.

YES, the LEA provides the above assurance. Adherence to stakeholder engagement mandate can be found in the section Reopening of in-Person instruction: Communication of the reopening plan.

2. The school and/or district developed a communications plan for students, parents or legal guardians of students, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information. Responsible Parties may consider developing webpages, text and email groups, and/or social media groups or posts.

YES, the LEA provides the above assurance. Adherence to communications mandate can be found in the section Reopening of in-Person instruction: Communication of the reopening plan.

3. The school and/or district will ensure all students are taught or trained how to follow new COVID-19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene.

YES, the LEA provides the above assurance.

4. The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, when a social distance cannot be maintained.

YES, the LEA provides the above assurance.

5. The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. Written plans must be accessible to those with visual and/or hearing impairments.

YES, the LEA provides the above assurance.

Health and Safety - Mandatory Assurances

1. Each school and/or district reopening plan must review and consider the number of students and staff allowed to return in person. These factors should be considered when determining resumption of in person instruction: (1) Ability to maintain appropriate social distancing or face coverings; (2) PPE and face covering availability; (3) Availability of safe transportation; and (4) Local hospital capacity – consult your local department of health.

YES, the LEA provides the above assurance. The factors in students and staff returning to the school can be found in the section Reopening of in-Person instruction of the reopening plan.

2. Each school and/or district reopening plan must engage with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) in developing their reopening plan and identify those that participated in the reopening plans.

YES, the LEA provides the above assurance. The factors in students and staff returning to the school can be found in the section Reopening of in-Person instruction of the reopening plan.

3. Each school and/or district reopening plan must include a communications plan for students, parents/guardians, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information.

YES, the LEA provides the above assurance. Adherence to communications mandate can be found in the section Reopening of in-Person instruction: Communication of the reopening plan.

4. Each school and/or district reopening plan has a written protocol developed in

collaboration with the district or school's director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be sent to the school nurse or other designated personnel.

YES, the LEA provides the above assurance. The assurance regarding staff observation for signs of illness can be found on the section Containment: School Health Offices.

5. Each school and/or district reopening plan has a written protocol for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.

YES, the LEA provides the above assurance. The temperature screenings protocol can be found on the section Monitoring: Screening.

6. Each school and/or district reopening plan requires that ill students and staff be assessed by the school nurse (registered professional nurse, RN) or medical director and that if a school nurse or medical director is not available, ill students and staff will be sent home for follow up with a healthcare provider.

YES, the LEA provides the above assurance. The nurse assessment protocol can be found on the section Monitoring: Screening.

7. Each school and/or district reopening plan has written protocol requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.

YES, the LEA provides the above assurance. The isolation room protocol can be found on the section Containment: Isolation

8. Each school and/or district reopening plan has written protocol to address visitors, guests, contractors, and vendors to the school which includes health screening.

YES, the LEA provides the above assurance. The temperature screenings protocol can be found on the section Monitoring: Screening.

9. Each school and/or district reopening plan has a written protocol to instruct parents/guardians to observe for signs of illness in their child that require staying home from school.

YES, the LEA provides the above assurance. The parent monitoring for signs of illness can be found in the section Monitoring: Screening of the reopening plan.

10. Each school and/or district reopening plan has written protocol and appropriate signage to instruct staff and students in correct hand and respiratory hygiene.

YES, the LEA provides the above assurance. The parent monitoring for signs of illness can be found in the section Reopening for in-person instruction: Hygiene, Cleaning, and

Disinfection of the reopening plan.

11. Each school and/or district reopening plan has written protocol to ensure all persons in school buildings keep social distance of at least 6 feet whenever possible.

YES, the LEA provides the above assurance. Social distancing protocols can be found in the section Reopening for in-person instruction: Social Distancing of the reopening plan.

Mandatory Assurances - Health and Safety

12. Each school and/or district reopening plan has written protocol detailing how the district/school will provide accommodations to all students and staff who are at high risk or live with a person at high risk.

YES, the LEA provides the above assurance. Social distancing protocols can be found in the section Reopening for in-person instruction: Vulnerable populations of the reopening plan.

13. Each school and/or district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear a cloth face covering whenever social distancing cannot be maintained.

YES, the LEA provides the above assurance. Social distancing protocols can be found in the section Reopening for in-person instruction: PPE and Face Coverings of the reopening plan.

14. Each school and/or district reopening plan has a plan for obtaining and maintaining adequate supplies of cloth face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.

YES, the LEA provides the above assurance. Social distancing protocols can be found in the section Reopening for in-person instruction: PPE and Face Coverings of the reopening plan.

15. Each school and/or district reopening plan has written protocol for actions to be taken if there is a confirmed case of COVID-19 in the school.

YES, the LEA provides the above assurance. Such protocols can be found in the section Containment: Infected Individuals of the reopening plan.

16. Each school and/or district reopening plan has written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID-19 symptoms, illness or diagnosis of confirmed case of COVID-19 or following quarantine due to contact with a confirmed case of COVID-19. Return to school will be coordinated with the local health department.

YES, the LEA provides the above assurance. The return to school protocol can be found in the section Monitoring: Infected Individuals of the reopening plan.

17. Each school and/or district reopening plan has written protocol to clean and

disinfect schools following CDC guidance.

YES, the LEA provides the above assurance. The cleaning and disinfection protocol can be found in Section Restart Operations: Hygiene, Cleaning and Disinfection of the reopening plan.

18. Each school and/or district reopening plan has written protocol to conduct required school safety drills with modifications ensuring social distancing between persons

YES, the LEA provides the above assurance. Social distancing protocols can be found in the section Reopening for in-person instruction: Social Distancing of the reopening plan.

19. Each school and/or district reopening plan has a written plan for district/school run before and aftercare programs (or, for charter schools, as required by the school's charter).

YES, the LEA provides the above assurance. Social distancing protocols can be found in the section Reopening for in-person instruction: Before and aftercare of the reopening plan.

20. Each school and/or district reopening plan designates a COVID-19 safety coordinator (administrator) whose responsibilities include continuous compliance with all aspects of the school's reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or "new normal" levels.

YES, the LEA provides the above assurance. The safety coordinator designation can be found in the section Monitoring: Containment of the reopening plan.

Facilities - Mandatory Assurances

1. Each school and/or district reopening plan which include changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.

YES, the LEA provides the above assurance. The facilities plan can be found on Reopening of In-person instruction: Restart Operations of the reopening plan.

2. Each school and/or district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.

YES, the LEA provides the above assurance. Compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable, can be found in section Reopening of In-person instruction: Restart Operations of the reopening plan.

3. Each school and/or district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.

YES, the LEA provides the above assurance. Lead-In-Water testing is ensured in Reopening of In-person instruction: Restart Operations of the reopening plan.

4. Each school and/or district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations are in accordance with FCNYS 2020 Section 5705.5.

YES, the LEA provides the above assurance. Compliance with **FCNYS 2020 Section 5705.5** is ensured in the section Reopening of In-person instruction: Hygiene, Cleaning, and Disinfection of the reopening plan.

5. Each school and/or district reopening plan which includes the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.

YES, the LEA provides the above assurance. Assurances regarding dividers can be found in the section Reopening of In-person instruction: Restart Operations of the reopening plan.

6. Each school and/or district reopening plan must ensure that all new building construction and temporary quarter projects will be submitted to OFP for a full code review.

YES, the LEA provides the above assurance. Compliance with full code review can be found in section Reopening of In-person instruction: Restart Operations of the reopening plan.

7. Each school and/or district reopening plan which include new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation

YES, the LEA provides the above assurance. Compliance with leasing consultation can be found in section Reopening of In-person instruction: Restart Operations of the reopening plan.

8. Each school and/or district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.

YES, the LEA provides the above assurance. Compliance with plans for tents can be found in section Reopening of In-person instruction: Restart Operations of the reopening plan.

9. Each school and/or district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.

YES, the LEA provides the above assurance. Toilet and sink fixture alterations can be found on Reopening of In-person instruction: Restart Operations of the reopening plan.

10. Each school and/or district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water.

YES, the LEA provides the above assurance. Drinking fountain assurances can be found on

Reopening of In-person instruction: Restart Operations of the reopening plan.

11. Each school and/or district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.

YES, the LEA provides the above assurance. Ventilation assurances can be found on Reopening of In-person instruction: Restart Operations of the reopening plan.

12. Each school and/or district reopening plan must ensure that all project submissions only dedicated to “COVID-19 Reopening” will be labeled as such.

YES, the LEA provides the above assurance. The assurance regarding project submissions can be found on Reopening of In-person instruction: Restart Operations of the reopening plan.

13. Each school and/or district reopening plan which includes the use of plastic separators must comply with the 2020 BCNYS Section 2606.

YES, the LEA provides the above assurance. Compliance with the 2020 BCNYS Section 2606 can be found on Reopening of In-person instruction: Restart Operations of the reopening plan.

Child Nutrition - Mandatory Assurances

1. Each school and/or district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.

YES, the LEA provides the above assurance. School Meals can be found in Reopening of In-person instruction: Food Services of the reopening plan.

2. Each school and/or district reopening plan must address all applicable health and safety guidelines.

YES, the LEA provides the above assurance. Assurances regarding all applicable health and safety guidelines can be found on Reopening of In-person instruction: Food Services of the reopening plan.

3. Each school and/or district reopening plan includes measures to protect students with food allergies if providing meals in spaces outside the cafeteria.

YES, the LEA provides the above assurance. Measures to protect students with food allergies can be found on Reopening of In-person instruction: Food Services of the reopening plan.

4. Each school and/or district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.

YES, the LEA provides the above assurance. Hand hygiene protocols can be found on Reopening of In-person instruction: Food Services of the reopening plan.

5. Each school and/or district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.

YES, the LEA provides the above assurance. Hand hygiene protocols can be found on Reopening of In-person instruction: Hygiene, Cleaning and Disinfection of the reopening plan.

6. Each school and/or district reopening plan must ensure compliance with Child Nutrition Program requirements (if the school is its own SFA – for charter schools that are part of a district’s SFA, the plan must ensure communication with the district regarding food serve requirements).

YES, the LEA provides the above assurance. The assurance regarding compliance with the Child Nutrition Program requirements can be found on Reopening of In-person instruction: Hygiene, Cleaning and Disinfection of the reopening plan and Reopening of In-person instruction: Food Services of the reopening plan.

7. Each school and/or district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.

YES, the LEA provides the above assurance. Communications with families through multiple means can be found on Reopening of In-person instruction: Communication of the reopening plan.

8. Each school and/or district reopening plan must require that students must have social distance (six feet separation) while consuming meals in school unless a physical barrier is provided.

YES, the LEA provides the above assurance. The assurance regarding social distancing while consuming meals can be found in the section Reopening of In-person instruction: Food Services: Cafeteria of the reopening plan.

Transportation - Mandatory Assurances

1. Each school and/or district reopening plan must ensure all buses (conforming and non-conforming to Federal Motor Carrier Safety Standards, as well as type A, C or D) which are used every day by districts and contract carriers will be cleaned/disinfected once a day.

YES, the LEA provides the above assurance. The assurance regarding disinfection of buses can be found in the section Reopening of In-person instruction: Transportation of the reopening plan.

2. Each school and/or district reopening plan ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.

YES, the LEA provides the above assurance. The assurance regarding the disinfection/cleaning

schedule of buses can be found in the section Reopening of In-person instruction: Transportation of the reopening plan.

3. Each school and/or district reopening plan must ensure school buses shall not be equipped with hand sanitizer due to its combustible composition and potential liability to the carrier or district.

YES, the LEA provides the above assurance. The assurance regarding the equipping of buses with hand sanitizer can be found in the section Hygiene, Cleaning and Disinfection: School Buses of the reopening plan.

4. Each school and/or district reopening plan must ensure that school bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses.

YES, the LEA provides the above assurance. The assurance regarding personal bottles of hand sanitizer can be found in the section Hygiene, Cleaning and Disinfection: School Buses of the reopening plan.

5. Each school and/or district reopening plan will require that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.

YES, the LEA provides the above assurance. The assurance regarding face coverings is found in the section Hygiene, Cleaning and Disinfection: School Buses of the reopening plan.

6. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID-19.

YES, the LEA provides the above assurance. The assurance regarding transportation staff is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

7. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.

YES, the LEA provides the above assurance. The assurance regarding transportation staff social distancing is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

8. Each school and/or district reopening plan requires that transportation departments/carriers will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.

YES, the LEA provides the above assurance. The assurance regarding PPE for transportation staff is found in the section Hygiene, Cleaning and Disinfection: School Buses of the reopening plan.

9. Each school and/or district reopening plan ensures hand sanitizer will be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.

YES, the LEA provides the above assurance. The assurance regarding hand sanitizer for transportation staff is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

10. Each school and/or district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.

YES, the LEA provides the above assurance. The assurance regarding gloves for transportation staff is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

11. Each school and/or district reopening plan requires that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.

YES, the LEA provides the above assurance. The assurance regarding self-assessments for transportation staff is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

12. Each school and/or district reopening plan requires that students must wear a mask on a school bus if they are physically able.

YES, the LEA provides the above assurance. The assurance regarding students wearing masks on a school bus is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

13. Each school and/or district reopening plan ensures that students who do not have a mask will NOT be denied transportation.

YES, the LEA provides the above assurance. The assurance regarding denial of transportation for students without masks is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

14. Each school and/or district reopening plan requires that students who do not have masks must be provided one by the district.

YES, the LEA provides the above assurance. The assurance regarding the provision of masks for students without masks is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

15. Each school and/or district reopening plan ensures that students with a disability which would prevent them from wearing a mask will not be forced to do so or denied

transportation.

YES, the LEA provides the above assurance. The assurance regarding denial of transportation for students without masks is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

16. Each school and/or district reopening plan requires students will be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID-19.

YES, the LEA provides the above assurance. The assurance regarding denial of transportation for students without masks is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

17. Each school and/or district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.

YES, the LEA provides the above assurance. The assurance regarding social distancing on buses is found in the section Reopening of In-person instruction: Transportation of the reopening plan.

18. Each school and/or district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of district whose schools are meeting in conducting in- person session education when/if the district is not.

YES, the LEA provides the above assurance. N/A

Social Emotional Well-Being - Mandatory Assurances

1. Each school and district ensures that district-wide and building-level comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.

YES, the LEA provides the above assurance.

2. Each school and/or district establishes an advisory council, shared decision-making, school climate team, or other collaborative working group comprised of families, students, members of the board of education, or school's board, school building and/or district/charter leaders, community-based service providers, teachers, certified school counselors, and other pupil personnel service providers including school social workers and/or school psychologists, to inform the comprehensive developmental school counseling program plan.

YES, the LEA provides the above assurance.

3. Each school and/or district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.

YES, the LEA provides the above assurance. The assurance regarding denial of transportation for students without masks is found in the section Reopening of In-person instruction: Mental Health, Behavioral, and Emotional Support Services of the reopening plan.

4. Each school and/or district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID-19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff.

YES, the LEA provides the above assurance. The assurance regarding professional development on coping and resilience skills is found in the section Reopening of In-person instruction: Mental Health, Behavioral, and Emotional Support Services of the reopening plan.

School Schedules - Mandatory Assurances

1. Each school and/or district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.

YES, the LEA provides the above assurance. The assurance regarding denial of transportation for students without masks is found in the section Reopening of In-person instruction: School Schedules of the reopening plan.

Attendance and Chronic Absenteeism - Mandatory Assurances

1. Each school and/or district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.

YES, the LEA provides the above assurance. The assurance regarding student attendance is found in the section Reopening of In-person instruction: Attendance and Chronic Absenteeism of the reopening plan.

Technology and Connectivity - Mandatory Assurances

1. Each school and/or district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.

YES, the LEA provides the above assurance. The assurance regarding level of access to devices

is found in the section Reopening of In-person instruction: Technology and Connectivity of the reopening plan.

2. Each school and/or district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.

YES, the LEA provides the above assurance. The assurance regarding level of access to devices is found in the section Reopening of In-person instruction: Technology and Connectivity of the reopening plan.

3. Each school and/or district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.

YES, the LEA provides the above assurance. The assurance regarding level of access to devices is found in the section Reopening of In-person instruction: Technology and Connectivity of the reopening plan.

Teaching and Learning - Mandatory Assurances

1. Each school and/or district reopening plan includes a continuity of learning plan for the 2020-2021 school year. Such plan must prepare for in-person, remote, and hybrid models of instruction.

YES, the LEA provides the above assurance. The assurance regarding continuity of learning is found in the section Reopening of In-person instruction: Teaching and Learning of the reopening plan.

2. Each school and/or district reopening plan includes an educational program that is aligned to the New York State Learning Standards (or, for charter schools, the standards set forth in the school's charter) regardless if instruction is delivered in-person, remotely or in a hybrid model.

YES, the LEA provides the above assurance. The assurance regarding the educational program is found in the section Reopening of In-person instruction: Teaching and Learning of the reopening plan.

3. Each school and/or district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in-person, remotely or through a hybrid model of instruction

YES, the LEA provides the above assurance. The assurance regarding interaction between teachers and students is found in the section Reopening of In-person instruction: Teaching and Learning of the reopening plan.

4. Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are/clear/opportunities for instruction that/are/accessible to all students. Such opportunities must be/aligned with State standards (or, for charter schools, the standards set forth in the school’s charter) and include routine scheduled times for students to/interact and seek feedback and support/from their teachers.

YES, the LEA provides the above assurance. Equity is addressed in the section Reopening of In-person instruction: Teaching and Learning of the reopening plan.

5. Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).

YES, the LEA provides the above assurance. Equity is addressed in the section Reopening of In-person instruction: Communication of the reopening plan.

6. Districts that contract with eligible agencies, including CBOs, to provide Prekindergarten programs must attest that they have measures in place to ensure eligible agencies with whom they contract will follow health and safety guidelines outlined in NYSED guidance and required by the New York State Department of Health. The district must also ensure their eligible agencies have a Continuity of Learning plan that addresses in-person, remote, and hybrid models of instruction.

YES, the LEA provides the above assurance. N/A.

Special Education - Mandatory Assurances

1. Each school and/or district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.

YES, the LEA provides the above assurance. FAPE is addressed in the section Reopening of In-person instruction: Special education of the reopening plan.

2. Each school and/or district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.

YES, the LEA provides the above assurance. Documentation of programs and services is

addressed in the section Reopening of In-person instruction: Special education of the reopening plan.

3. Each school and/or district reopening plan addresses meaningful parent engagement in the parent's preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.

YES, the LEA provides the above assurance. Documentation of programs and services is addressed in the section Reopening of In-person instruction: Special education of the reopening plan.

4. Each school and/or district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.

YES, the LEA provides the above assurance. Documentation of programs and services is addressed in the section Reopening of In-person instruction: Special education of the reopening plan.

5. Each school and/or district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.

YES, the LEA provides the above assurance. Documentation of programs and services is addressed in the section Reopening of In-person instruction: Special education of the reopening plan.

Bilingual Education and World Languages - Mandatory Assurances

1. Each qualifying school and/or district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID-19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment as required by Commissioner's Regulations Part 154.

YES, the LEA provides the above assurance. The ELL identification process is addressed in the section Reopening of In-person instruction: Bilingual Education and World Languages of the reopening plan.

2. Each school and/or district reopening plan must provide required instructional Units of Study (or, for charter schools, the applicable program outlined in the school's

charter) to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.

YES, the LEA provides the above assurance. Units of study are addressed in the section Reopening of In-person instruction: Bilingual Education and World Languages of the reopening plan.

3. Each school and/or district reopening plan must ensure the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children’s education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.

YES, the LEA provides the above assurance. Maintenance of communications with parents/guardians of ELLs are addressed in the section Reopening of In-person instruction: Bilingual Education and World Languages of the reopening plan.

Mandatory Assurances - Teacher and Principal Evaluation System

1. Each school and/or district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA’s currently approved APPR plan (or, for charter schools, the school’s charter), including any variance applications approved by the Department.

YES, the LEA provides the above assurance. Units of study are addressed in the section Reopening of In-person instruction: Teacher and Principal Evaluation System of the reopening plan.

Certification, Incidental Teaching, and Substitute Teaching - Mandatory Assurances

1. Each school and/or district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner’s regulations (e.g., incidental teaching) or Education Law.

YES, the LEA provides the above assurance. Valid and appropriate certifications are addressed in the section Reopening of In-person instruction: Certification, Incidental Teaching and Substitute Teaching of the reopening plan.